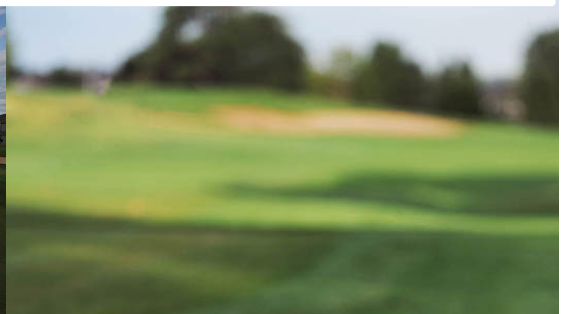




# Broadlands Golf Course

2017 Tournament Packet



Dear Event Coordinator,

Thank you for considering Broadlands Golf Course as the site for your next tournament. We take pride in offering the finest service available in the area. Our available days for events are limited so we encourage you to reserve your date as soon as possible. We have created some attractive golf packages for the 2017 golf season. Included in this packet are details about setting up your event, contract information, and our finest food and beverage selections.

The Broadlands staff is proud to offer you a variety of menu selections to accommodate your interests pertaining to your event. Our experienced staff will be happy to answer any questions you may have concerning food options and prices. Please call (303) 466-8285 with any inquiries.

We are pleased to offer you our professional services that will make your event unique to the area, making your job as coordinator more organized and enjoyable. Please feel free to contact the golf shop with questions or any ideas concerning your event.

We look forward to working with your group during the 2017 season to make your event a great success. Please feel free to stop by and visit our facility prior to your event. We appreciate your support of Broadlands Golf Course and look forward to hosting your event.

Sincerely,

Tim Schwartz

General Manager

Broadlands Golf Course

The Broadlands is a wonderful venue for Events from 20 player outings to 144 player outings. We pride ourselves in providing a professional, well-organized function. Our professional staff is available to assist you throughout the entire event coordinating process. Eighteen-hole outings of thirty-two (32) players or more will also receive the Professional Services of our staff and may be scheduled more than seven (7) days in advance. Nine-hole events may be considered for groups after 3:00 PM depending on the day.

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# 2017 Golf Outing Policies and Procedures

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## Scheduling Your Outing

Reservations of twenty-four (24) participants or more may be made up to 1 year in advance by calling the pro shop at (303) 466-8285. Shotgun and Tee-Time starts are available. All golf outing packages receive professional services, which include:

Rules Sheets   Scoring   Flag Events   Personalized Cart Signs   Gift Certificates   Beverage Carts

Personalized Scorecards   Player Assistance

## Choosing An Outing Package That Best Suits Your Needs

The four outing packages included in this packet have been created to aid in the ease of planning your event. Prices for weekday and weekend outings are included in the package descriptions. Prices may vary upon time and date of play. Any changes or alterations in the packages must be made with the Head Golf Professional and prices will be adjusted accordingly.

## Shotgun Outings

Broadlands Golf Course can accommodate a shotgun start for a group of any size. Prices for shotgun events vary based on the day of the week and start time of the event. Modified shotguns are available for events at the discretion of Broadlands Staff. Any outings with guests over and above 144 players that requires extra cart rental will be charged accordingly. Contact the pro shop for available starting dates and times.

## Review, Sign and Return Your Request Form

Please review all aspects of the request form and be as accurate as possible when completing the requirements for your golf outing. Please note that the contract does have a clause allowing you to cancel your outing 30 days in advance without penalty. In addition, please note you may change the minimum number of golfers 7 days in advance of your golf outing. Your golf outing will not officially be put into the tee sheet until Broadlands Golf Course has received your outing contract and deposit. Please return your signed contract within 10 days of receipt via email or mail to:

Broadlands Golf Club

4830 West 144th Avenue, Broomfield CO 80023

(303) 466-8285

## **Broadlands Requires a \$150 Deposit To Secure Each Golf Outing**

This payment is not a fee. The deposit will be applied to your final golf outing account. Broadlands Golf Course accepts Cash, Checks, Visa, MasterCard, Discover and American Express as methods of payments for your deposit. Please include your deposit along with your contract.

## **Please Update Broadlands With Your Outings Final Count 10 Days Before Your Scheduled Event**

We require a final count of the number of participants who will be golfing in your outing as well as the number of people acquiring food and beverage services. By allowing us 7 days notice, we have the opportunity to sell any unwanted tee times to the public. If you fail to update Broadlands with any changes, you will be required to pay for any unwanted times. This also gives the Food & Beverage staff ample time to plan and organize any requirements you may need. At this time, please advise us of any special menu items participants may need.

## **Please Submit A Roster Of Golfers 5 Days in Advance Of Your Outing**

This allows our staff ample time to arrange for your outing. Please submit each player's first and last name for personalized cart tags and scorecards, and be sure each member of your group has an assigned tee time or hole number for your outing. These will need to be grouped into foursomes considering we do not allow five sums. In addition, if any of your guests need rental clubs, please volunteer that information at this time. This information is accelerated with the use of a fax machine. Our fax number is (303) 635-0644. If you prefer our staff to organize your groups, we would more than happy to do so.

At this time we would also appreciate a list of any prizes you might be awarding at your outing. This list should include possible flag prizes, team prizes, or any special awards to be given to your party and the reward you wish to arrange for them.

## **Tee Signage, Banners, Or Special Endorsements You Wish To Use For Your Outing**

Please allow 5 days notice for any special requests such as these to allow your outing to flow smoothly. The day of your outing is a very busy time, so this notice will give our staff plenty of time to get these items in place.

## **Your Golf Outing**

Please arrive at least 2 hours before your first tee time. Broadlands will provide a registration table for your use of checking in guests. Our staff realizes how important this day is to you, so provide us with any information to make your day run smoothly. Our staff is dedicated to trying to be the best, so let us help you delight your players and make you look wonderful in their eyes. Please express any changes, questions, or concerns to our staff, and we will do everything to make your experience as enjoyable as possible.

## **Awards and Prizes**

When your group is finished with the round, our staff will collect scorecards, post scores, and prepare the final calculations for scoring. When your party has gathered we will furnish you

with information allowing you to present the prizes to your guests. This is another opportune time for you to say thank you to your guests and make them feel special. If you prefer, our staff would gladly present awards for you.

### **Payment for your outing**

Payment for your outing may be made the day of the event or Broadlands can send you an invoice to pay for your day's services. If billing is necessary, you will receive an invoice within 3 days of your golf outing. Please include any information to better our service to you the next time you return to Broadlands Golf Course.

### *Responsibilities of the Tournament Coordinator*

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1. Submit a final count of participants AT LEAST 10 DAYS prior to the event on the enclosed Final Count Guarantee Form.
2. Submit a list of all players' names at least 2 days prior to the event.
3. Prize amounts and arrangements must be finalized.
4. Designate a representative to be at the course one hour before the starting time to register the participants.
5. Inform all participants of the following:
  - Proper golf course attire is required (Shirt with sleeves and no cut-off shorts).
  - Liquor and beer may not be brought on the property per Colorado State Law
  - No personal coolers are allowed.
6. Accept liability for any damage caused by the group to the golf course or equipment.
7. It is the sole responsibility of each golfer to notify the tournament director, homeowner, or golf course staff in the event that their ball causes property damage to any of the houses on the course.
8. All donated alcoholic beverages must follow Colorado Liquor Laws: product MUST be provided by our vendor, have a zero invoice and be served by a Broadlands employee. If these procedures are not followed, alcohol may not be brought on the premises.

### *Rules and Regulations*

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Broadlands has established the following rules of play for tournaments and special events; you will be required to adhere to all of these rules unless altered in advance by mutual agreement. We depend on your business and look forward to your use of our facility on a continued basis. Therefore, we ask you that you not only conform to these rules, but also that you might let us know how we can better serve you. Please observe the following:

1. Golf carts are required for all golfers
2. All play will be in foursomes
3. Format for all events will be a scramble unless otherwise approved by the golf course tournament director
4. Group representative will be responsible for any damage or injuries caused by their participants

5. State of Colorado liquor laws must be adhered to, no food/beverages may be brought onto Broadlands property

### Conduct

Group Representative shall have all golfers in the special event cooperate with Broadlands staff in regards to pace of play, conduct on the golf course, and any related activities. Broadlands reserves the right to remove from the course any golfer who does not comply with the directives of our staff.

### Cancellation Policy

The Group Representative promises to have the final count to Broadlands staff no later than seven (7) days in advance. The representative is then financially responsible for that number of participants on the day of the event. If the event is canceled at least thirty (30) days prior, the deposit will be sent back to the representative. A cancellation with less than thirty (30) days notice will result in a forfeit of the deposit.

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## *PRICING*

<b>Starting Times (per player):</b>	<b>Merchandise Allowance:</b>	
<b>Shotgun Start:</b>	<b>Deposit Required:</b>	<b>\$150</b>
<b>Food:</b>		

I read and understand the foregoing application, and I represent to Broadlands Golf Course that I have full authority and agency to bind the group and/or entity sponsoring the requested event. I personally guarantee full payment for all charges, green fees, cart rentals, and any and all other services provided by Broadlands Golf Course for the requested event.

<b>Group Representative:</b>	<b>Date:</b>
<b>Golf Professional:</b>	<b>Date:</b>

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**Food and Beverage Service**

**2017 FOOD OPTIONS**

<p><b>Deluxe Continental Breakfast or Breakfast Burrito</b>          (Assorted Muffins, Bagels, Donuts, Fruit, Juices, Coffee)</p>	<p><b>\$ 6.99</b></p>
<p><b>Box Lunch</b>          Includes Sandwich (Ham/Turkey), Chips and a Cookie</p>	<p><b>\$ 8.99</b></p>
<p><b>Breakfast Buffet</b>          French Toast or Pancakes, Scramble Eggs, Bacon &amp; Sausage, Breakfast Potatoes, Breakfast Rolls, Fruit Salad, Coffee &amp; Juice station</p>	<p><b>\$9.99</b></p>
<p><b>Appetizer Buffet</b>          Buffalo Chicken Wings with Celery and Carrots, Artichoke/Spinach dip with Tortilla Chips, Swedish or BBQ Meatballs, Ham and Turkey Pinwheels</p>	<p><b>\$11.99</b></p>
<p><b>Cold Cut Buffet</b>          Ham and Smoked Turkey with American/Swiss/Pepper Jack Cheeses, Kettle Chips, Pasta, Macaroni, Potato Salad, Cookies</p>	<p><b>\$10.99</b></p>
<p><b>Outdoor Cookout</b>          Burgers, Bratwursts, Baked Beans, Potato Salad and Chips</p>	<p><b>\$12.99</b></p>
<p><b>Grilled BBQ Chicken Buffet</b>          Grilled BBQ Chicken mix of Breast with Wing-on and leg/thigh, served with corn on the cob, Baked Beans, Pasta, Potato, Macaroni Salad, Dinner Roll</p>	<p><b>\$13.99</b></p>
<p><b>Mesquite Smoked BBQ</b>          Barbeque Beef Brisket and Kaiser Buns, Baked Beans, Potato Salad, Pasta &amp; Macaroni Salad and Kettle Chips(*Include Chicken as an additional Entrée – Add \$3.99)</p>	<p><b>\$14.99</b></p>
<p><b>Fajita Buffet</b>          Seasoned Beef, Sautéed Vegetables, Black Beans, Spanish Rice Served with warm tortillas and all of the sides(*Include Chicken as an additional Entrée – Add \$3.99)</p>	<p><b>\$15.99</b></p>
<p><b>Prime Rib Dinner</b>          Select Prime Rib slow cooked to Medium Rare, Baked Potato, Vegetable, Tossed Salad, and Rolls</p>	<p><b>\$18.99</b></p>

*\*\*Add cookies to any meal for \$1.50 per cookie.*

*(Prices do not include 20% service charge or applicable 8.15% sales tax)*

# Broadlands Golf Club

## 2017 Golf Event Packages

### *Ben Hogan Package*

*This package is ideal for the economical golf event. This package includes:*

- Green Fees
- Golf Cars
- GPS
- Driving Range Balls
- Professional Services
- Box Lunch

**\$58.00**

**\$68.00**

Mon-Thurs

Fri-Sun

### *Arnold Palmer Package*

*A more inclusive package which includes the following:*

- Green Fees
- Golf Cars
- GPS
- Driving Range Balls
- \$5.00 per player prize fund
- Professional Services
- Outdoor Cookout

**\$68.00**

**\$78.00**

Mon-Thurs

Fri-Sun

### *Jack Nicklaus Package*

*This package takes advantage of many of the services that The Broadlands offers, including:*

- Green Fees
- Golf Cars
- GPS
- Driving Range Balls
- \$5.00 per player prize fund and sleeve of golf balls
- Professional Services
- BBQ Brisket Buffet

**\$78.00**

**\$88.00**

Mon-Thurs

Fri-Sun

### *Tiger Woods Package*

*Our most inclusive option! Treat your event to all of the following:*

- Green Fees
- Golf Cars
- GPS
- Professional Services
- Driving Range Balls
- \$5.00 per player prize fund and a sleeve of golf balls
- Prime Rib Buffet

**\$88.00**

**\$98.00**

Mon-Thurs

Fri-Sun



## BEVERAGE OPTIONS

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### Limited Open Bar

The tournament director sets a specific dollar amount for the bar. Players drink without any cost to them until the pre-set limit has been reached. Once the pre-set limit is reached, the bar changes over to Cash Bar, and the guests are responsible for all beverages. The limit can be set for any denomination.

### Modified Open Bar

A tab will be run throughout the time specified by the tournament director for wine, beer, and soft drinks. The tab will be added to the final bill.

### Deluxe Open Bar

A tab will be run throughout the time specified by the tournament director for all beverages consumed by the players.



Broadlands Golf Course  
4380 West 144<sup>th</sup> Avenue  
Broomfield, CO 80023  
303.466.8285