

Make Your Event Special
Rentals

Sweets



Manhattan Country Club



about

Established in 1916, Manhattan Country Club has become a premiere location for wedding receptions, rehearsal dinners, professional gatherings, holiday parties, and various celebrations. Located at the top of the hill on north 10th Street, we are centrally located to the Aggieville business district, K-State campus, and plenty of hotel accommodations for you and your guests, should you need them.

Our friendly, courteous staff specializes in organizing all types of functions and is capable of designing an event to match any style and budget. With indoor seating for 200+ in our ballrooms and additional seating in outlying rooms, we are pleased to offer you first-rate accommodations with our fine amenities. Other rooms include our Pineview with an exceptional view of the golf course, the Manhattan Room that overlooks the city, and the Boardroom that can comfortably seat parties and business meetings of 16 or less.

Contact our Event Coordinator for more information!

contact



Event Director: Christina Hodges



785.539.7501



Christina@themanhattancountryclub.com



Manhattan Country Club
1531 N. 10th Street
Manhattan, KS 66502

Information & Rentals

Member Sponsor

The Club's event facilities are open to the public! There is a room rental fee for all spaces. A current member of the Club has the option to sponsor an event for a discounted room rental rate. It is required the member be in attendance for the entire event for the discount to apply.

Guarantee & Cancellations

The club is not responsible for lost, stolen, or property left on premises.

A room rental fee and signed contract is due at least one week prior to the event for all sponsored non-member events. A preliminary head count must be given when booking a room; a final head count is due 72 hours prior to the event. We will charge based on this final count; if attendees exceed final count, overages will be applied according to per person charge. There is no reimbursement if the attendees do not meet the final guarantee. We accept cash, checks, Visa, MasterCard, and Discover. If you would like to charge your ticket to the member sponsor, prior arrangements must be made with the Food and Beverage Manager for future payment.

Prices

All events are subject to an applicable sales tax on food and beverage purchases and a set up fee. The set up fee goes back to the Club to take care of setup on breakdown fees for an event. The charge is \$2 per head. GRATUITY IS NOT INCLUDED!

Decorations & Linens

We have black, white and ivory linens on hand to rent. Specialty order colors are available upon request and must be requested two weeks prior to the event.

To avoid damage to the facility we do not allow taping, tacking, or attachment of any written material to walls or doors. Our Event Coordinator must approve all decorations prior to the event. You may decorate for your event day of, except in the event of other scheduled club functions, at which point we can schedule a time for you to come in and decorate the facility.

If you would like Manhattan Country Club to do your centerpieces, we are happy to accommodate you! There will be a fee per table dependent upon decorations desired.

Food & Beverage Guidelines

All food and beverage consumed on site must be purchased through Manhattan Country Club with exception of themed desserts such as wedding cakes, birthday cakes, nuts, mints, etc. This includes alcoholic beverages. Due to health regulations, leftovers from banquets may not leave the premises.

A la Carte menu service is only available to groups of 20 or less. For more than 20 a reservation must be made at least 72 hours in advance for proper staffing and a menu will need to be set. A minimum of 20 people are required for buffets. If selecting a pre-set menu, up to three entrees can be offered.

The club is closed on Sunday evenings after 5:00 pm and on Mondays. A minimum requirement of \$1,500 for food service is required to open the club for service at these times.

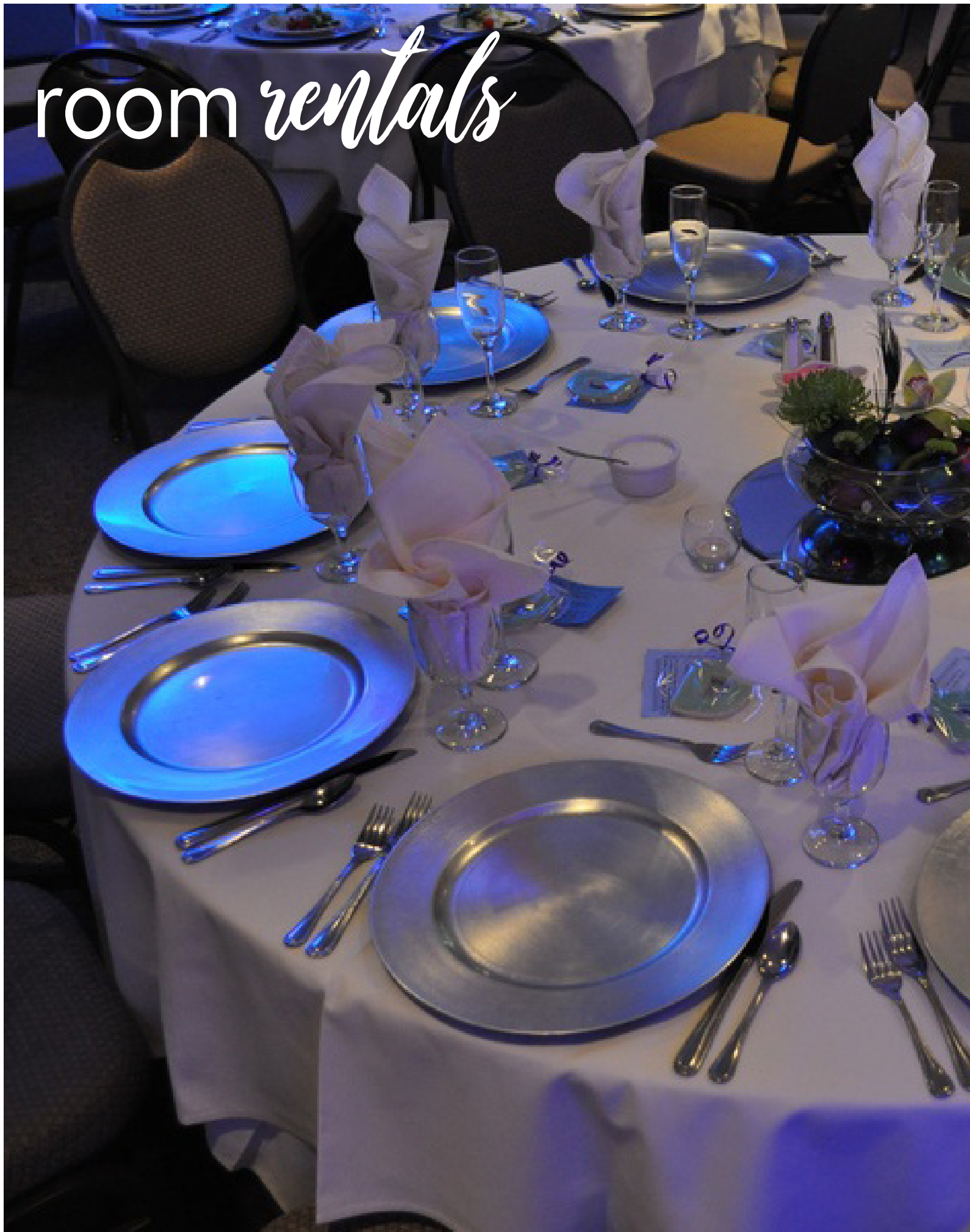
Bar & Liquor Options

Cash Bar – Guests pay for their own beverages. There is no additional charge to the host of the event for this type of service.

Limited Open Bar – The Limited Open bar offers you the option to customize the type of open bar you would like to provide. This could include beer, wine, and liquor, or any number of options. All other drink purchases made by your guests would require a cash purchase.

Open Bar – All options that we have in stock are available to your guests at your expense. Drinks will be charged to your ticket to be paid in full at time of delivery.

room *rentals*



Prices & Occupancy

Rooms

Ballrooms - 218 people

Non Member - \$500

Member Sponsor - \$250

Member Event - \$0

Meeting Rooms - 10-50 people

Non Member - \$150

Member Sponsor - \$75

Member Event - \$0

Manhattan Room - 60 people

Non Member - \$50

Member Sponsor - \$25

Member Event - \$0

Pineview Rooms - 55 people

Non Member - \$50

Member Sponsor - \$25

Member Event - \$0

Boardroom - 16 people

Non Member - \$35

Member Sponsor - \$17.50

Member Event - \$0

Entire Facility - 350+ people

Non Member - \$TBD

Member Sponsor - \$Half of TBD

Member Event - \$0

Wedding receptions require a \$1,000 rental fee regardless of member sponsor

Linens

All linens available in Black, White and Ivory.

Napkins - \$.18

(Other colors available upon request.)

Table Cloths

52x114 - \$3.60

62x62 - \$1.50

72x72 - \$1.75

90x90 - \$2.80

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