

# **HERON LAKES MEN'S CLUB BYLAWS**

The following bylaws ("Bylaws") shall govern management and operation of the Heron Lakes Men's Club, an unincorporated association of individuals engaging in golf and golf-related activities as described below.

## **ARTICLE 1 – OBJECTIVE**

- Section 1 To work for the betterment and preservation of the Heron Lakes Men's Club ("Club").
- Section 2 To organize, promote, and direct such tournaments and other competitive matches on such golf courses as the Tournament Chairman of this Club may select.
- Section 3 To maintain discipline and social courtesy of any member or guest in connection therewith (Section 2), in order that no detriment to the Club occurs.
- Section 4 To furnish to promising players, through their membership in this Club, the opportunity to participate in tournaments held by Golf Associations and other organizations.

## **ARTICLE 2 - MEMBERSHIP**

- Section 1 The membership of this club shall consist of all eligible persons who complete a membership application, in a form approved by the Board of Directors ("Board"), and who pay the required membership dues; provided that dues may be waived or reduced by the Board in particular instances; and provided further that all Officers of the Club shall be members.
- Section 2 Any man in good amateur standing is eligible for membership; provided that the Board may, on a case by case basis, grant full or limited membership to professionals.
- Section 3 The membership of any individual may be terminated for cause by the Board.

## **ARTICLE 3 - DUES AND ASSESSMENTS**

- Section 1 The membership dues shall be determined annually by the Board. Term of membership shall be from January 1 thru December 31.
- Section 2 Special assessments may be levied whenever necessary, as determined by the Board.

## ARTICLE 4 - NOMINATIONS AND ELECTIONS

- Section 1 The Nominating Committee, which shall also be the Election Committee, will consist of a minimum of five (5) members, appointed by the President.
- Section 2 Every two years, the Nominating Committee shall propose members for election as Officers of the Club ("Officers") for the following year. The Election Committee shall conduct a meeting of the members to elect Officers. The Election Committee also shall receive nominations from the floor and shall conduct the election in an orderly manner.
- Section 3 The Officers shall be elected by a majority of the members present at the meeting to elect Officers, except that the Oregon Golf Association Representative shall be appointed by a majority vote of the other Officers at the first meeting following the election of such other Officers.
- Section 4 Only those members who are in good standing will be allowed to vote.
- Section 5 No nominee shall participate in vote counting of which said person's name has been submitted for that office.
- Section 6 Installation of Officers will follow as soon after elections as practicable, but, in any event, prior to the next January 1<sup>st</sup>. The Officers shall constitute the Board. The Board shall have authority to decide for the Club all matters not specifically reserved herein to a decision by the members.
- Section 7 In the event of a vacant position on the Board, a current board member may nominate any member in good standing to that position. A two-thirds (2/3) vote of the Board will be required to accept the nomination.

## ARTICLE 5 – MEETINGS/MANNER OF TAKING ACTION

- Section 1 The Board shall meet monthly in order to conduct such business as is necessary for the operation of the Club. Special meetings may be called by the President on no less than 48 hours written notice. Except as otherwise stated in these Bylaws, all matters to be decided by the Board shall be decided by a majority vote of the Board at a meeting of the Board. The Board also may act by unanimous written consent; i.e., if all Board members consent in writing (which may include email).

## ARTICLE 6 - DUTIES OF OFFICERS

- Section 1 Officers of the Board are: President, Vice President, Treasurer, Secretary, Membership Chairman, Handicap Chairman, Rules Chairman, Tournament Chairman, Oregon Golf Association Representative, Saturday Captain and Wednesday Captain. Any position may be shared by two or more persons, who shall be co-chairs of the position, and any member also may hold more than one position.

Term of office is for two years (2 years). In the absence of the President, the meetings will be conducted following the above order.

- Section 2 Any Officer may resign upon written notice to the President. Any Officer may be removed from office by a vote of two-thirds (2/3) of the Board.
- Section 3 The President shall preside at all membership meetings of the Club. He shall appoint members of standing committees and such other committees as may be determined by the membership. He shall be a member ex-officer of all committees, and shall perform such other duties as are required of his office.
- Section 4 The Treasurer shall receive and receipt all membership dues and other monies due the Club, and keep a record of all receipts and disbursements. He shall report to the Board all members who are delinquent so that necessary steps can be taken. Notwithstanding the foregoing, receipts and disbursements for the regular weekly games and tournaments may be managed by the Saturday and Wednesday captains and Tournament Chair, and they shall then be responsible for such receipts and disbursements and shall keep reasonable records of such.
- Section 5 The Treasurer shall have charge of all funds collected and deposit same in a Bank authorized by the membership. He shall pay all bills that the Board approves. All such bills shall be paid by check. He shall furnish the Board with a monthly statement of income and expenditures. He shall submit his books for audit at the close of each calendar year, or, as directed by the membership.
- Section 6 The Tournament Chairman shall manage and take charge of all Club tournaments, and such other duties as the Board may require of him.
- Section 7 The duties of other Officers shall be as reasonably indicated by the title of the position.

#### ARTICLE 7 – QUORUM

- Section 1 A majority of the Board shall constitute the required quorum necessary to conduct business at regular monthly meetings or special meetings called by the President. As used in these Bylaws, a “vote of the Board” (or similar phrase) refers to vote by a quorum of the Board present at a regular or special meeting (e.g., a majority vote of the Board is a vote by a majority of those present, not a majority of the entire Board).

#### ARTICLE 8 - PRIVILEGES OF THE CLUB

- Section 1 Only members in good standing will be permitted to participate in regular Club activities.

ARTICLE 9 - RULES OF ORDER

Section 1 Current Rules of Order shall cover the Club in all cases to which they are applicable and in which they are not inconsistent with the Bylaws of this Club.

ARTICLE 10 – AMENDMENTS

Section 1 Amendments to these Bylaws shall be made if approved by a two-thirds (2/3) vote of the active members present at meetings, or at any special membership meeting called for the purpose of amending Bylaws. The membership in all cases shall be notified of the proposed change(s), time and place of meeting, in writing, at least seven days before the meeting.

EFFECTIVE MARCH 1977

AMENDMENT JANUARY 2010

AMENDED NOVEMBER 2013