

**SUDDEN VALLEY GOLF CLUB
BY- LAWS**

ARTICLE I

NAME

The name of the organization shall be: "SUDDEN VALLEY GOLF CLUB".

ARTICLE II

PURPOSE

The purpose of the Club shall be:

1. To promote the value of membership in the Sudden Valley Golf Club.
2. To promote and advance golf at Sudden Valley.
3. To promote, supervise and conduct all golf club matches, golf club events, exhibitions and related social activities for the members of the Club.
4. To work toward the improvement, beautification and enhancement of the golf course.
5. To promote education of members in golfing etiquette and the rules of golf as adopted from time to time by the USGA and the Pacific Northwest Golf Association.
6. To review periodically and make appropriate revisions to the local rules of golf.
7. To review periodically the course rating and handicapping of holes under procedures prescribed by the USGA.
8. To promote Junior Golf.

ARTICLE III

MEMBERSHIP TYPES AND PRIVILEGES

1. Full Membership: dues must be paid in full by January 1, or by the first golf round played of the year for one of the following categories:
 - (a) Single - a person of at least 29 years of age.
 - (b) Couple - husband and wife (or equivalent status).
 - (c) Family – husband and wife (or equivalent status), and children up to and including the age of 18 who live under the same roof, or are enrolled as a full time student. There shall only be

one vote per member except in the case of Couples and Family Memberships, in which case only members 18 and older may vote. Members 17 and younger are not eligible to vote.

- (d) Young Family – Any family with kids 15 or younger residing under the same roof. May only play after 12:00pm.
- (e) Senior Limited - people aged 62 years or older. Play is limited to non-holidays and weekday use of the course except Senior Limited members may play in all golf club events scheduled on weekends or holidays. All other play on weekends or recognized holidays requires payment of the prevailing daily green fee.
- (f) Intermediate – Ages 18 – 28
- (g) Junior – Ages 17 and Younger

Privileges of Full Membership

- (a) An official USGA handicap may be established and maintained.
 - (b) Participation in all Club events, both golfing and social.
 - (c) May attend Golf Club board, general and annual meetings and may vote on all matters coming before a general or annual meeting. There shall only be one vote per adult member. Junior Membership is a non-voting membership.
 - (d) Unlimited number of rounds of golf and range balls subject to obtaining an available tee time.
 - (e) Preferential tee time booking privileges up to two weeks in advance.
 - (f) Use of a locker (subject to availability).
2. Associate Membership: To maintain an associate membership, dues must be paid in full by January 1, or by the first golf round played of the year. To play golf, an associate member must pay the appropriate green fee at a 50% discounted rate.

Privileges of Associate Membership

- (a) An official USGA Handicap may be established and maintained.
- (b) Participation in all Club events, both golfing and social.
- (c) May attend Golf Club board, general and annual meetings, and may vote on all matters coming before a general or annual meeting.
- (d) May convert to full membership on paying the fees associated with the chosen membership type as described in Article III: 1.

- (e) Preferential tee time booking privileges up to two weeks in advance.
 - (f) Use of a locker (subject to availability).
3. Social Membership: To maintain a social membership, dues must be paid in full by January 1, or by the first golf round played of the year.

Privileges of Social Membership

- (a) An official USGA Handicap may be established and maintained.
- (b) Participation in all Club events, both golfing and social.
- (c) May attend Golf Club board, general and annual meetings, but cannot vote.
- (d) May convert to full membership on paying the fees associated with the chosen membership type as described in Article III: 1.
- (e) Preferential tee time booking privileges up to two weeks in advance.
- (f) Use of a locker (subject to availability).

ARTICLE IV

ANNUAL MEMBER DUES

- 1. The Annual Golf Club Member Fee shall be established by the Golf Club Board based on recommendations by the Director of Golf. Such fees cover the cost of participation in member's events.
- 2. The Annual Greens Fee is established by the Director of Golf and approved by the SVCA Board. Such fees cover the cost of greens fees.
- 3. With the exception of a few social events, no extra fees shall be assessed on club members for "club member only" golf events with the exception of extra fees for the cost of food served in conjunction with a tournament, a course beautification fund, or fees raised for charitable contributions.

ARTICLE V

MEETINGS

- 1. The annual meeting of the Sudden Valley Golf Club shall be held on a weekend in October of each year at a time and place to be specified by the Golf Club Board.

- (a) Notice thereof shall be sent to each voting member not less than 30 days prior to the meeting and shall include a general proxy ballot.
 - (b) Such notice shall also be posted on the bulletin boards in the men's and ladies locker rooms.
2. At such meeting:
- (a) The Golf Club Board shall make their annual report.
 - (b) Officers, as outlined in Article VI, will be elected for the ensuing year.
 - (c) Each Full Membership (excluding Junior Membership) and Associate Member shall have one vote in person or by proxy.
 - (d) Not less than five percent (5%) of the membership, present or by proxy, shall constitute a quorum for the transaction of business.
 - (e) Voting is by show of hands or proxy.
 - (f) Election of officers at each annual meeting is by majority vote of those voting in person or by proxy.
 - (g) A 2/3 majority vote of members present or represented by general proxy must be obtained on all other issues to make them valid.
3. Two additional SVGC Board meetings will be held each year; a pre-tournament season meeting and a mid-season meeting.
4. A special meeting may be requested in writing to the President of the Golf Club by twenty (20) members entitled to vote, specifying the purpose. Such a meeting to be held within thirty days of receipt of such request by the President. A notice of the date, time and place shall be posted on the bulletin boards in the men's and ladies locker rooms not less than ten (10) days prior to the meeting.
5. Meetings will be conducted in accordance with the latest edition of Robert's Rules of Order.

ARTICLE VI

THE BOARD, EXECUTIVE COMMITTEE AND STANDING COMMITTEES

- 1. The Golf Club Board shall consist of its Executive Committee, plus the Chair of each Standing Committee, the Ladies Club Captain or representative, and the Men's Club Captain or representative. All members of the SVGC Board shall vote on issues before the board.
- 2. The Board shall conduct the business of the Club and shall carry out the directions of the membership resulting from the Annual Meeting or any properly called Special Meeting.

3. The Board may delegate such day to day duties as may be more practically handled by the Executive Committee. The Executive Committee shall consist of the Officers of the Club, which are: President, Vice President, Club Captain, Treasurer, and Secretary.
4. Election of the Officers shall be at the annual meeting. A slate of officers, who have agreed to serve, shall be presented by the Nomination & Election Committee. Candidates may also be nominated from the floor. The term of office is for two years, from one annual meeting to the next. Officers should serve alternating terms, with President, Club Captain, and Treasurer beginning their terms in odd numbered years, and Vice President and Secretary to begin in even-numbered years.
5. The Standing Committees shall be the a) Greens Committee, b) Tournament Committee, c) Handicap/Rules Committee, d) Nomination & Elections Committee, e) Membership Committee, and f) Social Committee. The Executive Committee shall appoint the Chair of each Standing Committee. Additional Standing or Temporary Committees may be added with approval of the Golf Club Board.
6. The Ladies' Club Captain and the Men's Club Captain shall be appointed by their respective clubs.
7. The Director of Golf, the Head Golf Professional, the immediate past President of the Golf Club, and the President of the SVCA (or a delegate from the SVCA Board, chosen by the SVCA President) shall be ex-officio, non-voting members of the Golf Club Board.

ARTICLE VII

DUTIES OF OFFICERS

1. President
 - Shall preside at the annual meeting, special membership meetings and all meetings of the Golf Club Board.
 - Shall organize and coordinate the Board's reports to the membership at the annual meeting.
 - Shall cooperate with the SVCA Board.
 - Shall be an ex-officio member of all committees except the Nominating and Election Committee.
2. Vice President
 - Shall act for the President in their absence, and perform other functions delegated by the President.
 - Shall chair both the Nominations & Elections Committee and the Membership Committee.

3. Club Captain

-Shall chair the Tournament Committee, and shall plan and supervise all golf club events, except those specifically governed by either the Men's Club or the Ladies Club.

-Shall obtain year-end plaques and awards for club.

4. Secretary

-Shall take minutes and keep records of all meetings of the Sudden Valley Golf Club.

-Shall conduct correspondence of the Club as directed, and retain copies of all correspondence.

-Shall notify eligible participants of all meetings dates, times and locations.

5. Treasurer

-Shall keep an accurate record of all receipts and expenditures.

-Shall, with the President or Secretary, sign all checks and other appropriate financial documents of the Golf Club, and shall keep and maintain all financial records and finances of the Club.

-Deposit all funds in a savings/checking bank account opened in the name of the Sudden Valley Golf Club. The sum of \$50.00 shall be kept for petty cash.

-Submit a statement of club financial affairs at the annual meeting and at any time requested by the Executive Committee.

-Books of the Club shall be open for inspection by any member in good standing by appointment only.

- Any funds not spent during a Golf Club season will be rolled over into the following year's budget.

ARTICLE VIII

DUTIES OF THE CHAIRS OF STANDING COMMITTEES

1. Greens Committee Chair

-Shall report on course conditions, coordinate volunteer efforts, and shall recommend projects to the Golf Club Board.

2. Handicap/Rules Committee Chair

-Shall ensure that all rounds played by active members are posted in accordance with USGA rules.

-Shall act as liaison between the golf club staff and the membership in educational efforts pertaining to the rules of golf, pace of play, and other etiquette related rules.

-Shall review with the Director of Golf any complaints regarding the computerized handicap system.

3. Nominations & Elections Committee Chair

-Shall be chaired by the VP. The committee will consist of an additional two active members.

-Shall identify and search out new board candidates.

4. Membership Committee Chair

-Shall be chaired by the VP.

-Shall reach out to new members to discuss the club, its structure, and events.

-Shall serve as the main liaison between members and the board and answer general membership questions or refer members' questions to the appropriate board member.

5. Ladies Club Captain

-Act as liaison between the Sudden Valley Ladies Club and the Golf Club Board.

6. Social Committee Chair

-Shall organize social affairs associated with golf club events and other club functions.

7. Men's Club Captain

- Act as liaison between the Sudden Valley Men's Club and the Golf Club Board.

ARTICLE IX

AMENDMENTS

1. (a) Recommendations by any voting member of the Golf Club for amendment to these bylaws must be submitted in writing to the Golf Club Board at least 40 days prior to an annual meeting.

(b) Such recommendations shall be collated and sent to each voting member at least 30 days prior to the annual meeting and will be voted on at the annual meeting as specified in Article V Section 2 (g).

2. Having once approved the initial By-Laws, any future amendments must receive the approval of the SVGC Board and a 2/3 majority vote of the SVGC members present or represented by general proxy prior to their taking effect.

These By-Laws were voted upon and adopted at a General Meeting of the Sudden Valley Golf Club.

Amended - October 1982

Amended - October 1984

Amended - October 1986

Amended - October 1989

Amended - October 1990

Amended - October 1993

Amended - October 1994

Amended - October 1995

Amended - October 1997

Amended - October 2004 (Changes to allow voting by non-property owner members)

Amended – October 2006 (Terms of office; men’s club representation)

Amended – October 2007 (Club Captain is an officer)

Amended - October 2014 (electronic notification allowed)

Amended - October 2015 (associates can vote; senior limited open to non-property owners)

Amended – October 2022 (to reflect current club operations)