



Cozad Country Club

Golf Course Superintendent Job Description

Job Title: Superintendent

Reports To: Board of Directors

FLSA Status: Exempt

Approved By: Board of Directors 2/16/2018

SUMMARY

The Golf Course Superintendent is responsible for the successful operation of all golf course functions including the course, driving range, and maintenance departments.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Responsible for golf course and driving range grounds.
- Responsible for all equipment and golf cart maintenance.
- Responsible for application and documentation of all fertilizer and chemical applications in accordance with the law.
- In conjunction with the Board of Directors, prepares an annual budget and works to ensure that budgetary goals are met throughout the year with proper forecasting, expense control, and management of staff.
- Works in conjunction with Board of Directors on equipment purchases and course improvements.
- The Superintendent is responsible for the hiring, training, and development of staff ensuring the staff is working within OSHA guidelines, maintaining club safety, and adhering to state and federal guidelines for safe working conditions.

EXPERIENCE AND SKILLS

- Previous Superintendent or Assistant Superintendent experience
- Commercial Pesticide Applicators license
- Mechanical aptitude
- Communication skills and computer knowledge
- Clean driving record and no alcohol related offenses