

**Continental Country Club  
Homeowners Association  
Regular Meeting of Board of Directors  
March 22nd, 2016  
2:30pm**

1. **Call to order** – DeeDee Malmstone, President, called the meeting to order at 2:33
2. **Roll Call** – CCC Staff Member Barrett called roll. All board members were present. Others present at the meeting were CCC staff members Noble, Barrett, Murray, Wright and Plattis.
3. **Approval of Agenda** – Dannenfeldt made a motion to approve the agenda. **Motion was seconded and carried unanimously. (MSCU).**
4. **Homeowner Participation**
  - CC&R Appeal
    - i. 4228 E. Coburn Dr. – Additional Privacy fences. Homeowner Mark Niles presented his appeal for 45ft. of additional privacy screen on his property
5. **Approval of Minutes** – Dannenfeldt made a motion to approve the minutes for February 2016 Board Meeting. **The motion was seconded and carried. (MSCU).**
6. **CC&R Enforcement**
  - ❖ The board discussed the appeal from Niles and determined that the appeal for an additional 45ft. of privacy screens on his property would be denied
  - ❖ **Chambers made a motion to require the owners of 4228 Coburn Dr. to remove the additional panels that were assembled between his property and the CCC HOA property next door to him without prior approval from the board. The motion was seconded and carried. (MSCU).**
  - 4820 Firestone Ln.
    - ❖ **Dannenfeldt moved to approve the split rail fence with the following modifications:**
      - i. May not contain wire
      - ii. May not be closer than 12in. from any structure
      - iii. Following the height requirements of the CC&R's and ACC Rules & Regulations

**The motion was seconded and carried. (MSCU).**
  - The board directed the CC&R Dept. staff to perform an audit of split rail fencing in CCC and make they were constructed per their approved DRF
7. **Director of Golf Instruction Introduction**
  - Director of Golf Instruction Mike Frye introduced himself to the board and gave a brief review of his past experience as well as his goals as an instructor with CCC
  - Golf First Assistant Chris Mandzuik introduced himself to the board. He gave a brief review of his past experience and distributed his bio to the staff
8. **Revised Proposal for Contract Extension for Blues n Brews event at Driving Range**
  - The board decided to carry forward with their decision to not approve Peak Event's proposal for the contract extension

## 9. Kids Camp Presentation – Blake Rolley

- Rolley proposed a summer kids camp at CCC and gave a summary overview of the preparations, training and the overall structure of the kids camp
  - ❖ Duncan asked about the insurance for the kids camp. Rolley stated there will be specialty liability insurance in addition to the insurance CCC currently has
  - ❖ Malmstone inquired into who may participate in the kids camp – Rolley answered that it would be open to the public. CCC would also offer scholarships for under privileged families
  - ❖ The board discussed how CCC could accommodate children with handicaps
  - ❖ McGrath voiced his support for a Kids Camp at CCC
  - ❖ Kleiner also recommended a re-evaluation of the kids camp at the end of the season
  - ❖ Board discussed transportation of children to other locations as scheduled in the kids camp

**10. Department Reports** - The Board reviewed the following reports. With the exception of items noted, there was no further discussion/action taken on the written reports provided.

- **FGMC Report - Jeff Plattis**
  - ❖ Malmstone asked if FGMC was vacuuming the course with the manure collector – Plattis answered that FGMC blows it off the fairways into the rough and used the sweepers to go through
- **Tennis Report – Greg Kleiner**
  - ❖ Kleiner spoke about upcoming summer tennis programming
  - ❖ **Chambers moved to approve a \$2000 (May 15-Sept. 15) stipend for the Tennis Pro Brian Young so that he may facilitate and run more tennis socials for members throughout the season. The motion was seconded and carried. (MSCU).**
  - ❖ The board discussed the guest policy for Tennis
- **Greens and Grounds Committee – Bill McGrath**
  - ❖ **Dannenfeldt made a motion that CCC eliminate the Greens & Grounds Committee and move golf course grounds related maintenance & oversight to the Golf Committee and move non-golf course grounds maintenance and oversight to the House Committee. Chambers added that the Chairman of the Golf Committee will be one of the three CCC representatives on Flagstaff Golf Maintenance Mgt. Committee. The motion was seconded and carried. (MSC). Vicki Duncan abstained**
- **Golf Committee Report – Bill McGrath**
  - ❖ Chambers reviewed a spreadsheet of future and ongoing projects for the Golf Committee
  - ❖ The board was supportive of McGrath’s proposal to sell advertising space on driving range golf balls
  - ❖ **Chambers moved to approve the re-staining of five merchandise fixtures for the golf shop for \$2800 less the \$650 for the Social Membership. The motion was seconded and carried. (MSCU).**
  - ❖ Chambers stated that he will be resigning his position of a CCC representative on the FGMC Mgt. Committee

- **Golf Operations Report – Brian Wright, Director of Golf Operations**
  - ❖ There was no further discussion/action taken
- **Marketing Report – Tahlia Murray, Director of Marketing**
  - ❖ No Marketing report
- **General Manager Report – Blake Rolley**
  - ❖ Bridges will be done by April 30<sup>th</sup>
  - ❖ Rolley reviewed his meeting with city council representative Coral Evans
  - ❖ **Kleiner made a motion that CCC form a task force to incorporate the city on Lake Elaine. The motion was seconded and carried. (MSCU).**
  - ❖ CCC will produce a monthly newsletter every 10<sup>th</sup> day of the month
  - ❖ Rolley invited the board to notify him of any tasks they feel needs to be addressed. He would add the item to his ongoing Task List.
  - ❖ Cost for planters for Oakmont
  - ❖ The board agreed to renovate the bathrooms in the lobby
- **CC&R Report – Judi Barrett**
  - ❖ There was no further discussion/action taken

## 11. Discussion

- **Placement of outdoor tent for weddings**
  - ❖ The board discussed challenges and solutions to having the wedding tent located on the golf course, left of tee #1 on the golf course
- **Oakmont Remodel**
  - ❖ **Kleiner made a motion to approve the Oakmont/Marquee interior remodel for the restaurant pizza oven and approve the outside bar. The motion was seconded and carried. (MSCU).**

## 12. Action Items

- **Finance Committee Report – February 2016:**
  - i. Income statement for Year to Date **February 2016**
  - ii. Income statement for Golf Business Unit: month of **February 2016**
  - iii. Income statement for Golf Business Unit: Year to Date **February 2016**
  - iv. Income statement for Small Business Units: month of **February 2016**
  - v. Income statement for Small Business Units: Year to Date **February 2016**
  - vi. Statement of Cash Flows: Month to Date **February 2016**

**Keiner made a motion to approve the financials as presented. The motion was seconded and carried. (MSCU).**
- **Sexual Abuse Policy**
  - ❖ **McGrath made a motion to approve the sexual abuse policy for CCC. The motion was seconded and carried. (MSCU).**

**13. Agenda items for February BOD Meeting:** Natural Channel Design Presentation, Patio bids and estimates, bids on planting, additional bids on the parking lot, strategic planning review

**14. Next Meetings (tentative):** April 26<sup>th</sup>, 2016 at 2:30pm

15. **Adjourn:** Malmstone adjourned the meeting on Tuesday, March 22nd at 6:49pm

Respectfully Submitted:  
Judi Barrett, Director of Membership Services  
Continental Country Club