Membership Information Booklet

Wildwood Green Golf Club
3000 Ballybunion Way
Raleigh, NC 27613

Golf Shop (919) 846-8376
Bogey's Grill (919) 390-0347
Maintenance (919) 390-0349
Accounting (919) 846-9113

www.wildwoodgreen.com

Follow us on Twitter - @wildwoodgreengc
Become our friend on facebook –"Wildwood Green Golf Club"
Like Bogey's Grill on facebook – "Bogey's Grill at Wildwood Green Golf Club"

TABLE OF CONTENTS

Overview……3
Club History and Course Facts……4
Evolution of Wildwood Green……4
General Rules and regulations……7
Hours of Operation……7
Correspondence to Wildwood Green ……8
Newsletter……8
Guests……8
Juniors……9
Special Events……9
Dress Code……9
Starting Times……9
Practice Regulations……10
Playing Regulations, Cart/walking Restrictions……10
Pull Carts and Carry Bags……11
Membership Classification and Fees……11
Membership Eligibility……12
Corporate Memberships……12
Assessments……12
Dues Payments and Payment Processing Procedures……12
Prepaying Your Dues……13
Automatic Credit Card Billing……13
Credit Card Billing Deadlines……14
Resigning from the Club ……14
Upgrading Status, Adding or Dropping Family Members ……15
Leave of Absence……15
Reinstatement……16
Administrative Fees……16
Special Limited Member Benefits……16
Guest Fees at Other Courses……17
Special Member Only Services……17
Golf Cars and Handicap Flags……19
Holiday Observances……20
Tournaments, Member Groups/Organizations……20

OVERVIEW

The enclosed information gives an overview of the services that set us apart from other semi-private golf clubs. We offer numerous member benefits, many of which are found only at private country clubs. These benefits include:

Priority tee times, two weeks ahead of your intended play date

Discounts on golf cart rental fees and an annual cart club membership

Discount on GHIN handicap service (USGA Recognized)

Member's only driving range club membership

Member's only locker and club storage spots

Over 100 member events, social and golf tournaments alike

Well over 75 years of PGA experience and 70 years of golf experience on staff to serve you

Full time PGA professional Golf Academy on staff which are available for lessons, clinics and game improvement options

Full time Starters and Volunteer Range programs

Seniors, Men's, Ladies, and Juniors Golf Clinics

Practice facilities including a driving range, putting green, chipping greens, and sand bunker

Organized ladies programs

Organized men's and senior men's program

Discounts on golf merchandise, apparel and special order items

Total Quality Management and leadership program

Non-assessable membership with no food and beverage minimums

Our mission is to provide "quality professional golf service, all the time, every time."

CLUB FACTS AND HISTORY

Wildwood Green was purchased by Roger and Sandy Watson in 1986 and was redesigned in the fall of 1996 by **John LaFoy,** architect, who was voted one of the 10 best golf course designers in America by several national publications. Local projects include Devils Ridge Golf Club, The Neuse Golf Club, North Ridge Country Club and Carolina Country Club.

Landscapes Unlimited, the contractor for the project, was voted #1 golf course builder in the United States 9 times.

Items of interest associated with the redesigned golf course:
Larger greens (20% to 50% increase in size)
New bunkers
Automatic irrigation
Wider fairways
Longer golf course (4 sets of tees for players of all skill levels, currently five tee sets plus two sets of family golf tees)
New Penn G-2 bentgrass greens
Award-winning customer service

Based on surveys of other area courses, Wildwood Green Golf Club has:
The best membership tournament program
The best monthly dues value
The best merchandise prices
The best service
The most PGA professional experience on staff

EVOLUTION OF WILDWOOD GREEN

January, 1985	Golf course construction begins. Wildwood Green is structured as a semi-private club that will have 300 founding members and unrestricted guest play.
November, 1986	The club opens 9 holes.
August, 1987	The club opens 18 holes. Membership level is 213.
November, 1987	Wildwood Green announces that the club will alter the semi-private structure and will begin a goal of becoming a private club. The announced level of members to become private is 450. Founding memberships are eliminated.
April, 1988	Restrictions are placed on guests using the driving range and outings are restricted to being member-sponsored.
July, 1988	Membership level is 254.
January, 1989	Membership level is 290.
April, 1989	Golf leagues are eliminated. Restrictions on guests playing on weekends begin. Rules to make starting times on weekends are changed to allow members to make times 8 days in advance and guest 2 1/2 days in advance.
June, 1989	Wildwood Green hosts the Durham Herald-Sun Newspaper's Amateur Golf Tournament. This is the first time this tournament has been held outside of Durham in its 43-year history.
January, 1990	Membership level is 363.
March, 1990	Wildwood Green begins operating on weekend mornings as a "private" club. Guests are required to be sponsored by a member.

EVOLUTION OF WILDWOOD GREEN

May, 1990	The U.S. Golf Tour holds the Triangle Classic at Wildwood Green. This is the first professional golf tournament in Raleigh since 1982.
January, 1991	Membership level is 408.
January, 1992	Memberships are expanded to include six classifications: Junior, Annual, Corporate, Junior Executive, Weekday and Regular.
July, 1992	Golf course conditions decline due to summer drought.
August, 1992	Membership level is 370.
January, 1993	Installed "Total Quality Management" at Wildwood Green. This is the first golf course in the United States to attempt this program.
July, 1993	Membership level is 360.
July, 1994	Membership level is 374.
January, 1995	Membership level is 411.
July, 1995	Golf course conditions decline due to severe heat. The greens lose a large amount of grass.
August, 1995	Membership level is 391.
June, 1996	Golf course closes for a $1.5 million renovation. John LaFoy is the architect and Landscapes Unlimited is the contractor.
September, 1996	Hurricane Fran takes down more than 600 trees.
December, 1996	Membership level is 360.
April, 1997	Golf course reopens with rave reviews and new Penn G-2 bentgrass greens.
June 1997	Membership level is 423.
July, 1997	"Member Only" playing times are announced which consist of almost 50% of all tee times.
November, 1998	Membership level is 424.
February, 1999	The "Total Quality Management" system implemented in 1993 is used as a model at the Carolinas PGA seminar, and is recommended by the section office as the best management system in the Carolinas for all golf courses.
June, 1999	Golf course continues to receive rave reviews and conducts several Carolinas Golf Association and Carolinas PGA events in the first half of the year.
August, 1999	Wildwood Green is voted as one of the 4 best golf courses for women in North Carolina and one of the top 100 in the United States by Golf for Women magazine.
May, 2000	Golf course hosts the Carolinas Golf Association's Ladies Four-Ball, and the N.C. Men's Amateur Qualifying Championship.
November, 2000	Membership level is 410.

EVOLUTION OF WILDWOOD GREEN

December, 2000	The ponds on hole #6 and hole #11 are reshaped, dug out, and standpipes replaced. This raises the water levels and makes viewing more aesthetically pleasing.
February, 2001	All greenside sand bunkers are renovated for better drainage and sand is replaced with the finest available.
September, 2001	The golf industry suffers as the country is in a recession and terrorism affects recreation.
December, 2001	Membership level is 400.
October, 2002	The club installs a golf cart GPS system, the first golf course in the triangle to do so.
December, 2002	Membership level is 370.
March, 2003	Offers a free green fee program at another local course, Wake Forest Golf Club.
December, 2003	Membership level is 360.
December, 2004	Membership level is 370.
December, 2005	Membership level is 370.
May, 2006	Golf facility hosts the United States Blind Golfer National Championship.
June, 2006	The Golf Channel televises the North Carolina stop on their Junior Golf Tour, held at Wildwood Green.
December, 2006	The pond at hole #5 is reshaped, dug out, and the standpipe replaced. The hole is slightly re-aligned with a new area of fairway added.
July, 2007	The golf course hosts the Golf Channel Junior tour for the second straight year.
August, 2007	Membership level is 350.
June, 2008	The golf course celebrates the 20th anniversary of the NC State University Wolfpack Golf Schools, held for its 20th consecutive year at Wildwood Green.
October, 2008	The golf industry suffers along with the entire country experienced a major recession
December, 2008	Membership level is 270
February, 2009	With the help of the members a Major Membership Drive was launched
December, 2009	Membership level increased to 383
December, 2011	Membership level increased to 447
December, 2012	Membership level increased to 497
December, 2013	Membership level ends the year at 422
December, 2014	Membership level ends the year at 390
December, 2015	Membership level ends the year at 372

GENERAL RULES AND REGULATIONS

It is the intent of the club to limit rules and regulations to the minimum required for the mutual enjoyment of the club by all members and guests. The obligation of enforcing rules for the good of all is placed primarily in the hands of management. Management reserves the right to alter rules as deemed necessary. All players must register with the Golf Shop prior to teeing off and obtain a starter's ticket. Any violators are subject to membership termination or suspension.

The greens superintendent is authorized to determine when the golf course is suitable for play. Course maintenance must often continue during golfing hours. Please be understanding when this situation occurs. Course starters and rangers are responsible for the pace of play and the golfers' care of the course.

The golf professional and his staff supervise all play and use of the golf course, practice range, practice and putting areas, and the starter/ranger staff.

Members are responsible for their actions as well as their guests' actions while on club property. It is the responsibility of the member to report rule violations to the golf staff.

Glass bottles are not allowed on the course. Personal coolers are not permitted on the club property for liability reasons. Paper and metal containers and other trash are to be deposited in trash containers.

Only the golf staff is permitted behind the counters and in the club storage area.

A collared shirt is required by members and guests who are 16 years or older while on the course or using the practice facilities.

No animals are allowed in Bogey's Grill at anytime.

Course Record Policy – It is the intent of Wildwood Green to have a course record for each set of tees and for each gender of golfer. This would mean we have a course record for Blue Tees (both men and women), White Tees (both men and women) and so on for each set of tees on the course. Current course records are hung in the golf shop near the entrance to the clubhouse. Course records can be set at anytime but they must be verified (for all 18 holes) by at least one other person.

HOURS OF OPERATION

Throughout the year you may call in to the automated phone message which is updated with the cart rules, range rules and any delays each day. This is especially beneficial during the winter months when frost delays are in effect. To access the automated message, please dial (919) 846-8376 extension 1 each morning. If you have any questions about starting times ALWAYS call the golf shop to verify. We will also add these rules to our facebook page and text clubs as we can.

GOLF SHOP

The golf course, weather and maintenance permitting, is open every day except Christmas Day and opens 30 minutes prior to the first tee time. Please call the Golf Shop at (919) 846-8376 extension 1 for special course updates, conditions and delays that are updated every morning. Become our friend on facebook and follow us on Twitter for special announcements and information.

Please note that the times below are tentative depending on the exact day of time changes. Our tee times fluctuate throughout the year and we plan to have the following schedule. We will keep the golf shop open until we have less than eight (8) carts remaining on the course.

First Tee Time:				
January *(Weekday/Weekend):*	9:00 AM/10:00 AM SG	July:	7:00 AM
February *(Weekday/Weekend):*	9:00 AM/10:00 AM SG	August:	7:00 AM
March:	8:30 AM	September:	7:30 AM
April:	7:30 AM	October:	8:00 AM
May:	7:00 AM	November:	8:30 AM
June:	7:00 AM	December:	9:00 AM

DRIVING RANGE

The driving range is open thirty 30 minutes prior to the first tee time and the last bucket sold is at the following times. A rotation between grass and mats has been established by the golf shop and information can found in the golf shop.
Please note that the hours of operation are weather and player count dependent.

Driving Range Hours:				
	January:	8:30 AM - 5:00 PM	July:	6:30 AM - 8:00 PM
	February:	8:30 AM - 5:00 PM	August:	6:30 AM - 8:00 PM
	March:	8:00 AM - 6:00 PM	September:	7:00 AM - 7:30 PM
	April:	7:00 AM - 7:30 PM	October:	7:30 AM - 6:30 PM
	May:	6:30 AM - 8:00 PM	November:	8:30 AM - 5:00 PM
	June:	6:30 AM - 8:00 PM	December:	8:30 AM - 5:00 PM

CORRESPONDENCE TO WILDWOOD GREEN

All correspondence regarding your membership must be done in writing and should include the following information:

The date of the letter
Your full name
Your correct mailing address
Your member number
Your daytime telephone number

When sending an email, you must have an acknowledgement from management to consider your message received. If you do not receive a message back, please contact the golf shop with a printed version of your sent email which should include the date and time sent and to what email address.

We ask that you help us by not writing notes on the remittance portion of your statement. In the first step of processing, these remittance slips are separated from your check and thrown away. Notes written on them may not be seen.

If you include a note with your dues payment, remember that your letter will be separated from your check. By including the above information in your letter, we will be able to act on your requests promptly and accurately.

Correspondence about your bill and membership status should be addressed to the General Manager. If you have not received a response within 2 weeks of the date you mailed your letter, please contact the Golf Shop.

NEWSLETTER

Each month a newsletter is e-mailed to the membership database. This newsletter gives us a chance to celebrate with you, so let us know of your great shots, your best-ever scores, your tournament wins and golf scholarships. Good news? New baby? Let us know!

Your newsletter is also our way of keeping you informed of the new shop merchandise, sales, upcoming tournaments and special events. You'll find this information alongside pro pointers, rules discussions, and golf course maintenance updates.

The official correspondence from Wildwood Green to the membership is the weekly update that is emailed out each Sunday. Please be sure to have an active email on hand with the golf shop to stay in touch weekly.

GUESTS

Guests are permitted after members have had the opportunity to obtain tee times, except for special events and outings.

On Saturday, Sunday and club holidays, guests are required to ride a cart until certain times unless accompanied by a member (either 12:00 PM or 2:00 PM depending on the time of year). If accompanied by a member, they must ride according to the member guidelines.

Members are allowed to have up to 11 accompanied guests at one time and book up three full tee times. It is the responsibility of the member to ensure they follow any tee time rules, cart rules or general rules of Wildwood Green.

Accompanied guest rates are available from the club and range anywhere from $5.00 to $11.00 off the public rate depending what day and time you play.

JUNIORS

A junior is classified as someone under the age of eighteen (17 years & younger) who is a guest, part of a parent's membership, or an individual under the age of 21 who owns an individual junior membership*. No special restrictions for tee times apply to Junior Members however privileges are limited to Monday through Thursday. Proper attire is required as outlined in these club rules.

*A Junior Member may be over the age of 21 provided they are still a full time student in school and own their membership individually.

A teen or young adult owning a Junior Membership can only use the course as outlined in their membership rules and regulations following all holiday and cart rules. All other play will be at the appropriate charges. All rules of the Club apply to Junior Members. This includes all rules regarding dues payment, suspension and termination of membership, resignation, course etiquette, etc.

SPECIAL EVENTS

A Special Event is classified as a group of golf of sixteen (16) or more players unless designated otherwise by the golf professional or general manager. Special Events can schedule starting times in advance provided they contact the golf shop and sign an event agreement. The golf professional is charged with the responsibility to maximize the golf course but to always consider the membership. Special events require all golfers, member or guest alike, to pay the same rate for golfing privileges.

DRESS CODE

Proper dress code is required on both the golf course as well as the driving range. Please help us avoid embarrassing situations by conforming to the dress code and by ensuring that your guests are aware of the dress code as well. Please inform the golf staff, rangers or starters of violations as soon as they are apparent.

Women and Girls

Bermuda shorts (mid-thigh length) or skirts of comparable length
No halter or tank tops (sport tops and bottoms are OK provided they cover the midriff)
No swimwear

Men and Boys (16 years & older)

Bermuda shorts, knee length & up to 2 inches above the knee, are acceptable
No T-shirts or tank tops, collared shirts only
No cut-offs or swimwear

The golf staff and management reserve the right to deem any attire to be inappropriate for golf. Denim jeans and jean shorts are OK to wear while on the golf course and driving range provided they are not cutoffs.

STARTING TIMES

Starting times are required for all play and a starter ticket is required by all members and non-members alike. Tee times can be reserved as follows:

Members may reserve tee times up to 14 days in advance for any day.

Non-members may reserve tee times up to 7 days in advance for any day.

Starters are required to pair individuals and groups up to a foursome. Please allow us to help everybody get onto the course and maintain a reasonable pace of play.

Players who do not make a tee time do not have any privilege to tee off unless they are filled in by the golf staff or starter. Players shall tee off at their designated time or they may forfeit their tee position. A new starting time must be arranged with the golf shop staff.

If you must cancel a tee time, please call the Golf Shop as early as possible. Consistent failure to do so is a violation of club rules and may result in suspension or terminating your membership.

Starting times may be delayed due to frost. The greens superintendent will update the golf shop staff each hour if there is a delay. If there has been a frost, please call the golf shop to confirm your actual starting time.

Priority on the course always goes to the group playing 18 holes (versus a group only playing 9) and to foursomes (over threesomes, twosomes and singles) provided the group is on the determined pace of play for the course.

PRACTICE REGULATIONS

All practice will be confined to the practice areas. Practice is not permitted on the golf course except in between play of two holes and not unduly delaying play.

Chipping to the practice putting green is only allowed when hitting low, no intrusive chip shots. Ball marks should not be left on the practice putting green.

Only the golf staff is allowed on the range beyond the designated practice tee.

All practice balls must be obtained through the Golf Shop or range attendant. No privately owned balls are permitted on the practice range.

Range balls are restricted to the practice range. If someone is found with range balls on the course they will receive a warning. The second offense will carry a punishment of a 30 day suspension, dues must still be paid.

Golfers are not allowed to save range balls for future use. All range balls are property of the club and must remain on the club's property. When finished practicing, leave leftover range balls at the practice area or return them to the golf shop.

Golf carts are not permitted on the practice range tee or within the chipping green area.

PLAYING REGULATIONS

All players must register in the Golf Shop prior to playing and receive a starter's ticket.

All play will start from the first tee, or as designated by the golf professional and his staff.

Slow play is a concern to all members. It should take approximately four hours and sixteen minutes to play eighteen holes (not including time spent at the turn). It is your responsibility to keep a pace necessary to achieve a four hour and sixteen minute round. Slow players in your group are your responsibility and will be observed by the ranger, starter or golf shop. The following procedure will be implemented for pace of play infractions:

1st Warning: Verbal warning and documentation of unacceptable pace.

2nd Warning: The ranger will stay with your group until an acceptable pace is established. The ranger will help fix ball marks, fill divots with sand, tend the flagstick and rake bunkers.

3rd Warning: Your group will be asked to regain position by moving directly behind the group in front of you. If applicable, a rain check will be given to return at a time more suited to your pace.

You should always allow faster players behind you the privilege to play through regardless of the number of players in the group. When searching for lost balls keep it brief and if the group behind you is waiting, allow them to play through. All golfers should play ready golf at all times.

Being out of position is when a group is not directly behind the group in front of them or off pace for a four hour and sixteen minute round. This policy is in place to assure proper pace of play and the enjoyment for all golfers playing at Wildwood Green Golf Club.

Repair your ball mark plus another on each green.
Rake all footprints in bunkers and place the rake near the edge of the bunker in the sand.

Sand bottles are located on each golf cart and at the half way house and water cooler stations. These bottles should be used to fill divots throughout the course and any empty sand bottles should be left at the next tee box, near the sign for the hole.

Golf carts will be rented from the club only. These golf carts are required for use during special tournaments, before 11:00 AM on weekends and holidays beginning the first full weekend following the spring time change through the first full weekend after the fall time change. Golf carts should always be kept on the path on par 3's and should always exit the fairways at the black posts, located roughly 30 yards from each green. Unaccompanied Guests must ride before 2:00 PM during these time frames and after 12:00 PM when our winter times are in effect.

The golf professional, his staff, and management can make changes in the above regulations without notice. Special clinics, golf outings, and/or tournaments can alter our schedule.

PULL CARTS AND CARRY BAGS

When walking is allowed, players may use their own pull cart to transport their golf clubs. Players should respect all ropes and markings throughout the course and should also keep pull carts more than ten feet from the tee boxes and away from the mounds, fringes, greens and bunkers. You should use designated entrances and exits located at tees and greens as if you were riding in a golf cart.

MEMBERSHIP CLASSIFICATIONS AND FEES

Initiation Fee	Category	
$3,000	Regular	Regular Member Privileges Monday through Sunday, anytime.
$1,800	Weekday	Privileges limited to Monday through Friday, anytime.
$1,800	P.M.	Privileges limited to after 12:00 PM, Monday through Sunday while in season. Once 10:00 AM weekend shotguns begin near the New Year, P.M. members may setup tee times for those like normal.
$500	Junior	Up to age 21. Privileges limited to Monday through Thursday and fill in basis only on Friday. Total Junior members cannot exceed 25.
$3,000	Corporate	Corporation owns the membership and can pay a $500 transfer fee to replace the designated primary member.
$1,500	Corporate Add-On	Corporations can have up to three add-ons after one full membership is purchased. Dues amounts are determined by the category of which the add-on chooses.

**If you are playing out of your designated time frame for your membership category you will be charged the accompanied guest rate for walking or riding. If you are on the cart plan and want to play out of your designated time, you will be charged the accompanied guest walking rate.*

MONTHLY DUES

	Regular Corporate Corporate Add-On	Weekday or P.M.	Junior
Individual	$188	$127	$65
Two Person Family	$219	$146	N/A
Three or more Person Family	$246	$168	N/A

MEMBERSHIP ELIGIBILITY

Family memberships entitle the member, spouse, and dependent, age 21 or under to membership privileges. Children on a parent's membership will age out on their 22nd birthday unless they remain a fulltime student.

Memberships cannot be shared by brothers or sisters and must be owned individually after the child's 22nd birthday.

CORPORATE MEMBERSHIPS

The primary designee on a corporate membership is transferable. However, each designee must be approved within the normal membership approval process. A transfer fee of $500 is payable upon acceptance of the new designee application. If you have any questions about transferring Corporate memberships or additional Corporate Add-on memberships, please contact the General Manager.

ASSESSMENTS

There will be no assessments in conjunction with membership, and members are liable for no charges other than regular membership dues and bills incurred in normal use of club facilities. Membership at Wildwood Green does not convey any ownership interest.

DUES PAYMENTS AND PAYMENT PROCESSING PROCEDURES

It is our goal to mail statements/invoices by the 3rd of each month. Payment of this statement is due by the **10th of the month,** which means dues are paid in advance. (Your April dues are due by **April 10th**).

**Weekends and holidays may affect our payment processing and invoice printing schedules.*

Payments are due no later than the 10th; any payment that reaches us after the 10th of the month is considered past due and you may receive notice from the General Manager. We currently have the following program in place to handle past due accounts:

30 Day Courtesy Notice: Phone call made to you by the 15th of the month when two months dues have not been paid (Current month and prior month)

60 Day, 2nd Courtesy Notice: Letter mailed to you by the 15th of the month when three months dues have not been paid. (Current month and prior two months)

90 Day Suspension Notice: Mailed to you by the 15th of the month when four months dues have not been paid (Current month and prior three months). Your account has been placed on suspension, privileges revoked and all dues are owed.

120 Day Collections Notice: Your membership has been terminated and our collection agency has been informed of your past dues and will contact you directly. All payments must be coordinated between the member and the collection agency.

Suspension of privileges include all areas of the club, including prepaid privileges such as driving range, cart club, tournaments, etc. and no refunds or credits will be given. After termination or resignation all services will be discontinued.

If you know you will have difficulty paying your monthly dues on time, please contact the General Manager. We can work with you if you call us before your account becomes past due.

To go back to our example of April dues:

Statement/invoice mailed	April 3rd
Due date for payment	April 10th
30 day courtesy notice	May 15th
60 day, 2nd courtesy notice	June 15th
90 Day suspension notice	July 15th
Membership terminated and sent to collections	July 10th

PLEASE REMEMBER: Once your account becomes past due at 90 days your playing privileges will not be restored until your **ENTIRE BALANCE** is paid.

Please put your member number on the lower left corner of your check in the memo section. This will help us process your payment faster and more efficiently. Your dues check should be payable to "Wildwood Green Golf Club".

PREPAYING YOUR DUES

Members are always welcome to pay dues for more than one month at a time. Should you decide to pay for multiple months at once, remember: Your dues must be paid by the tenth of the FIRST month that your pre-payment covers. If, for example, you wish to pay your December and January dues on one check, you must do so by December 10th.

We offer members the opportunity to guard against future dues increases by paying a full year's dues in advance. This is done on a calendar year basis. By paying for the year, you would not be affected by any dues increases that go into effect during the current calendar year or in the year you have prepaid for.

Prepaying for the following calendar year will save you the most off your dues and select services. You must always prepay your dues to then gain discounts on select member services.

The prepayment program and amount of discount will be announced 30 days prior to launch.

Adding a family member will usually cause an increase in dues. If you add a family member during the period that you have prepaid for, you will be required to pay the difference between your old and new prepaid rates for the remainder of the year. If, for example, you are a 1-person membership and add your spouse, you will have to pay the difference between the prepaid two-person rate and prepaid one-person rate for the number of months remaining in the year.

Dropping a family member will often cause a decrease in dues. This could leave you with a credit balance at the end of the year. The credit could then be used to offset your following month's dues.

Prepayments are refundable provided the member is resigned in good standing and will be refunded in the following way:

Total prepayment made including discount processed less member services (Dues only)
- Months membership was maintained multiplied by the regular monthly dues amount for your membership category
= Total refund owed back to you

Member services will be resigned effective the same day as the membership including the GHIN handicap service. No unused portions of any member service will be refunded.

AUTOMATIC CREDIT CARD BILLING

Members can arrange to have their dues automatically billed to their credit card every month. There is an authorization form in the Golf Shop to be filled out if you would like to automatically draft your credit card. If you wish to have your dues charged automatically every month, we will submit any charges to bring the account current within a day or two of

the submission of the form. We will then submit future charges near the first day of every month when our EZ Pay payment processing system is ran with monthly statements.

Renewals for all member services will be submitted automatically near the 1st of January each year unless you notify the golf shop that you do not wish to renew a particular service. The deadline to drop next year's services is December 15th.

If the first of the month falls on a weekend or holiday, the changes may be submitted to your credit card company on the last business day prior to the weekend or holiday.

CREDIT CARD BILLING DEADLINES

The deadlines for cancelling automatic credit card billings and member dues or services are as follows:

Monthly dues: You must notify us at least 5 business days before the end of the month.

Member services: The deadline to cancel automatic member service billing is December 15th.
Member Services include: handicap, range plan, cart plan, locker, club storage

Member Resignation: 30 day notice needed. Due by the 5th of the month to be effective at the end of the month.
(Due November 5th to be effective November 30th).

RESIGNING FROM THE CLUB AND MEMBER CATEGORY CHANGES

All resignations must be done **in writing, a minimum of 30 days in advance** of such action.

You will receive notification from us concerning your resignation, usually within one week of our receipt of your letter. If you have not heard from us within two weeks of the date you mailed your letter or by the first of the month, please contact the General Manager.

Letters that reach us by the 5th of the month can be processed to be effective with the next dues statement. (Example: A letter received May 5th will be processed to change status on the May 31st statement.) If your letter reaches our membership office after the 5th, it will be processed to take effect at the end of the following month. (For example: A letter received May 7th will be processed to change status on June 30th).

Dues are not prorated and are billed in full-month increments only. Memberships will begin on the first day of the month and end on the last day of the month. Memberships are only resigned on the last day of the month in which your request was received, provided the request is received by the 5th.

If you wish your resignation to be effective on:	**Your letter must reach us by:**
January 31	January 5
February 28	February 5
March 31	March 5
April 30	April 5
May 31	May 5
June 30	June 5
July 31	July 5
August 31	August 5
September 30	September 5
October 31	October 5
November 30	November 5
December 31	December 5

UPGRADING STATUS, ADDING OR DROPPING FAMILY MEMBERS

You will receive notification from us concerning your resignation, usually within one week of our receipt of your letter. If you have not heard from us within two weeks of the date you mailed your letter or by the first of the month, please contact the General Manager.

Letters that reach us by the 5th of the month can be processed to be effective with the next dues statement. (Example: A letter received May 5th will be processed to change status on the May 31st statement.) If your letter reaches our membership office after the 5th, it will be processed to take effect at the end of the following month. (For example: A letter received May 7th will be processed to change status on June 30th).

Dues are not prorated and are billed in full-month increments only. Family members are only dropped from the membership on the last day of the month in which your request was received provided the request is received by the 5th of the month and your full dues must be paid for that final month.

Over the lifetime of a membership, a member is allowed only one change in membership classification. Any additional changes to your membership category will be charged a $50.00 administrative fee.

Family members are added or membership upgrades effective on the first day of the month following the receipt of your request, provided your request was received by the 5th.

Any change in the membership must remain in effect for 6 full months. No more than one change in status is permitted within any twelve-month period.

Adding, dropping or changing status must be done in writing by the 5th of the month to take effect at the end of the month (30 day notice). Please review the guidelines on resigning from the club and follow the same date format to make any membership changes.

LEAVE OF ABSENCE

The intent of the Leave of Absence policy is to allow someone who is temporarily unable to use the club, due to injury or relocation, the opportunity to get back into the club without losing the original initiation fee paid or to allow the member to put their membership "on hold" and pay an administrative fee of $20 each month in lieu of their membership dues.

A leave of absence is granted for a minimum of three months for doctor-supported health reasons or a business transfer. All health leaves must be supported by a written letter from your doctor.

All business transfers require proof that your new primary address is located outside a 50 mile radius from Wildwood Green Golf Club.

A person on leave of absence is not considered to be a member while the Leave of Absence is in effect and all membership privileges (club services, range plan, tournament play, etc.) are suspended for the member on leave until the membership becomes active again. In practical considerations, this means that a person on leave of absence is not entitled to club services or any privileges (locker, club storage, handicap, tournament participation, etc.).

Any leave of absences will forfeit your current membership privileges and any new member or sponsorship dues credits for the time period on leave.

Leave of absences are not considered for more than two terms. After two, three month leaves have expired, the membership must be reactivated or it will be terminated.

Question: I am having back surgery next month and my doctor says I can't play golf for awhile. How do I go on leave?

Answer: Send us a letter requesting a leave of absence as far in advance as you can. Have your physician send us a letter verifying the medical reason you cannot play golf. We must have the doctor's letter to process your request, and we do require 30 day notice to take such action.

Question: I wish to go on leave of absence from June 14th to October 23rd. What are my options?

Answer: Your leave of absence will begin on the last day of the month, June 30th, if notice is given to us by June 5th. Your leave will be effective for three full months, ending September 30th and you will become active again on October 1st. On October 1st you must decide to pay the full month of dues or remain on leave for another three months.

You will receive a letter from us verifying your leave. If you haven't heard from us within two weeks of the date you mailed your letter, please contact the General Manager.

Members on Leave of Absences are charged a $20 monthly maintenance fee. This fee is billed at the same time as our normal statements. Payment of this fee is expected to reach our office no later than the 10th of each month. Members on leave who miss a monthly payment will have their leave of absence, and their Wildwood Green membership terminated.

It is your responsibility to keep the Office Manager informed of any changes in your mailing address while you are on leave of absence. Please call the General Manager if you have any questions about the leave of absence policy.

REINSTATEMENT

Any membership which has been resigned within the club rules, left the club in good standing, and has been out of the club for more than sixty days prior to any new membership drive can be reinstated provided the member rejoins under the current membership drive or forfeits any dues credits in lieu of repaying the initiation fee.

ADMINISTRATIVE FEES

The fee for any returned check is $30.00

SPECIAL/LIMITED MEMBER BENEFITS

Member Referral Program:

This program is designed for existing members to help bring in new members. As our membership increases, member benefits will increase. It is to everyone's advantage for us to increase our membership.

Benefit to the Existing Member:
Dues credits are given for referring a new member who joins the club.

How the Program Works:

1. All current Wildwood Green members will have the member referral form available to them and the new, referred member. Extra copies are available in the golf shop.

2. The entire form must be completed and returned by the applicant at the same time as the application for membership. There will be no exceptions to this rule*.

3. Upon approval and processing of the new membership the current member will receive a dues credit under the current membership offer.

4. Member referral forms are accepted for all categories of membership however all categories of membership are not entitled to monthly dues credits or reduced fees.

**Member referral programs are in place to assist you in lowering your dues by sponsoring friends or family to join the club. When applicable, sponsor credits will be given to the member or staff member of Wildwood Green who first made contact with the joining member. This is in place to avoid situations where someone spends time recruiting a new member only to have someone else jump in at the last second and become their sponsor (Typically when the joining member has*

been set up to play the course before joining). Please see the General Manager for more information or clarification on this rule.

GUEST FEES AT OTHER GOLF COURSES

The Staff at Wildwood Green is here to assist you. One benefit we offer is the ability to get a member a discounted rate to play at another golf course if possible. Please call us if you want to play an out of town facility and we may be able to arrange your tee time and obtain a reduced rate.

SPECIAL SERVICES AND MEMBER ONLY BENEFITS

Club Repair: All club repairs are available. Some repairs, such as regripping, can be done in one day or less. Most repairs require a week and are priced competitively with area golf stores. Please inquire for more details.

Annual Cart Plan: Wildwood Green offers a yearly cart rate for members of the cart plan.

Cost: $1,340 for 1 person
$2,010 for 2 people (must be on same membership)

Members who have a cart plan on January 1st of each year will be billed automatically on their January dues statement for that year's cart plan fees. Members have until December 15th to notify the golf shop in writing that they wish to drop the service. After December 15th, you will be expected to pay the annual fee.

Any member desiring the cart plan after the January 1st billing date will be charged the full rate of the program for a full year. That payment will cover the current calendar year up to and including December 31st. On January 1st of the following year a prorated fee will be charged with your statement. The prorated fee will be the difference of months missed during the previous year (prorated fees on the cart and range plan services are given during the next FULL calendar year). Regardless of the date you sign up for the service; you will be billed again on January 1st for the next year's fee. Full payment is required at the time you sign up. If the membership is terminated then so will the service. No refunds will be made for partially used periods or in the event of resignation or termination of membership. The cart plan runs January - December.

**Please note that if a weekday cart plan member wants to play on the weekend they would be charged the walking rate for weekends or holidays at the time they want to play.

Annual Range Club: Wildwood Green offers a yearly rate for members of the range plan.

Cost: $310 for 1 person
$460 for 2 people
$550 for 3 people (4th person or more at no charge and all members must be on the same membership)

No sharing between friends, relatives or other family will be allowed.

Members who are enrolled in the range plan on January 1st will be billed automatically on their January dues statement for that year's range plan fees. Members have until December 15th to notify the golf shop in writing that they wish to drop the range plan service. After December 15th, you will be expected to pay the annual fee.

Any member desiring the range plan after the January 1st billing date will be charged the full rate of the program for a full year. That payment will in turn cover the current calendar year up to and including December 31st. On January 1st of the following year a prorated fee will be charged with your statement. The prorated fee will be the difference of months missed during the previous year (prorated fees on the cart and range plan services are given during the next FULL calendar year). Regardless of the date you sign up for the service; you will be billed again on January 1st for the next year's fee. Full payment is required at the time you sign up. If the membership is terminated then so will the service. No refunds will be made for partially used periods or in the event of resignation or termination of membership. The range plan runs January - December.

Handicap Program:
A member must have an established handicap in order to play in all club tournaments except 9 hole couples events. A new member has sixty (60) days to establish a club handicap. During this sixty (60) day period, a new member can play in any club tournament, except major tournaments, with a handicap established by the head golf professional. The handicap fee is $40.00 per member and $60.00 per non-member. Junior members of Wildwood Green may have an established handicap at no charge provided they are 17 years old or younger. Once the junior reaches the age of 18, they will be charged the member fee for the handicap service on the first of the month following their 18th birthday.

Wildwood Green currently utilizes the GHIN handicapping service which is recognized by the USGA. By members of Wildwood Green subscribing to the handicap service, they are in turn a member of the Carolinas Golf Association. The Carolinas Golf Association hosts many amateur and professional events throughout the year including two specifically at Wildwood Green.

Members who are enrolled in the handicap system on January 1st of each year will be billed automatically on their January dues statement for that year's handicap fees. Members have until December 15th to notify the golf shop in writing that they wish to drop the service. After December 15th, you will be expected to pay the annual fee.

Any member desiring a handicap after the January 1st billing date will be charged $40.00 when they are added to the system, regardless of the date you sign up for the service, you will be billed again on January 1st for the next year's fee. Full payment is required at the time you sign up. If the membership is terminated then so will the service. No refunds will be made for partially used periods or in the event of resignation or termination of membership. The handicap service runs January - December.

Club Storage:
Club storage is a service provided only for members. A storage spot is designated by the golf shop and your clubs will be cleaned and stored after each use. The annual fee is $78.00 for one bag and $60.00 for each additional bag within the same membership.

Members who are enrolled in club storage on January 1st of each year will be billed automatically on their January dues statement for that year's club storage fees. Members have until December 15th to notify the golf shop in writing that they wish to drop the service. After December 15th, you will be expected to pay the annual fee.

Any member desiring club storage after the January 1st billing date will be charged a prorated fee when they are added to the system. Regardless of the date you sign up for the service; you will be billed again on January 1st for the next year's fee. Full payment is required at the time you sign up. If the membership is terminated then so will the service. No refunds will be made for partially used periods or in the event of resignation or termination of membership. The club storage service runs January - December.

Limited insurance coverage is carried by the club; however, a person's personal insurance is the primary coverage any damage or theft that may occur.

The club assumes no responsibility for any lost or damaged articles in the normal course of operation.

Lockers:
Individual lockers are provided in both the men's and ladies' locker rooms for members' use only. The annual fee is $60.00 for one locker and $40.00 for each additional locker within the same membership. A member is assigned one key and is not to share a locker for security reasons. A lost key will be replaced for a $5.00 charge. Juniors under eighteen (18) years old are not allowed to loiter in the locker rooms.

Members who have a locker on January 1st of each year will be billed automatically on their January dues statement for that year's locker fees. Members have until December 15th to notify the golf shop in writing that they wish to drop the service. After December 15th, you will be expected to pay the annual fee.

Any member desiring a locker after the January 1st billing date will be charged a prorated fee when they are added to the system. Regardless of the date you sign up for the service; you will be billed again on January 1st for the next year's fee. Full payment is required at the time you sign up. If the membership is terminated then so will the service. No refunds will be made for partially used periods or in the event of resignation or termination of membership. The locker service runs January - December. The club assumes no responsibility for any lost or damaged articles in the normal course of operation.

GOLF CARTS, HANDICAP FLAGS

Golf carts will be rented from the club only. There are to be no motorized carts or units of any kind with the esception of a personal, walking push cart. Carts are not permitted in heavily wooded areas, hazards, near greens or tee boxes. A valid driver's license is required to operate any golf cart. A provisional, learner's permit is not acceptable. All cart damage is the responsibility of the renter and must be reported to the golf staff. Hitchhiker riding is not permitted.

Cart fees are a per person charge

These golf carts are required for use during special tournaments, before 11:00 a.m. on weekends and holidays beginning the first full weekend following the spring time change through the first full weekend after the fall time change. Golf carts should always be kept on the path on par 3's.

Any members discovered riding in a golf cart with more than two people or riding in a golf cart and not paying, is subject to immediate termination of their membership at the discretion of management. No refunds will be given in the event of termination.

Medical Flags: A medical flag can be obtained at the golf shop counter for anyone needing assistance while playing the course. An agreement between the flag holder and the club will be signed before use of the medical flag can occur. Some areas are off limits even to flagged carts such as fringes, wet areas, tee boxes, and other places designated by the golf course superintendent and management team.

The rules regarding medical flags below will be in effect and are at the discretion of the golf shop:

To obtain the privileges of using a Wildwood Green Golf Club medical flag, members and guests must have a state certified handicap parking permit.

The use of a medical flag is a privilege and any misconduct or abusing the rules will result in suspension or loss of your medical flag privilege.

The Wildwood Golf Club Superintendent will decide if medical flags will be allowed on the golf course and if special rules need to be applied that day due to unforeseen circumstances.

Cart Procedures:

Carts may leave the cart path and travel on the golf course when necessary to go to your golf ball only. (Please use the 90 degree rule and try to avoid any wet areas or areas that carts may cause damage to).

Carts may travel in front of the black "return to path" posts but must maintain a 10 yard distance from the green in all directions.

Carts must stay on the path around all the greens and tees and on all par 3's.

If two golfers in the same group have medical flag privileges, they MUST ride together and eliminate the need for an extra golf cart.

Penalties:

1. First rule breach: Verbal warning from the golf shop and documentation.
2. Second rule breach: Written warning and documentation, suspension for 3 days.
3. Third rule breach: Documentation and suspension for 7 days.

4. Fourth rule breach: Suspension from the club for 30 days.

CLUB HOLIDAYS

New Year's Day, Memorial Day, Independence Day, Labor Day and Thanksgiving Day are all considered club holidays and the rules/regulations as well as the rates, will be adjust for weekend conditions. If you are unsure of the rules for a specific day please contact the golf shop.

All golf facilities including the course and practice areas are closed on Christmas Day.

Non-accompanied guests will be restricted to walking after 12:00 PM or 2:00 PM, depending what time of year it is, all year round.

TOURNAMENTS, MEMBER GROUPS AND ORGANIZATIONS

Wildwood Green offers more than 100 organized events per year, has been rated to be one of the top 4 in the state of North Carolina and the inside of the top 100 golf courses in the nation for women-friendly places to play and learn. With a set of recently installed family golf tees, Wildwood Green is the perfect place to allow your game to grow in a fun and competitive atmosphere no matter your age or gender. Wildwood Green promotes fun, competitive events that include one-day tournaments and package events, four major events throughout the season including two member-members and a member-guest and also works directly with the Carolinas Golf Association to put on sanctioned tournaments during the season. A USGA recognized handicap is required to play in tournaments throughout the season. See an employee of the golf shop to establish your handicap today!

Wildwood Green hosts and helps organize men's and women's member groups that play all year round.

Men's Gaggle:
The men's "gaggle" is held every Wednesday and Friday morning throughout the year. Sign up is available through the golf shop up until 2:00 PM on the day prior to the league day. Anyone signing up after the deadline will be placed on an alternate list and will be entered as a spot becomes available.

Women's Wildflowers:
Each Tuesday morning throughout the year hosts the Wildflowers. There is a sign-up sheet posted on the tournament board in Bogey's Grill and ladies have until 2:00 PM on the day prior to the league day to sign up. Anyone signing up after the deadline will be placed on an alternate list and will be entered as a spot becomes available.

Men's WildOats:
Each Thursday morning throughout the year hosts the WildOats. There is a sign-up sheet posted on the tournament board in Bogey's Grill and men have up until 2:00 PM on the day prior to the league day to sign up. Anyone signing up after the deadline will be placed on an alternate list and will be entered as a spot becomes available.

A full tournament schedule is available in the Golf Shop or online at **www.wildwoodgreen.com**. We post all of our information in the following outlets:

*Signage around the facility
*Emails including a weekly update every Sunday and individualized emails sent periodically
*Statement stuffers and counter handouts
*Table tents, social media (Facebook/Twitter) and a text message clubs
*Cart signage and driving range signage