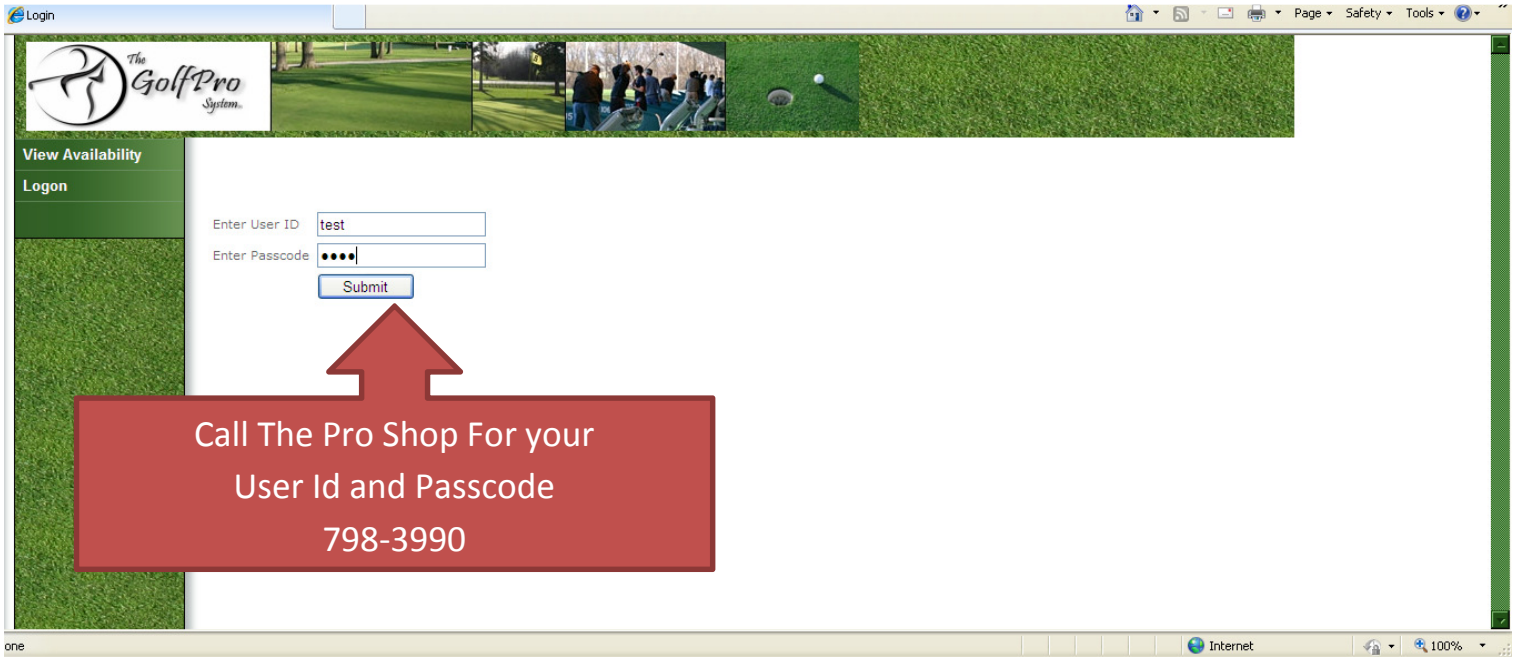
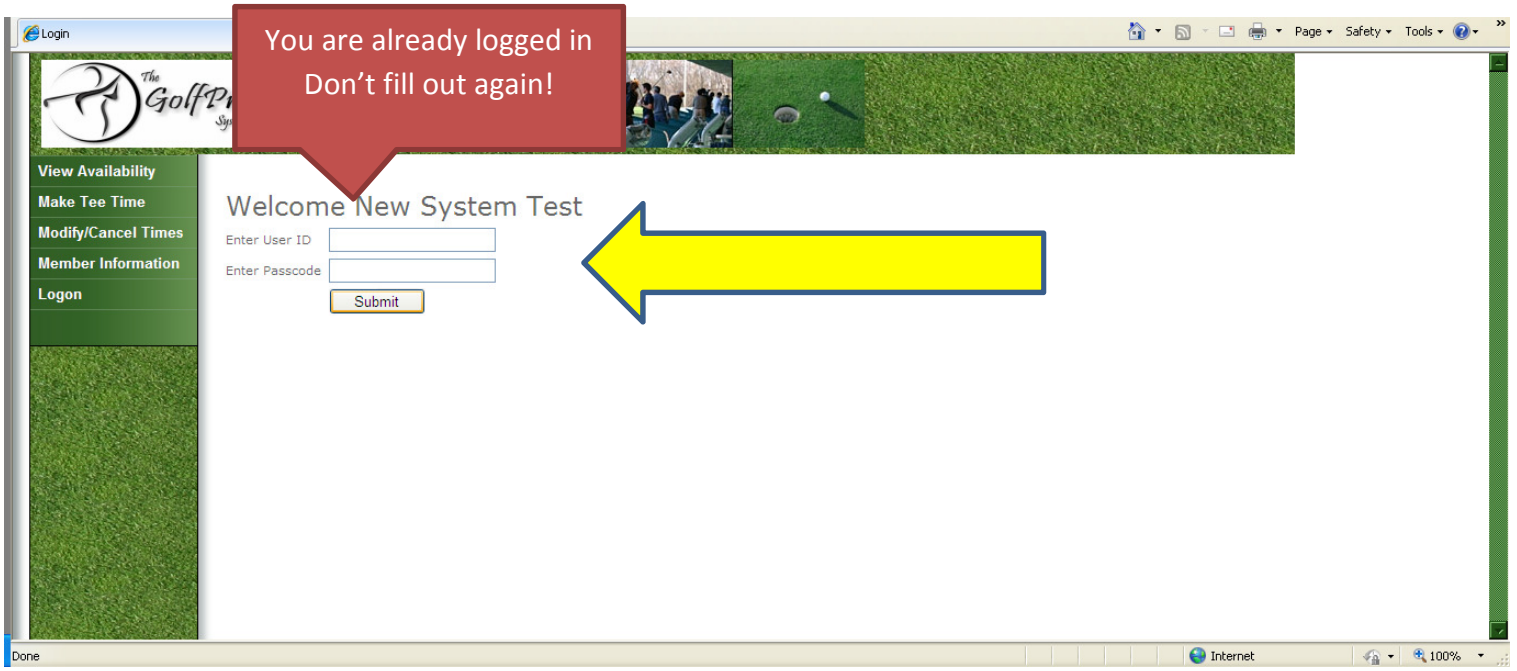
SANDIA Golf Club

TEE TIME INSTRUCTIONS

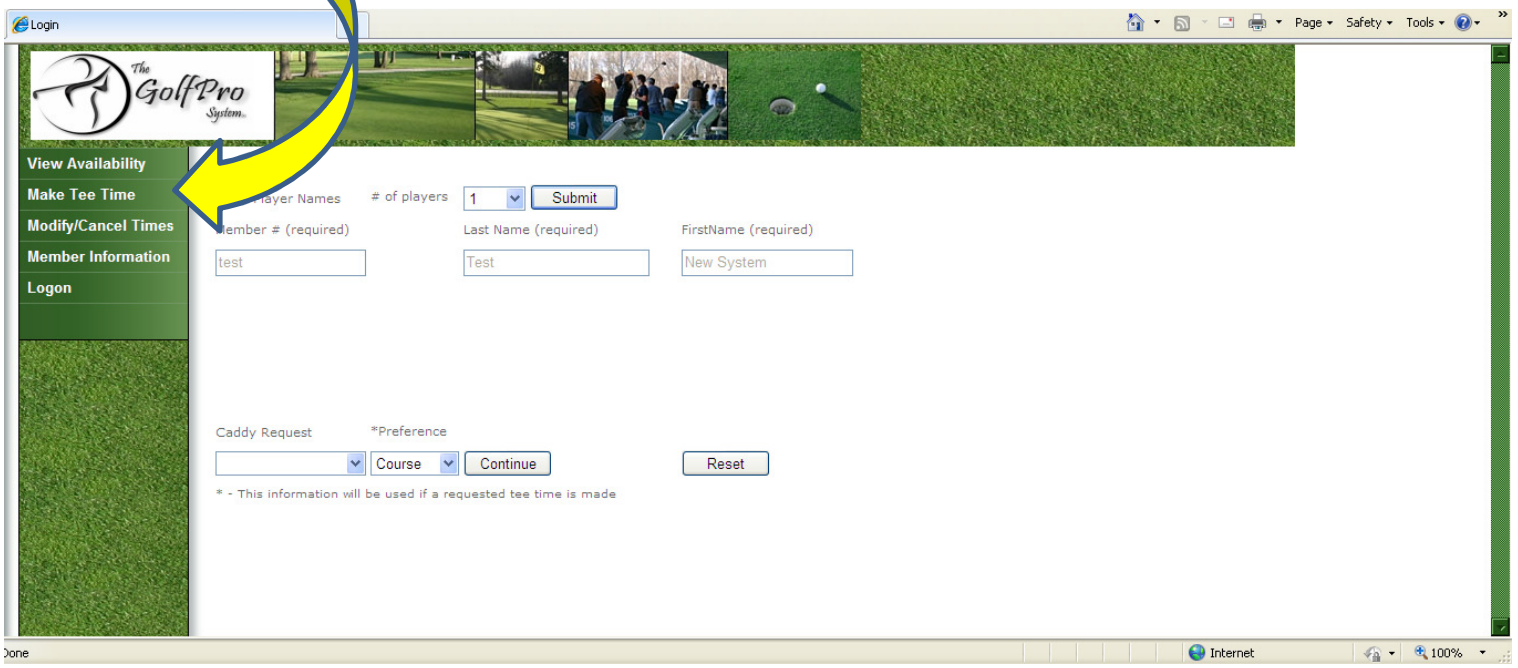
Step 1: Log In Using User ID and Passcode



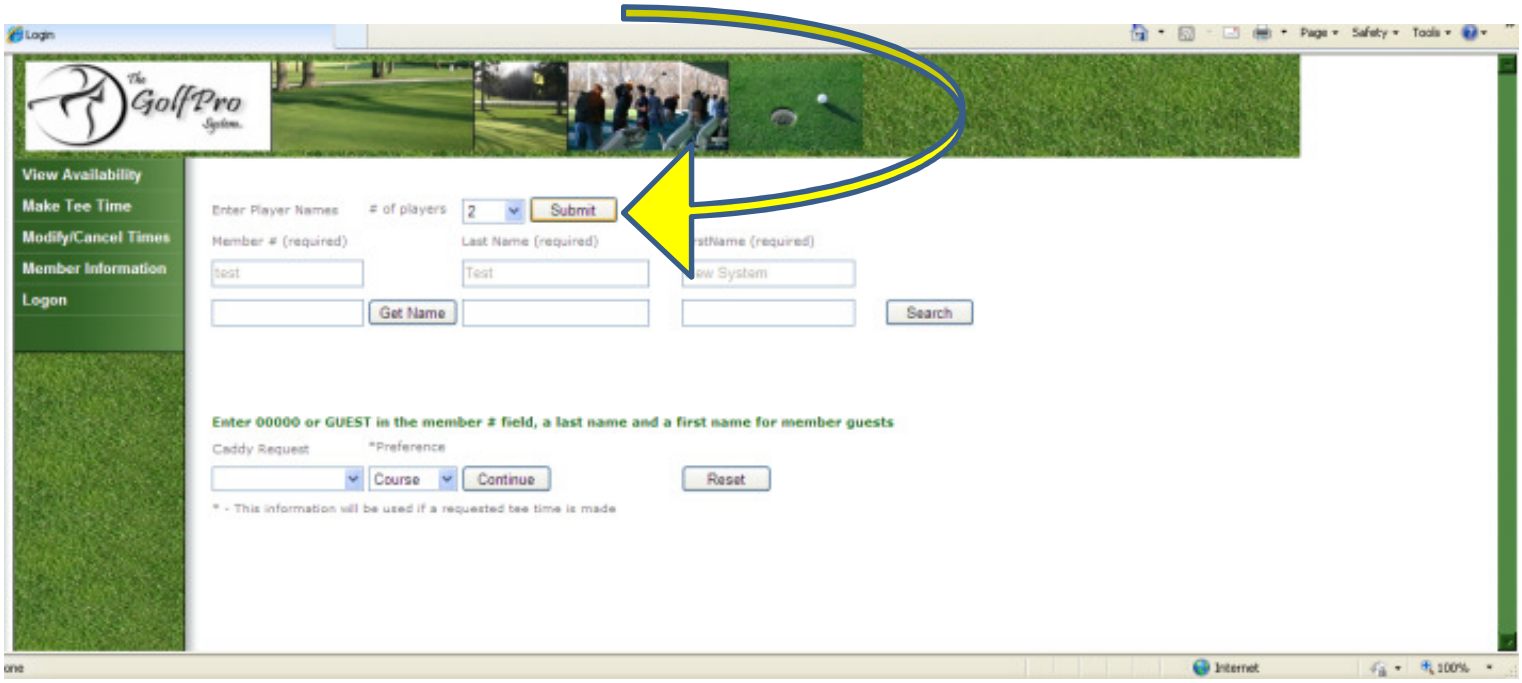
(Step 1 gets you to your welcome screen: Do not enter your User ID and Passcode again)



Step 2: Click Make a Tee Time

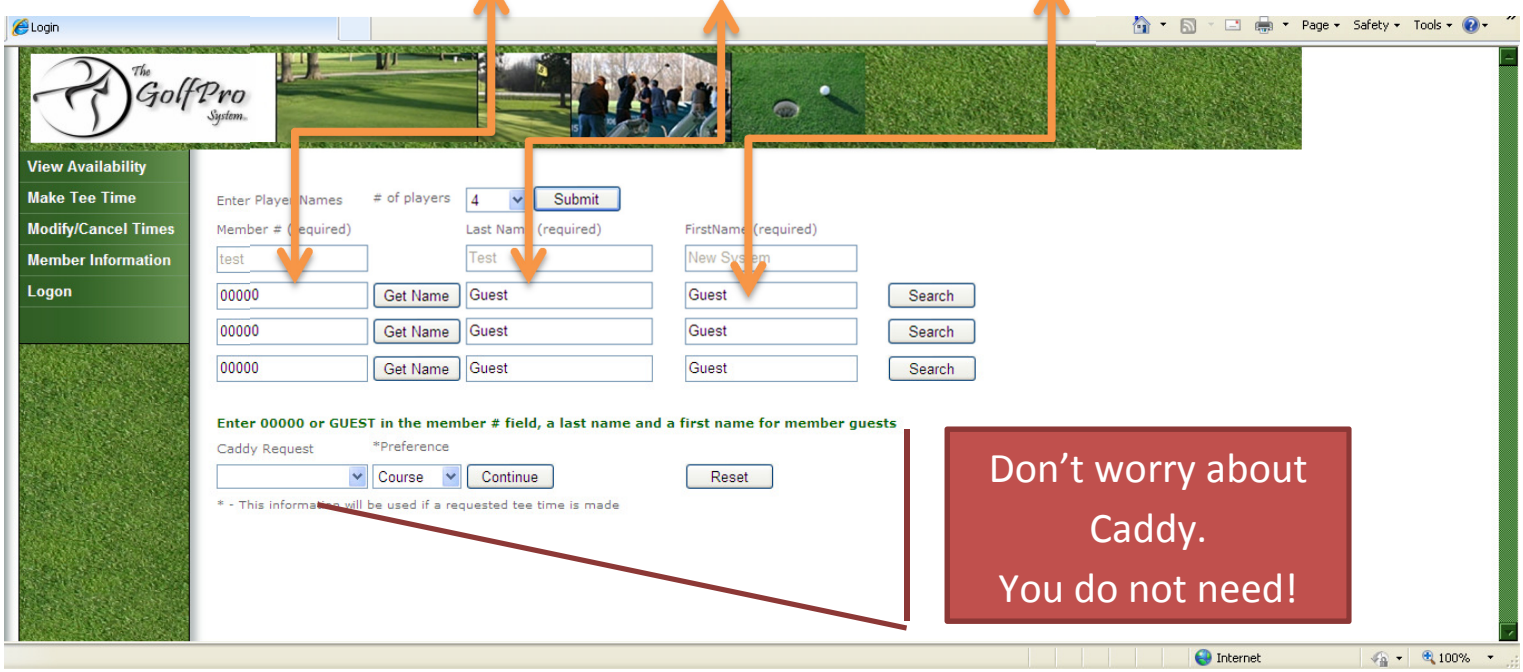


Step 3: Select the number of players and <u>Click</u> Submit

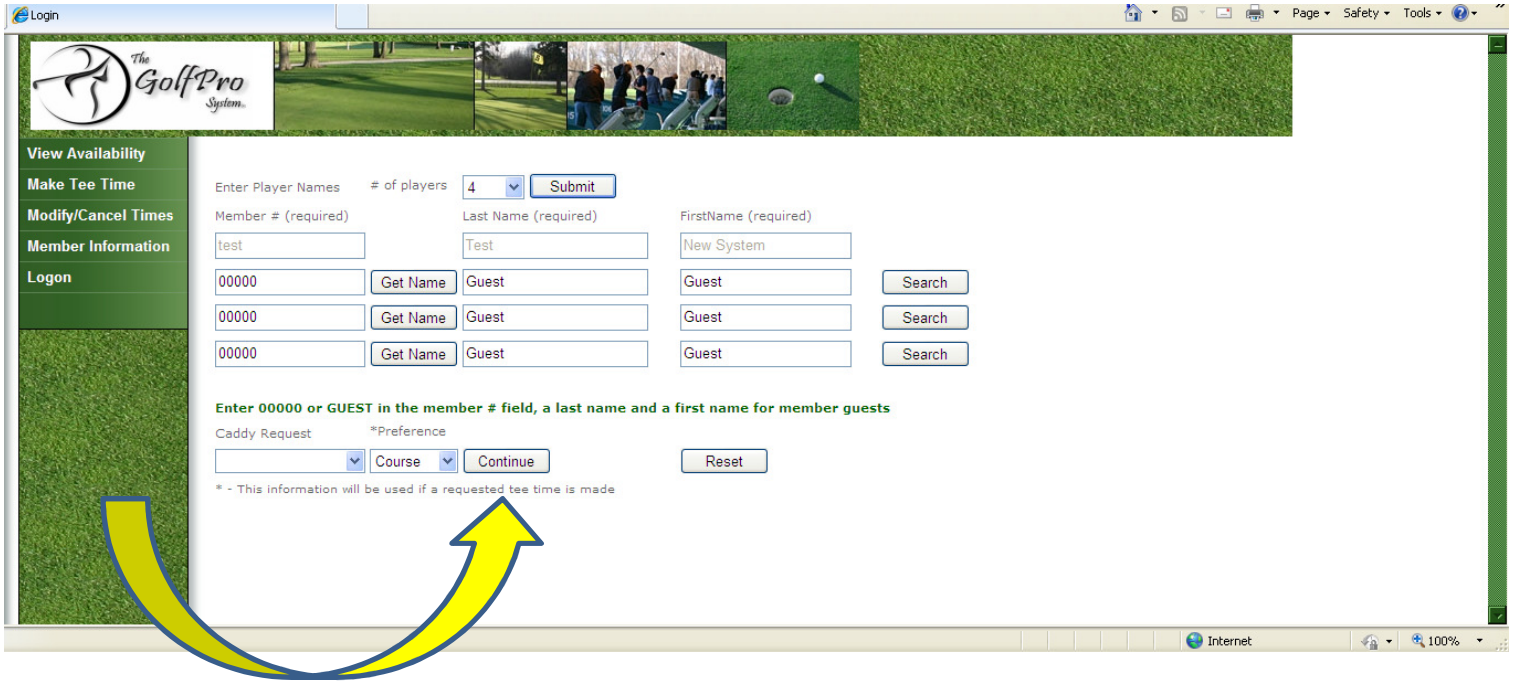


Step 4: Fill Out the Information Fields

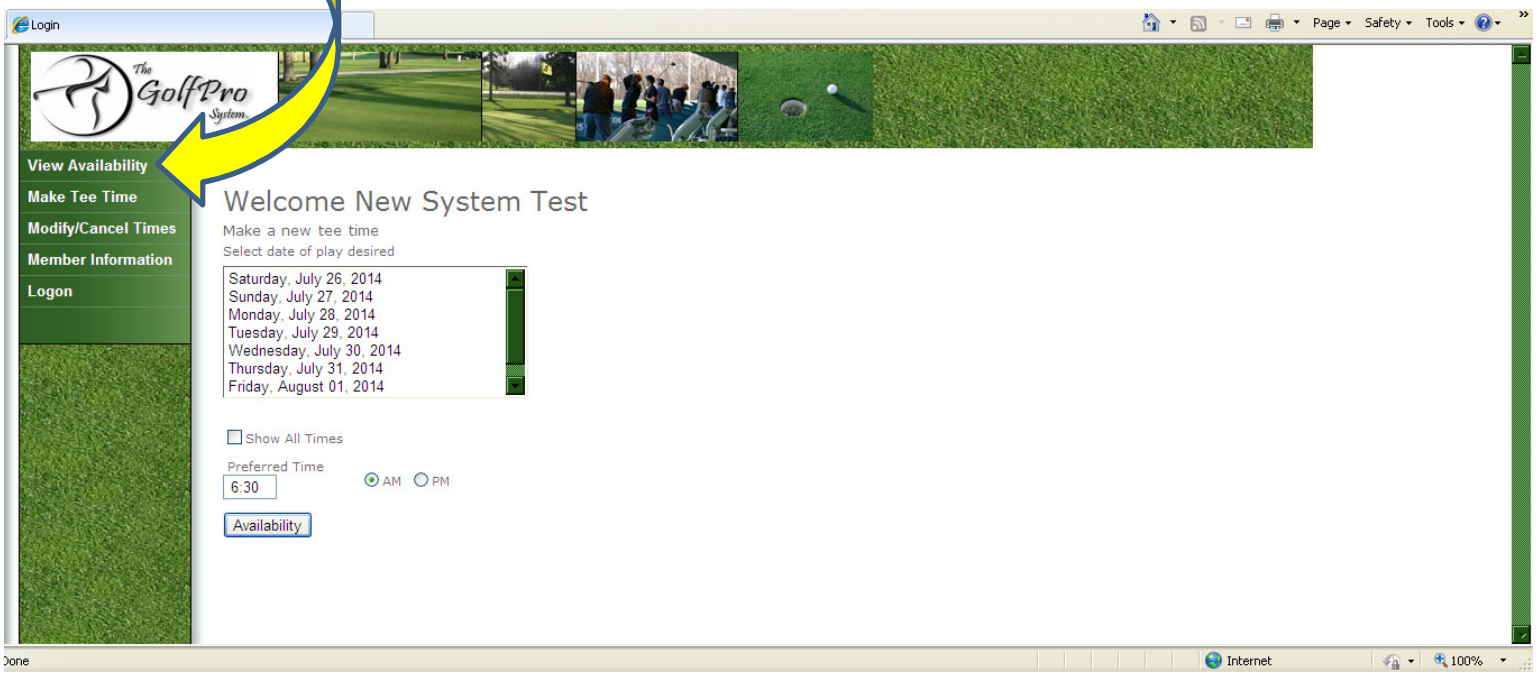
(Member # “00000” – Last Name & First name “GUEST”



Step 5: Select Continue



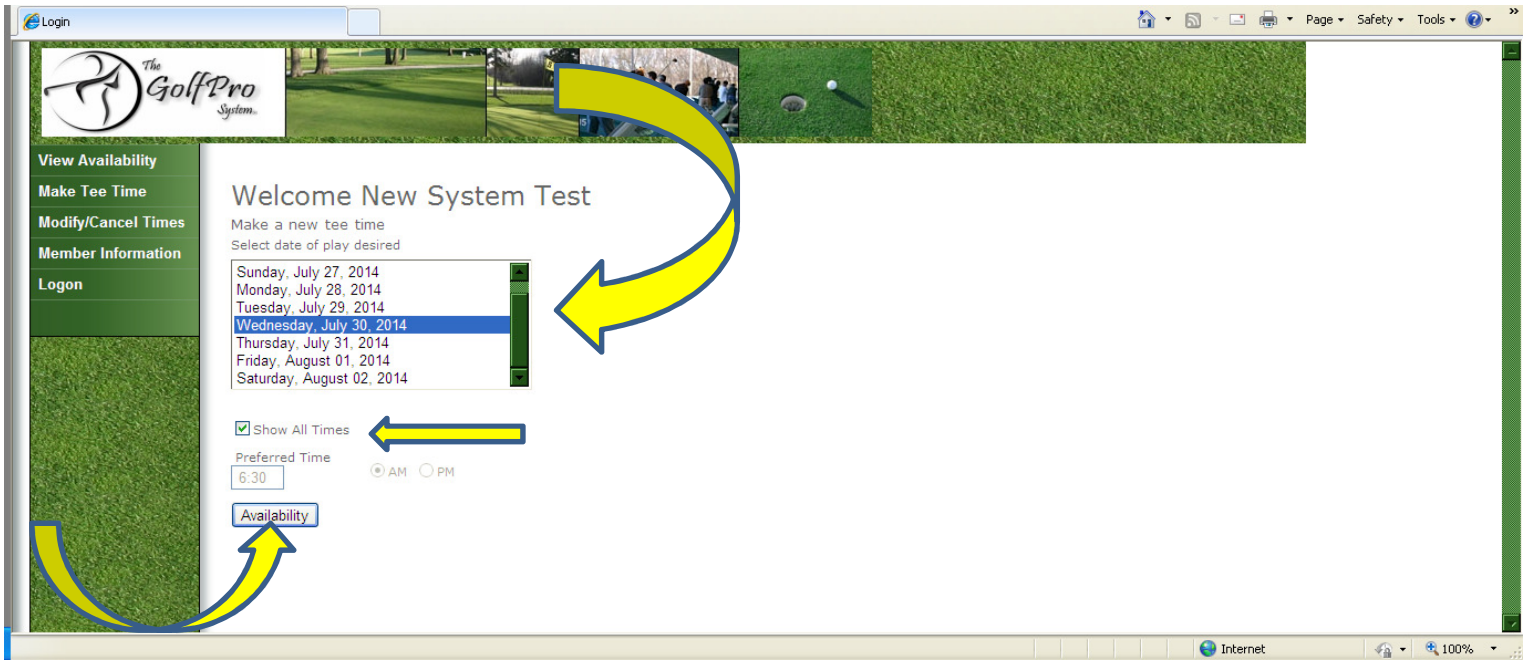
Step 6: Click View Availability



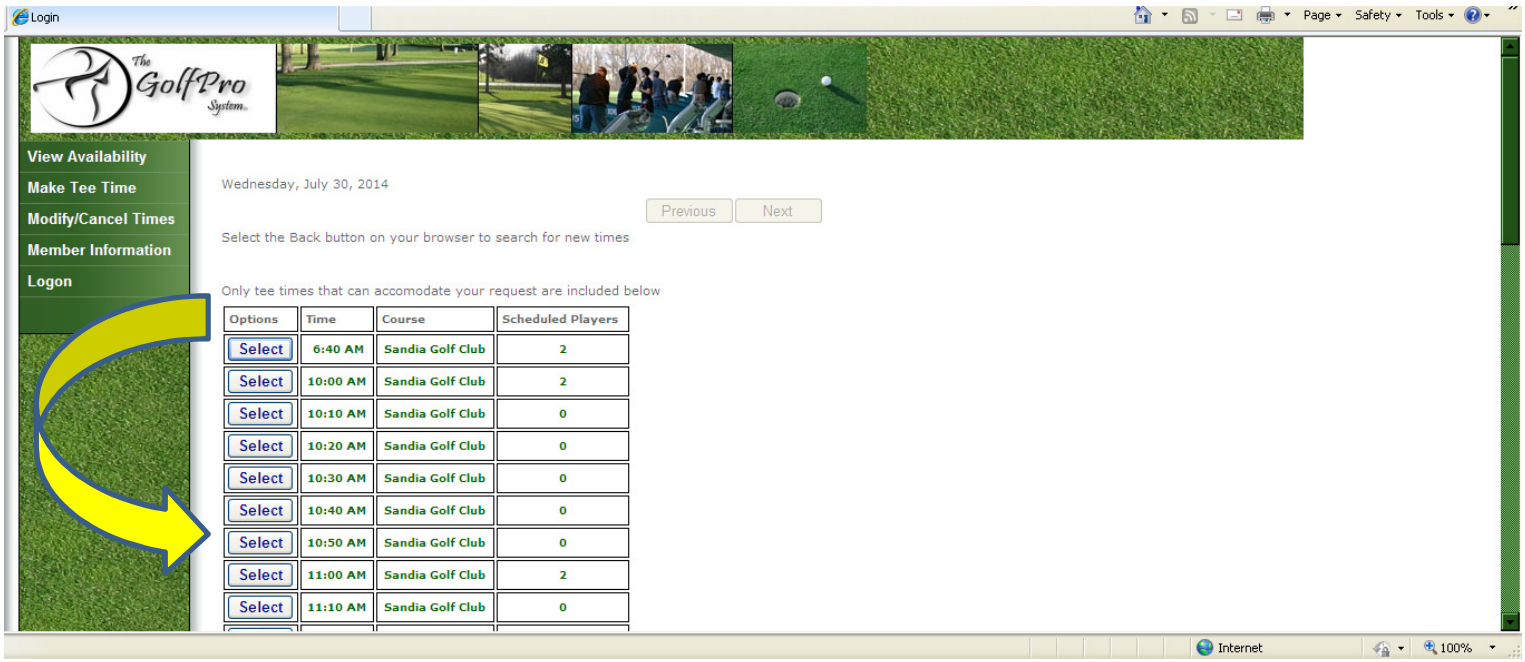
Step 7: Select Day Desired

Step 8: Click Show All Tee Time Box

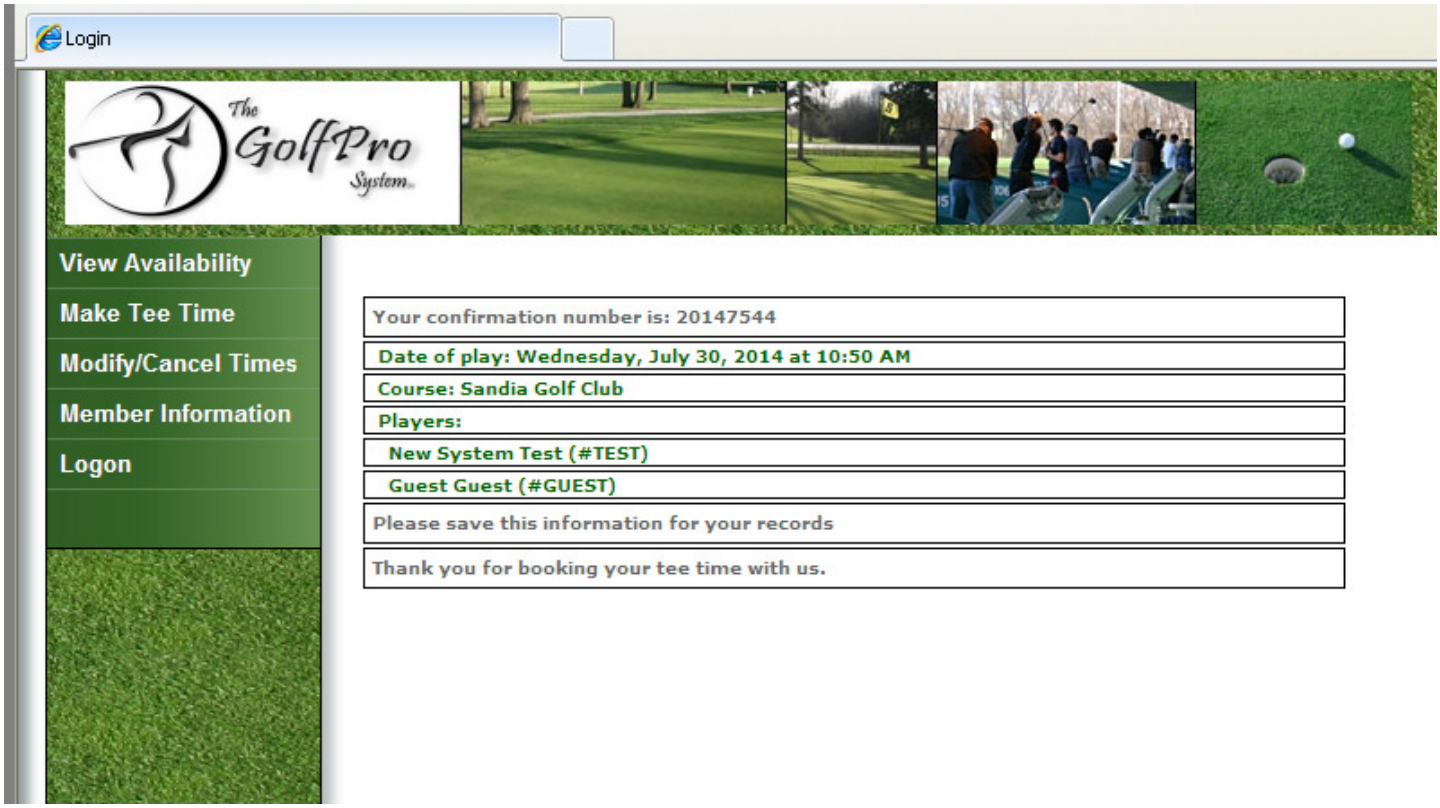
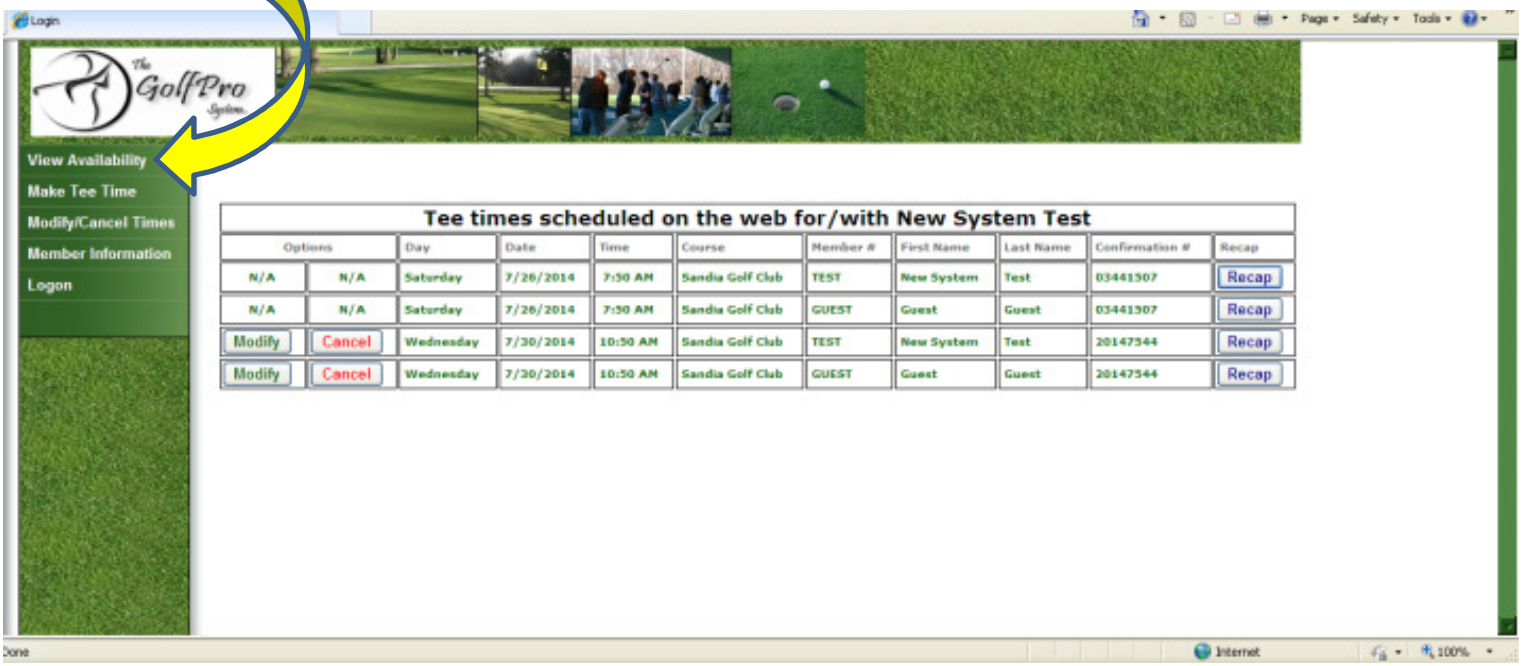
Step 9: Click on Availability Button



Step 10: Select The Tee Time You Want To Book



Step 11: View your Confirmation of Tee Time



To Review, Modify or Cancel Your Tee Times You can Click on the Modify/Cancel Tee Times Tab