

SEQUOIANS POLICY SHEET

POLICY 1988: A reservation made is a reservation paid.

POLICY 1989: Equitable distribution of duties and responsibilities for officers and members of the Sequoians: (Revised 2018)

CAPTAIN: Shall remain as spelled out in the By-Laws. An additional responsibility will be to submit the monthly article for the FORECAST.

CO-CAPTAIN: Shall also serve as Tournament Chairperson with the responsibilities of running the weekly sweeps. She may also sit on other committees as needed.

ASSISTANT TOURNAMENT CHAIRPERSON: Shall assist the Tournament Chairperson with weekly sweeps and submit game results to the local newspaper. (Revised 2018)

SECRETARY: Duties shall remain as spelled out in the By-Laws.

TREASURER: Duties shall remain as spelled out in the By-Laws and remain a two-year position, with a maximum of three (Revised 2019)

ASSISTANT TREASURER: The assistant treasurer will serve for a minimum of two or maximum of three years to apprentice and learn the duties of the treasurer in order to assume the position. (Revised 2019)

INVITATIONAL/GUEST DAY: Chairperson and committee to develop theme, send invitations, arrange luncheon, tee prizes, decorations, coordinate staff required and make the pairings.

PLAY DAY WITH S.W.C.C. WOMEN'S CLUB: Invite the women, select game format, make pairings, and arrange luncheon.

SPRING TOURNAMENT: Develop sign-up sheet, select game format, arrange dinner, and make pairings. (Revised 2018)

FALL TOURNAMENT: Develop sign-up sheet, select game format, arrange dinner, and make pairings. (Revised 2018)

OPEN DAY AND INVITATIONAL CHAIRPERSON: Post and return all Open Day and Invitational Days notices. (Revised 1999)

TEAM PLAY CHAIRPERSON: Sign up all eligible and interested members. Fill out team for each competition. (Revised 1999) Make all arrangements, including registration, breakfast, markers, and luncheon, when Team Play is at our home course. (Revised 2008)

SOCIAL CHAIRPERSON: Be responsible for Christmas Party arrangements in alternate years and monthly luncheons during play season, take RSVPs and notify SWCC of numbers attending.

HANDICAP CHAIRPERSON: Responsible for handling all handicap duties, including obtaining GHIN numbers for new members.

MATCH PLAY: Run the Match Play Tournament, collect monies, award prizes at monthly luncheon.

RINGER BOARD: Collect monies, collect scores weekly, post scores to chart, award prizes at awards luncheon.

PAR BOARD: Collect monies, make par board, track all pars (and birdies), award prizes at awards luncheon.

COMMUNICATIONS: Be responsible for communication to members, to give information regarding luncheons and special events. (Revised 2018)

SUNSHINE: Send out cards to members for birthdays, illness, bereavement, congratulations and special occasions. (Revised 2018)

WNHGA DELEGATES: Delegate - Past Captain
Alternate - Present Captain

POLICY 1989: SOCIAL MEMBERSHIPS (Revised 2012) *Any dues paying member of the SWCC who was a former member of the Sequoians, who is not interested in developing and/or maintaining a handicap may choose to become a "Social Member" of the Sequoians. In so doing, this member relinquishes her "right" to compete in weekly sweeps, invitationals, and/or WNHGA activities where she would need a handicap for scoring purposes. This member will be included in all social functions of the club and is welcome to play golf with the Sequoians on any play day. The dues for a Social Member would be monies collected for the local club only. There is no fee charged for WNHGA or the handicap system.*

POLICY 1991: MEMBERSHIP REQUIREMENTS (Revised 2018)

Membership requirements to become a member of the Sequoians shall be as follows:

- a. Be a dues playing member of SWCC.
- b. Possess a basic knowledge of the rules and etiquette of golf.
- c. Have basic knowledge of keeping score, posting and an understanding of her handicap.
- d. Provide an active GHIN or obtain a GHIN number.
 1. If prospective member has an active GHIN, she may join the Sequoians and become a member of the Women's Nine Hole Golf Association (WNHGA). The membership application along with ten (10) scorecards shall be submitted to the Membership Chair.
 2. If prospective member does not have an active GHIN, she must obtain one by collecting five valid score cards for nine holes, signed, dated and attested by a player with an active GHIN. Five additional cards shall be required by playing with and attested to by a member in good standing of Sequoia Woods in order to become a member. Membership chair/committee will coach the prospective member on pace of play, etiquette, and rules. The prospective member shall submit an application of membership along with the ten (10) score cards to the Membership Chair.
- e. Pay membership fee of \$45.00. Members of the SWCC Womens Club who want to be members of the Sequoians shall pay \$43.00.

f. Once you are a member, you are urged to play on the Sequoians Play day, participate in the sweeps and other activities of the club, and post your scores each time you play. Certain activities require 20 cards over a period of time (TOC is an example).

g. Membership fees are due annually at the October Meeting and are delinquent on the 1st of November. There will be a \$5.00 late fee.

POLICY 1992: CHARITABLE CONTRIBUTION FOR DEATH OF A MEMBER: Upon the death of an active member of the Sequoians, the treasurer will issue a check in memoriam in the amount approved in the current budget in order to have a book plaque at the local library. (Revised 2000)

POLICY 1993: HOLE IN ONE INSURANCE: The hole-in-one insurance will be paid for a hole-in-one scored on the Sequoia Woods course. The hole in one must be witnessed. (revised 2018)

POLICY 1994: TOC FEES: For the TOC (Tournament of Champions), the Sequoians treasury will pay the entry fee and luncheon for the 4 players (low gross and 3 low net winners) to WNHGA TOC and will defray the cost of motel if the TOC is held out of the Central Valley. When we send a marker within the Central Valley, the Sequoians will pay for lunch. We will not send a marker if the TOC is held outside of the Central Valley.

POLICY 1999: MEMBERSHIP CHAIRPERSON: The chairperson will send out membership packets to all prospective members. She will also contact new members to schedule a nine hole round of play. She will collect five cards signed by a golfer with a GHIN number along with the membership application and submit both to the Handicap Chairperson to be processed. (Revised 2018)

POLICY 2003: MONTHLY MOST IMPROVED PLAYER: To be most improved for any given month, you must play 3 rounds of play days or special Sequoians events in a month.

POLICY 2004: TOURNAMENT OF CHAMPIONS (TOC): The TOC event is open to all members who have 20 rounds of 9 holes posted or 10 rounds of 18 holes posted in the last 24 months. Five 9-hole rounds must be played in the current year (Revised 2019).

POLICY 2005: CLUB CHAMPION: In order to be in contention for Club Champion you must have 20 rounds of 9 holes posted or 10 rounds of 18 holes posted in the last 24 months. Five 9-hole rounds must be played in the current year (Revised 2019)

POLICY 2006: MOST IMPROVED PLAYER OF THE YEAR: To be most improved player of the year recipient must have an index based on 10 18-hole scores (20 9-holes scores) as of January 2019 and for the 2019 season recipient must play 10 18-hole (20 9-holes rounds) during the period January to November 2019. (Revised 2019)

POLICY 2007: PINS: Only one pin will be given to a player during membership with the Sequoians for breaking 60 and 50 on the front nine, and breaking 50 and 40 on the back nine. Pins will be given for each birdie. A pin for Charm Girl will be given only once each year.

POLICY 2008: GAMES COUNTING AS PLAY DAYS: A member who plays in Team Play competition on any day of the week shall have those days counted as Play Days and those days will count toward Most Improved Player award and Club Champion award.

POLICY 2009: SWEEPS: A player must complete every hole in order to be included in the sweeps. If a player Xs' out of any hole(s) that player is not included in the sweeps. When playing a "team" game, a player Xing out of any hole(s) will result in the team being disqualified from the sweeps.

POLICY 2010: SOCIAL FUNCTIONS: In order to promote friendship and camaraderie, as well as build membership in the Sequoians, prospective members will be invited to participate in social functions such as, but not limited to, luncheons and tournaments.

POLICY 2011: REQUIRED PLAY DAYS: Standard mathematical rounding (5 and over to the next higher number, under 5 to the next lowest number) will be used to determine required play days.

Ex: If 17.3 was 2/3 of play days, only 17 days are required. If 17.6 was 2/3 of play days, 18 play days are required to be eligible for Most Improved Player of the Year.

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