

**River Strand IT Committee**  
**Approved Minutes**  
**4/13/2017@01:30**

In attendance were Anita Tierney(Board Liason), Lance Dunne, Tom Streck, Jim Moline, Krys Olson and Scott Ellsworth, our newest member. Also attending were Chuck Glasser and Bob Walsh from the board.

The minutes from 4/7/2017 were corrected to remove the statement assigning responsibility for building the requirements for the admin office.

Scott brings a background of familiarity with cable contracting and will be useful in reviewing contracts with our internet, cable and phone providers. Scott will take responsibility for building the admin office requirements list.

Tom offered a document outlining a list of questions to ask during the interview process when building the requirements for each department. With minor modifications it was accepted as the template to use for the user interviews.

No user meetings have been scheduled yet. We will inform standing committee chairs of our activities as we begin the interview process.

A general discussion of potential solutions, installation costs and responsibilities ensued. We observed that ICON has not put together an integrated system for running a golf club. After learning that River Strand is the first development to turn over under ICON management we decided to ask ICON what plans they have for an integrated system to manage the club.

We asked that Anita continue to provide knowledge and background as opposed to having the committee go through the discovery process she has already done. Anita was asked to put together costs for current software and hardware.

We decided to have monthly meetings with publicized notices, agendas, and minutes. More frequent informal workshops will be held as required.

We decided the best way to determine any plans from ICON for information system integration would be to interview ICON management. Anita volunteered to ask Dennis Coletti to address the committee regarding ICON's plans for information systems changes. The team was asked to submit questions that will be submitted to Dennis before the meeting. We set the date for the next meeting as either Thursday 4/20 or Friday 4/21 afternoons depending on Dennis's schedule.