

## MINUTES

**Attendees:** Phil Lahm (Chair), David McLaughlin (Icon Director Food & Beverage), Al Ambrosino, John Caracciola, Linda Carifo, Matt DeFano, Joan Greco, Kent MacCarl, Roberta Phaneuf and Marlene Wolf

. Board Liaisons: Mike Fisher and Bob Walsh: Interested RS residents were in attendance.

**Teleconference:** Joan Millitscher

**Regrets:**, Eloise Eckler, Joseph Mekosh

Agenda Item	Discussion	Action
<b>1. Welcome/ Establishment of Quorum/ Introduction of David McLaughlin, Director of Food &amp; Beverage Phil Lahm</b>	<ul style="list-style-type: none"> <li>• Meeting called to order at 12:00 pm</li> <li>• Quorum established</li> <li>• Re-introduced David McLaughlin to new attendees and residents</li> </ul>	
<b>2. Verify Posting &amp; E-Blast</b>	<ul style="list-style-type: none"> <li>• Meeting was e-blasted to residents and posted on board</li> </ul>	Al Ambrosino confirmed posting
<b>3. Teleconferencing</b>	<ul style="list-style-type: none"> <li>• Teleconference operational. <b>Dial in # 641-552-9212: Access:186995</b></li> </ul>	Matt De Fano
<b>4. Review of minutes from September 18</b>	Minutes were reviewed from August 7th	
<b>5. Sub Committees Updates</b>	<p><b>1. KITCHEN/MENU:</b></p> <ul style="list-style-type: none"> <li>➤ Awaiting Food Cost from September</li> <li>➤ Tiki Bar Update – Presentation made to the BOD. 7 yays, 0 nays. Needs to go out to the community to agree due to price. Fine tuning extra fees and budget. Discussed awning options.</li> </ul>	Al Ambrosino, John Caracciola (Co-Leads), Robbie Phaneuf, Joe Mekosh

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	<ul style="list-style-type: none"> <li>➤ Secure a marketing company to assist in the communication to the residents. Need to stress that we are providing them with another dining venue. Casual, Made to order breakfast, lunch &amp; dinner.</li> </ul>	
	<p><b>2. FRONT OF HOUSE:</b></p> <ul style="list-style-type: none"> <li>• POS System – 4 in kitchen, 1 moveable</li> <li>• Equipment Needs <ul style="list-style-type: none"> <li>❖ Portable Kegerator</li> <li>❖ Enhanced Salad Bar</li> <li>❖ Expanding Cold Line in kitchen by 60%</li> <li>❖ Enhancing plating logistics</li> </ul> </li> </ul>	<p>Kent MacCarl (Lead) Eloise Eckler Joan Greco Marlene Wolf</p>
	<p><b>3. BAR – Discussed 2 upcoming events</b></p> <p><b>A.</b> Halloween Party with Blind Liquor Tasting – Oct. 28. Ticketed event. Tasting of 3 vodkas, 3 gins, 3 whiskeys and 3 scotches. Buffet dinner menu in place. Live entertainment. Will send another e-blast Oct. 24 to clarify that costumes are not required and that the liquor tasting is optional. F&amp;B Committee members to assist with ballots for tasting.</p> <p><b>B.</b> Warm Up The Holidays – Dec. 16. – Combined now with Social Committee for a joint venture. Details are in process, but include a pianist, Christmas carolers and a wine tasting to select a premium wine that will be available at a discounted rate.</p>	<p>Matt DeFano, Al Ambrosino (Co-Leads) Al Ambrosino, Matt DeFano, Linda Carifo &amp; Kent MacCarl</p> <p>Matt DeFano, Joan Greco &amp; Marlene Wolf to meet with Patti Reid</p>

Agenda Item	Discussion	Action
<p><b>6. Updates on requests made to Icon</b></p>	<p><b>A. Requests</b></p> <ol style="list-style-type: none"> <li>1. Add purse hooks to the main Grill Room bar and the Tiki Bar: Purse hooks have been added to the Grill Room Bar. Unable at this time to add hooks to Tiki Bar, due to potential cracking of tiles.</li>   <li>2. Establish and send out an RFP for adding tints and shades for the windows in the main dining room, grill room and card room: The meeting to discuss this was postponed. In the interim, the F &amp; B Director will obtain 3 RFP's (requests for proposals) and submit directly to the Board of Directors. The preferred option is tinting vs.shades.</li>   <li>3. A Walk Up line has been established at the Tiki Bar</li>   <li>4. Phil and Matt will meet to re-discuss incentive program</li> </ol>	

