MINUTES

Attendees: Phil Lahm (Chair), David McLaughlin (Icon Director Food & Beverage), Al Ambrosino, John Caracciola, Linda Carifo, Matt DeFano, ,Joan Greco, Kent MacCarl, Roberta Phaneuf and Marlene Wolf

. Board Liaisons: Mike Fisher and Bob Walsh: Interested RS residents were in attendance.

Teleconference: Joan Millitscher

Regrets:, Eloise Eckler, Joseph Mekosh

Agenda Item	Discussion	Action
Welcome/ Establishment of Quorum/ Introduction of David McLaughlin, Director of Food & Beverage Phil Lahm	 Meeting called to order at 12:00 pm Quorum established Re-introduced David McLaughlin to new attendees and residents 	
2. Verify Posting & E-Blast	Meeting was e-blasted to residents and posted on board	Al Ambrosino confirmed posting
3. Teleconferencing	Teleconference operational. Dial in # 641-552-9212: Access:186995	Matt De Fano
4. Review of minutes from September 18	Minutes were reviewed from August 7th	
5. Sub Committees Updates	 KITCHEN/MENU: Awaiting Food Cost from September Tiki Bar Update – Presentation made to the BOD. 7 yays, 0 nays. Needs to go out to the community to agree due to price. Fine tuning extra fees and budget. Discussed awning options. 	Al Ambrosino, John Caracciola (Co-Leads), Robbie Phaneuf, Joe Mekosh

Agenda Item	Discussion	Action
	Secure a marketing company to assist in the communication to the residents. Need to stress that we are providing them with another dining venue. Casual, Made to order breakfast, lunch & dinner.	
	 2. FRONT OF HOUSE: POS System – 4 in kitchen, 1 moveable Equipment Needs Portable Kegerator Enhanced Salad Bar Expanding Cold Line in kitchen by 60% Enhancing plating logistics 	Kent MacCarl (Lead) Eloise Eckler Joan Greco Marlene Wolf
	 3. BAR – Discussed 2 upcoming events A. Halloween Party with Blind Liquor Tasting – Oct. 28. Ticketed event. Tasting of 3 vodkas, 3 gins, 3 whiskeys and 3 scotches. Buffet dinner menu in place. Live entertainment. Will send another e-blast Oct. 24 to clarify that costumes are not required and that the liquor tasting is optional. F&B Committee members to assist with ballots for tasting. B. Warm Up The Holidays – Dec. 16. – Combined now with Social Committee for a joint venture. Details are in process, but include a pianist, Christmas carolers and a wine tasting to select a premium wine that will be available at a discounted rate. 	Matt DeFano, Al Ambrosino (Co-Leads) Al Ambrosino, Matt DeFano, Linda Carifo & Kent MacCarl Matt DeFano, Joan Greco & Marlene Wolf to meet with Patti Reid

Agenda Item	Discussion	Action	
6. Updates on requests made to Icon	<u>-</u>	purse hooks to the main Grill Room bar and the Tiki Bar: Purse hooks have been d to the Grill Room Bar. Unable at this time to add hooks to Tiki Bar, due to potential	
	 Establish and send out an RFP for adding tints and shades for the dining room, grill room and card room: The meeting to discuss the interim, the F & B Director will obtain 3 RFP's (requests for projectly to the Board of Directors. The preferred option is tinting A Walk Up line has been established at the Tiki Bar Phil and Matt will meet to re-discuss incentive program 	nis was postponed. In the posals) and submit	

Agenda Item	Discussion	Action
Pending F & B Events	Cancel planning for pool party for Nov. 4. Instead, do a trial run on Saturday, January 13 from 12:00 – 3:00 pm. Lunch will be served in the restaurant in addition. Make decision on January 14 as to outcome from previous day and any staffing issues.	
	Joan Greco and Eloise Eckler to provide details re: food, labor, entertainment and bar costing	
New Subjects	 F& B Director suggests that there should be no Happy Hour all day. All day line prices would be in effect with single pricing, no 2 for 1 drinks. F & B Committee must propose to the BOD the increase in price and no 2 for 1. 	
	 F & B Director will e-mail Phil with proposed restaurant hours The Library has been moved to the Billiard Room to provide additional storage for F & B. 	
	New lunch menu rolls out October 24.	
	 RSM handout given to committee members. (RSM is our current accounting firm). 	
Open Discussion	 Patti Reid (Social Committee Chair) asks that we communicate with her team any suggested events, before we present to the BOD. Michel Callahan brought a menu from a country club in Venice to see what other clubs are doing Next Meeting is scheduled for Monday, November 27 at 12:00 noon in the main conference room. Meeting adjourned at 2:08 pm	
	weeting adjourned at 2:06 pm	