WILDERNESS RIDGE

CRITERIA FOR SOLICITATION OF DONATIONS, CONTRIBUTIONS AND SPONSORSHIPS

Due to an increase in requests for donations from Wilderness Ridge, we have chosen to implement guidelines for organizations seeking contributions from us. Please take a moment to read the following to be sure your organization qualifies.
Donation requests should meet the following criteria:

- The event/organization must have 501(c)(3) tax-exempt status.
- While not guaranteeing our support, events/organizations closest to Wilderness Ridge will be given extra consideration.
- We will not support events/organizations outside of a twenty-five (25) mile radius of Wilderness Ridge.
- The event/organization must not have received a donation from Wilderness Ridge within the last twelve (12) months.

To be considered, events/organizations seeking donations must complete Wilderness Ridge's Donation/Sponsorship Request Form. Incomplete forms will be rejected. The Request Form must be submitted along with a cover letter on your organization's letterhead. The cover letter must include:

- Your organization's name
- Your organization's non-profit tax ID number
- The nature or purpose of the organization
- Your contact information
- The name, date and location of your event
- The nature or purpose of your event and its primary beneficiaries
- How the event will be promoted
- Projected attendance
- What you are seeking from Wilderness Ridge (please be specific)
- Intentions for proceeds of the event/organization

The cover letter and Donation/Sponsorship Request Form must be received in writing (letter or email) at least sixty (60) days before the date of the event or the date the donation is required. If there is a publication deadline, requests must be submitted at least sixty (60) days before that deadline.

This process will be as objective as possible, and based on the above criteria, not the frequency of your patronage. We truly appreciate your business. Please understand our position as a community partner. By choice, we seek and support several causes in our surrounding area, even beyond the requests we receive.

We will review all requests and determine those events we will support at our discretion. Consideration will be given based on our monthly philanthropic budget, the event's proximity to our community, the reputation and performance of the organization and how well the organization has represented our brand in the past.

A representative from Wilderness Ridge will contact you at least fifteen (15) days prior to the date the donation is required to notify you if your request is accepted or declined. If chosen, we ask that your organization please provide a volunteer to pick up any donations at Wilderness Ridge. Please note that arrangements to pick up donations should be made in advance.

Please direct all requests for donations, contributions and sponsorships to:
Wilderness Ridge
ATTN: Kate Smith
1800 Wilderness Woods Place
Lincoln, NE 68512
ksmith@wildernessridgegolf.com

KemperSports®

DONATION/SPONSORSHIP REQUEST FORM

Thank you for your interest in Wilderness Ridge!

We believe in supporting local community organizations and events, and will consider your application based on how it conforms to or Criteria for Solicitation of Donations, Contributions and Sponsorships.

To request a donation for your non-profit organization, please complete the following form and return it and your cover letter by email or post. Upon receipt of this form, your request will be evaluated and a representative from Wilderness Ridge will contact you. Please note that submission or presentation of this information to Wilderness Ridge is in no way a guarantee of a donation, contribution or sponsorship.

Please allow at least two weeks for processing. You will receive a confirmation regarding our decision on your request.

CONTACT INFORMATION

Contact Name: _____

Organization Name: _____

501(c)(3) Tax ID Number: _____

Contact Phone Number: _____

Contact Email: _____

Contact Address: _____

City: _____ **State:** _____ **Zip:** _____

EVENT INFORMATION

Title of Event: _____

Event Location: _____

Event Date: _____

Projected Attendance: _____

What is your request? _____

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