Links on the Bayou, Alexandria, LA

Job Description: Assistant Superintendent

Salary: $35,000 - $50,000 based on qualifications

The Assistant Superintendent position at Links on the Bayou requires a professional and knowledgeable individual in the golf and turf grass management field.  The individual must be a self motivator with a desire to excel in the profession.  The Assistant will set the standard of what is expected out of all staff by leading by example and showing a willingness to get the job done.

**Requirements**

-Reports directly to Superintendent daily.

-Directs and participates in the daily maintenance of all areas of the golf course and clubhouse areas.

-Shall report any undesirable playing conditions or turf quality immediately to Superintendent after taking appropriate actions to correct.

-Assists in the daily scheduling of job tasks as discussed with Superintendent.

-Communicates with clubhouse staff in professional manner as required to inform their staff of any relative information pertaining to course setup or conditions.

-Responsible for training staff on proper operating procedures, use of equipment, and/or tools pertaining to golf course maintenance.

-Assistant will assist in managing the golf course staff along with Superintendent and in the absence of the Superintendent will assume responsibility.

-Assistant will assist Superintendent in enforcing policies and procedures.  This includes attendance, proper use of breaks, lunch break times, and over all performance standards.

-Any issues with employees should be reported to Superintendent so that they may be resolved as quick as possible.

-Assistant will be responsible for charting daily attendance of staff.

-Assistant shall ride course frequently and daily listing tasks, projects, or problems needed to be completed or addressed. The list will be discussed daily with Superintendent.

-Assistant will assist and participate in the proper application of chemicals and fertilizers and be responsible for proper record keeping.

-Assistant will assist and participate in the troubleshooting and maintenance of golf course irrigation system.

-Assistant will help keep maintenance facility and storage area neat, clean, and organized at all times.

-Before leaving work for the day the Assistant shall meet in the Superintendent’s office and give a daily report.  At this time the next day will be planned and scheduled.

Contact:

Kyle Swart - Golf Course Superintendent

318-245-9150

[kts723@gmail.com](mailto:kts723@gmail.com)