

## Just the Basic Facts - New Clubhouse

September 27, 2017

1) **Who** – the 2016-17 Board authorized an ad hoc planning committee to explore options regarding a new clubhouse. Committee members were Board President Matt Osborne, Board members Dave Stafford and Dundeeana Doyle, and Club Manager Julie Wheadon. In February of 2017 the committee selected Baylis Architects to prepare conceptual plans and renderings through a competitive proposal and interview process. The Board approved and authorized a budget for the preparation of a conceptual plan and renderings for presentation to the membership at the Annual Meeting in June of 2017. Beginning in August of 2017, the Committee's composition changed to include two sub-committees, with Past President Matt Osborne as Chair of the Ad Hoc Clubhouse Planning Committee.

- a. Finance Advisory Group – Dave Stafford, and Dan Doyle.
- b. Design Advisory Group – Kristen Grobstok, Susan Fascitelli, and Laura Lund.
- c. Committee Liaisons – Brian Darrow (Facilities Committee Chair) and Ross Laursen (Finance Committee Chair).

This Committee reports to the Board, and operates under its direction.

2) **What** – the Committee is tasked with evaluating options to meet members' needs for an improved clubhouse experience in a financially responsible manner. The ultimate goal is to present a plan to the Board which can then be presented to the overall membership for a vote.

3) **When** – the planning process started in July of 2016 and will be multi-year. It's important to note that no decisions have been made to proceed with a new clubhouse; hence no timeline exists for its construction. The Board will approve any additional funds associated with this project beyond the \$20,000 already approved for payment to Baylis for its preliminary design work.

4) **Why** – dissatisfaction with the clubhouse or some of its key features has been a consistent theme in membership feedback surveys and through less formal feedback mechanisms. The Board has a responsibility to look long-term and felt the time was right to begin now what would undoubtedly be a long process given our current strong financial position, lack of any emergency situation limiting our options and favorable general economic conditions.

5) **Where** – current location; assuming same footprint pending structural assessment.

**How** – the Ad Hoc Committee will use an iterative process that will involve several phases. The Board will vote at least once a year to proceed with the plan and expenditures associated with moving forward will be approved by the Board until such time as a definitive budget is approved (or the project is put on hold).. Throughout the project duration, on-going communication with the Board and membership will be in place, including feedback mechanisms, active solicitation of member input, on-going updates, and standing agenda item at Board.