

TENNIS

COURT SESSIONS: Early morning M-F sessions are 1.25 hours in length and begin at 6 AM and 7:15 AM. Thereafter the sessions are 1.5 hours in length and begin at 8:30, 10, 11:30 AM and 1, 2:30, 4, 5:30, 6, 7, 7:30, 8:30 and 9 PM Monday-Thursday. Friday-Sunday sessions are 8:30, 10, 11:30 AM and 1, 2:30, 4, 5:30, 7 and 8:30 PM. Weekend sessions are all 1.5 hours in length beginning at 7 AM on Sat and 8:30 AM on Sun until Club closing.

COURT DESIGNATIONS:

1. **Reserved Court:** Courts that are reserved or available to be reserved for play by members. Walk-on and wait list courts are not considered reserved courts.
2. **Allocated Court:** These court sessions are set aside by the Club for sanctioned group activities: adult and junior tennis programs (except social programs), tournaments, Cups and USTA matches, and other tennis activities approved by the Club.
3. **Professional Staff Teaching Court**
M-F Crt 5&6: 6 AM-8:30 AM
M-F Crt 7: 8:30 AM-10:30 PM, Crt 6: 8:30 AM-10:30 PM (*no 5:30 pm Mon/Wed*)
Sat Crt 7: 7:00 AM-10:30 PM, Crt 6: 8:30 AM-7 PM (*no 11:30 am Mon/Wed*)
Sun Crt 7: 8:00 AM-10:30 PM, Crt 6: 8:30 AM & 4 PM-10:30 PM

TENNIS PROGRAMS: (*Hours are subject to change depending on participation*)

Adult

1. Men's Night - Mon 5:30 PM
2. Women's Super 60's - Tue 1 PM
3. Women's Night - Tue 7 PM
4. Women's Team - Wed 10 AM
5. Singles Night - Wed 5:30 PM
6. Thursday Call-In - Thu 1 PM
7. All Cups & USTA matches*
8. Men's Doubles- Sat 8:30 AM
9. Call-In - Sat 11:30 AM

Junior (*Hours are subject to change during summer*)

1. Premier Group - M-F 6-8:30 AM, M-Thu 4-6 PM, F 4-5:30 PM
2. Jr. Team - M-F 4 PM and Sun 9 AM-5:30 PM

Social

Mix-Up Friday Nights and other club sponsored functions

**Cup and USTA programs have additional guidelines to which participants must adhere.*

PRIME TIME: High use court sessions are designated as Prime Time and have certain restrictions on their use. These sessions are Mon-Thu 10:00 AM and 5:30, 6:00, 7:00 & 7:30 PM.

During Prime Time:

1. Ball machines are not to be used.
2. Private lessons on a Reserved Court are not to be scheduled. Lessons on a Reserved Court during Prime Time must have two or more members participating.
3. Junior and Intermediate non-equity members may not reserve a court during Prime Time.

BALL MACHINES: Ball machines are to be used primarily on courts 6, 8 & 9. They cannot be reserved during Prime Times as noted above. Court 9 Ball Machine cannot be reserved while a Cup or USTA match is being played on Courts 10-12. Practice balls must be collected, ball lint swept from both ends of the court and all equipment

stowed by the start of the next court session. Each user is encouraged to discard 2-3 soft & worn out balls during each session. The staff will cycle in fresh practice balls. A fee is charged for use of a ball machine. Ball machines are available to be used in 45 minute or 1.5 hour sessions.

MEMBER PLAY LIMITATIONS: Each member may play on only one reserved court per day.

1. The following will count as play on a reserved court for the day: 1) a substitute playing on a reserved court; 2) a no-show on a reserved court; 3) play on an allocated court. (Such participation, however, does not preclude the member from holding a reservation for another day.)
2. The following will not count as play on a reserved court for the day: 1) play at the 8:30 PM session for a sanctioned group activity, such as a USTA match; 2) play in a club sponsored social function; 3) use of the professional staff teaching court for a lesson or clinic; 4) participation in the Premier Program; or 5) a walk-on or wait list court.

RESERVATIONS:

1. Reservations will be accepted between 7:00 AM and Club closing (8:00 AM to close on Sundays). A member may make only one reservation for any given day, and only in his/her own name. A member may have only one reservation in the court reservation system at any given time with the exception of an existing reservation later on the same day that a new reservation request is being made. Reservations may be made for the same day that the request is being made plus 7 days in advance.
2. All court reservations will require one member's name. A member may not reserve a court in the name of another member, even if they have permission to do so. A court may not be reserved in the name of someone who will not be playing on the court. A reserved court may not be transferred to another member.
3. The M-F 6 & 7:15 AM courts may be reserved.
4. Members may reserve courts the night before starting at 6 PM for the next day ONLY. They will be assigned as walk-on courts; such assignments do not count as a reservation.

WAIT LIST:

1. If there are no available courts during a desired court time, a member may be put on the wait list for that court session. If there is a court cancellation, members on the wait list will be contacted and given the opportunity to be assigned the court.
2. A court assigned to a member from the wait list does not count as a reservation, and is considered a walk-on.
3. Once assigned a court from a wait list, that member's name will be removed from other wait lists for that day.
4. Wait list courts are still subject to No-Show and Late Cancellation violations and penalties

WALK-ON COURTS:

1. Sign-up and assignment of courts will be done on a first-signed-up, first-served basis. The Desk must assign courts.
2. A court becomes a walk-on if:
 - a. it is not reserved at the beginning of court time,
 - b. a no-show forces a cancellation 15 minutes after the start of court time,
 - c. the court is vacated more than 10 minutes before the end of a court time,
 - d. if they are assigned by 6:00 PM the night before.

WALK-ON COURTS (continued)

3. Ball machines may be used, private lessons taken and Junior and Intermediate non-equity members may play on a walk-on court during Prime Time.

4. The 1:1 ratio restriction of guests to members playing on a court is not in effect, i.e., a member may play with 2 or 3 guests on a walk-on court.
5. Walk-on courts are still subject to No-Show and Late Cancellation violations and penalties.

CHECK-IN:

1. It is mandatory that all players check in at the Desk prior to play.
2. All guests must register at the Desk prior to playing.
3. Players must notify the Desk if they wish to use a court other than the one assigned to them. This holds for outdoor as well as indoor courts.

CANCELLATIONS/LATE CANCELLATIONS:

1. Members are encouraged to cancel a reserved or assigned court as early as possible. It is mandatory to cancel a reserved or assigned court at least four hours prior to court time; for events, twenty-four hours prior to event.
2. Late cancellations: If less than four hours' notice is provided for a reserved/assigned court cancellation, a penalty fee will be imposed and charged to the reserving member's account (see Violations & Penalties).
3. Courts assigned to members from the wait list or as a walk-on are still subject to No-Show and Late Cancellation violations and penalties.

NO-SHOW: In the case of a no-show 15 minutes after the start of a court time, a penalty fee will be imposed and charged to the reserving member's account (see Violations & Penalties). A member charged with a no-show violation is still considered to have played on that court for purposes of Member Play Limitations. Courts assigned to members from the wait list or as a walk-on are still subject to No-Show violations and penalties.

LATE ARRIVALS: If a member is unable to make a court time but notifies the Desk prior to the no-show time limit (15 min. after the start of the court session) of their late arrival, the court may be held for that member up to 30 minutes after the scheduled starting time of their court reservation. If such a member still does not use the court at all, it becomes a no-show violation and is subject to the penalty.

LESSONS: Only the Club's tennis professional staff, or a tennis professional authorized by the Tennis Committee and the professional staff, may give lessons for compensation at Central Park. The Club Manager is responsible for professional staff activities and can direct members in arranging lessons.

TENNIS GUESTS: A non-member may play on a reserved or walk-on court as a guest of an Equity Family member a maximum of six times per calendar year. This restriction does not apply to Equity Single members. Guests of Equity Family members will be subject to guest fees. Equity Single members are allowed 52 guests per calendar year free of charge (guests in excess of 52 will be subject to a guest fee). Guest fees not collected at time of check-in will be charged to the member.

1. There is to be a maximum 1:1 guest-to-member ratio on the court, i.e., the number of guests cannot exceed the number of members playing on a court, except on a walk-on court.
2. Tennis Guests policy waivers may be granted by the Club Manager. In general, these waivers will be for visiting house guests, visiting relatives and business associates. More unusual requests may need to be approved by the Tennis Committee at the discretion of the Club Manager.
3. All guests must register at the Desk before play at each visit.
4. A person is considered a guest once they move on to the court and is actively involved in the play either by feeding balls or directing play or drills, with or without a racquet, then that person is deemed a guest and is required to pay fees and subject to visit limitations.
5. Guests, like members, may only play on one reserved court per day.

CLOTHING: Members and their guests must wear non-marking tennis-specific shoes. Clothing and warm-ups are to be appropriate for tennis. See poster displays in the tennis building lobbies to determine what is not permitted.

VIOLATIONS & PENALTIES: The tennis policies and reservation system are intended to encourage full use of the courts on the most equitable basis possible. Developed by the Tennis Committee, all policy issues are subject to review and approval by the Board of Directors. Any exception to the policies must be approved by the Tennis Committee upon written request.

Violations: Violations of any tennis policy will incur disciplinary action. Infractions that may result in disciplinary action include but are not limited to:

1. Any violation of the Court Reservation Policy or Member Play Limitation
2. Late cancellations
3. No-shows
4. Giving lessons for compensation without approval of the Tennis Committee
5. Disorderly conduct
6. Dress Code infractions
7. Failure of the member who reserved a court to play on that reserved court
8. Any use of another member's name to make a court reservation
9. Failure of a member to check in prior to play or failure to register a guest prior to playing

Violations: (continued)

10. Use of another court, other than the one assigned, without permission from the Desk
11. Exceeding the maximum 1:1 guest-to-member ratio on a reserved court
12. Abuse of the court reservation policy by actions that contrive or "manufacture" the availability of courts for a member. This includes a pattern of ongoing instances where a court is reserved then canceled so as to create an available wait-list court for a family member or friend.
Systematic abuse of the reservation policy will be monitored by the Club Manager and any determination of a violation of club rules will only result subsequent to a written warning from the Club Manager.

Penalties

1. A letter outlining the infraction and the course of action, when applicable, will be sent to the member(s) when infractions occur. Such letters will be sent to the last recorded address of the member provided to the Club. It is the member's responsibility to keep this recorded address current.
2. One late cancellation (less than four hours) will be permitted each calendar year without penalty (a warning letter will be sent to the offending member). After that, a fee of \$12 for the first infraction and \$25 for each subsequent infraction will be charged to the account of the member who made the reservation
3. One no-show violation will be permitted each calendar year without penalty (a warning letter will be sent). After that, a fee of \$25 per infraction will be charged to the account of the member who made the reservation.
4. After any six infractions in the period of a rolling year, a member's court privileges may be suspended for one month by the Board, in accordance with Article 7, Section 7.1 of the Bylaws.
5. Each additional infraction beyond six incurred within a rolling year is subject to a one-week suspension of court privileges.
6. Upon notification, a suspended member may request a hearing before the Tennis Committee to discuss the infractions prior to implementation of the suspension. The Board of Directors by two-thirds majority vote has final authority over any suspension of member privileges.

TENNIS ETIQUETTE: Proper tennis etiquette and sportsmanship shall prevail.

1. Players shall not enter a court area or walk behind a court while a point is in progress.
2. A wall is not to be used as a backboard if the adjacent court is being used for play, as the noise is distracting to other players.
3. Non-tennis playing children must not be in the court area unless able to sit quietly and be non-disruptive to adjacent courts for the entire playing period.

4. No food or beverage is allowed on the courts.

Tennis Etiquette: *(continued)*

5. Cellular phones must be turned off except in bona fide emergencies.
6. Members are responsible for their guest's behavior.
7. Proper consideration should be given to members practicing in the Wright building. Ask for permission before taking shared items from their court, such as ball hoppers, practice balls, ball sweepers, ball machines or any other practice equipment.
8. Upon termination of play, players must clean the court area of all disposable items, especially cups of liquids. Tennis balls must be placed in the appropriate receptacles (for practice balls or for recycling).
9. Players must vacate a court promptly when their court session is over.
10. Foul language, loud noises, racket or ball abuse will not be tolerated.
11. Facility abuse will not be tolerated and an offending player will be charged with the cost of repairs due to such behavior.
12. Members are encouraged to familiarize themselves with THE CODE, The Player's Guide for Unofficial Matches found in THE USTA HANDBOOK of TENNIS RULES and REGULATIONS. A handout of THE CODE is available at the Desk.