



EMPLOYEE APPLICATION

I
N
F
O
R
M
A
T
I
O
N

LAST NAME		FIRST NAME		M.I.			
PRESENT ADDRESS					STATE	ZIP CODE	
HOME PHONE			CELL PHONE		OTHER PHONE		
EMAIL ADDRESS							

P
O
S
I
T
I
O
N

POSITION APPLIED FOR				DATE AVAILABLE TO START WORK			
REFERRED BY							
HAVE YOU EVER APPLIED TO THIS COMPANY BEFORE? Yes or No IF YES, WHEN?							
ARE YOU A CITIZEN OF THE UNITED STATES? Yes or No IF NO, ARE YOU AUTHORIZED TO WORK IN THE U.S. Yes or No							
HAVE YOU EVER BEEN CONVICTED OF A FELONY Yes or No IF YES, EXPLAIN							

E
D
U
C
A
T
I
O
N

NAME OF HIGH SCHOOL		YEARS ATTENDED FROM TO		DID YOU GRADUATE? Yes or No		SUBJECT	
NAME OF COLLEGE / UNIVERSITY		YEARS ATTENDED FROM TO		DID YOU GRADUATE? Yes or No		MAJOR	
OTHER EDUCATION		YEARS ATTENDED FROM TO		DID YOU GRADUATE? Yes or No		SUBJECT	
PGA OF AMERICA (GOLF PROS ONLY)		YEARS IN GPTP/PGM FROM TO		CHECKPOINTS PASSED? PAT 1 2 3 4		YEAR OF MEMBERSHIP	

P
R
E
V
I
O
U
S
E
M
P
L
O
Y
M
E
N
T

PREVIOUS EMPLOYMENT (MOST RECENT FIRST)		YEARS EMPLOYED FROM TO		SALARY		POSITION	
REASON FOR LEAVING				MAY WE CONTACT? Yes or No		SUPERVISOR'S NAME	
PREVIOUS EMPLOYMENT		YEARS EMPLOYED FROM TO		SALARY		POSITION	
REASON FOR LEAVING				MAY WE CONTACT? Yes or No		SUPERVISOR'S NAME	
PREVIOUS EMPLOYMENT		YEARS EMPLOYED FROM TO		SALARY		POSITION	
REASON FOR LEAVING				MAY WE CONTACT? Yes or No		SUPERVISOR'S NAME	
MILITARY SERVICE - BRANCH		YEARS IN MILITARY FROM TO		RANK AT DISCHARGE		TYPE OF DISCHARGE	
IF DISCHARGE OTHER THAN HONORABLE, EXPLAIN							

PLEASE LIST REFERENCES AND SCHEDULE AVAILABILITY ON THE OPPOSITE SIDE OF THIS FORM

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my dismissal.

APPLICANT'S SIGNATURE

DATE

PLEASE LIST THREE PROFESSIONAL REFERENCES

FULL NAME	RELATIONSHIP	YEARS KNOWN
COMPANY	LOCATION (CITY, STATE)	PHONE

FULL NAME	RELATIONSHIP	YEARS KNOWN
COMPANY	LOCATION (CITY, STATE)	PHONE

FULL NAME	RELATIONSHIP	YEARS KNOWN
COMPANY	LOCATION (CITY, STATE)	PHONE

PLEASE PUT AN CHECK THROUGH THE TIMES YOU ARE NOT AVAILABLE TO WORK

**S
C
H
E
D
U
L
E

A
V
A
I
L
A
B
I
L
I
T
Y**

MONDAY Before 6am	TUESDAY Before 6am	WEDNESDAY Before 6am	THURSDAY Before 6am	FRIDAY Before 6am	SATURDAY Before 6am	SUNDAY Before 6am
MONDAY 6am-8am	TUESDAY 6am-8am	WEDNESDAY 6am-8am	THURSDAY 6am-8am	FRIDAY 6am-8am	SATURDAY 6am-8am	SUNDAY 6am-8am
MONDAY 8am-10am	TUESDAY 8am-10am	WEDNESDAY 8am-10am	THURSDAY 8am-10am	FRIDAY 8am-10am	SATURDAY 8am-10am	SUNDAY 8am-10am
MONDAY 10am-12pm	TUESDAY 10am-12pm	WEDNESDAY 10am-12pm	THURSDAY 10am-12pm	FRIDAY 10am-12pm	SATURDAY 10am-12pm	SUNDAY 10am-12pm
MONDAY 12pm-2pm	TUESDAY 12pm-2pm	WEDNESDAY 12pm-2pm	THURSDAY 12pm-2pm	FRIDAY 12pm-2pm	SATURDAY 12pm-2pm	SUNDAY 12pm-2pm
MONDAY 2pm-4pm	TUESDAY 2pm-4pm	WEDNESDAY 2pm-4pm	THURSDAY 2pm-4pm	FRIDAY 2pm-4pm	SATURDAY 2pm-4pm	SUNDAY 2pm-4pm
MONDAY 4pm-6pm	TUESDAY 4pm-6pm	WEDNESDAY 4pm-6pm	THURSDAY 4pm-6pm	FRIDAY 4pm-6pm	SATURDAY 4pm-6pm	SUNDAY 4pm-6pm
MONDAY 6pm-8pm	TUESDAY 6pm-8pm	WEDNESDAY 6pm-8pm	THURSDAY 6pm-8pm	FRIDAY 6pm-8pm	SATURDAY 6pm-8pm	SUNDAY 6pm-8pm
MONDAY 8pm-10pm	TUESDAY 8pm-10pm	WEDNESDAY 8pm-10pm	THURSDAY 8pm-10pm	FRIDAY 8pm-10pm	SATURDAY 8pm-10pm	SUNDAY 8pm-10pm
MONDAY After 10pm	TUESDAY After 10pm	WEDNESDAY After 10pm	THURSDAY After 10pm	FRIDAY After 10pm	SATURDAY After 10pm	SUNDAY After 10pm

Comments _____