

**General Policies:****1. Tee Time Sign-up Procedures:**

- a. SignUpGenius will be used to sign-up for tee times, with an email message sent out at 4:00 PM on Tuesdays.
- b. Members may email tee time requests to the Tee Time Coordinator starting at 4:00 PM on Tuesdays.
- c. Members may sign up only one (1) other player.

**2. Tee Time Cancellation Procedures:**

- a. SignUpGenius will be used to cancel tee times before Sunday at 12:00 Noon.
- b. Members may email cancellation requests to Tee Time Chair before Sunday at 12:00 Noon.
- c. Tee Times will be sent to the Pro Shop on Sunday. Members are required to call the Pro Shop as soon as possible to cancel their tee time, if unable to play.

**Players Responsibilities and Procedures:**

Competition Committee may make corrections and give warnings for infractions.

1. Players who sign up to play in the club block are expected to play the Weekly Competition in accordance with the Rules of Golf and BWGC Local Rules.
2. SCORECARDS must include:
  - a. FULL NAME with PRINTED LETTERS
  - b. READABLE NUMBERS
  - c. COURSE HANDICAP (Red or White Tees)
  - d. COMPETITION SCORES (see SAMPLE format)
  - e. CIRCLE FINAL COMPETITION SCORE
  - f. DATE, SIGN and ATTEST
3. ON TUESDAY as soon as possible Players MUST:
  - a. REWRITE Scores using PEN to send by PHOTO or,
  - b. RECORD SCORES in provided E-Scorecard.
  - c. EMAIL Scores, E-Scorecard or PHOTO to:  
BWGCWeeklyScores@gmail.com
  - d. ADD PLAYERS LAST NAMES to the "Subject".
  - e. EMAIL message if player cancels, withdraws or has an incomplete round.
4. FLIGHTS FOR PAYOUTS: Competition Committee has the right to adjust flights for equitable payouts.
5. RECORD SHEET (ECCY): record scores after each round.
6. POST SCORES on GHIN.com using Hole by Hole scores as soon as possible, DEADLINE MIDNIGHT on the day of play to be eligible for prizes.
7. GHIN.com Profile with required password must be setup before Tee Times can be requested.

**STANDING RULES**

1. Standing Rules include:
  - Operational Procedures
  - Membership Requirements
  - Posting Rules (GHIN.com)
  - Competition Rules
  - BWGC – Local Rules
  - BWGC – Team Rules
  - General Reminders
2. The Board of Directors has the authority to retain, change, or eliminate Standing Rules as already written.

**MEMBERSHIP REQUIREMENTS**

1. Membership shall consist of women who are free to play 18 holes of golf at Bellevue Municipal Golf Course.
2. New members without a Handicap Index must submit three (3) score cards of 18 holes and score 125 or less.
3. Annual Dues: as determined by the Board of Directors, must be paid with an application form.
4. Refunds: no membership dues will be returned after the playing season begins.

**POSTING RULES (GHIN.com)**

1. Post on the Day you play. Players are responsible for posting all acceptable scores using a maximum net double bogey on any hole. This includes all rounds played under the Rules of Golf on all rated courses.
2. Unfinished Holes must be recorded with a MOST LIKELY score. Player picks up and does not finish the hole.
3. Unplayed Holes must be recorded as NET PAR (Par plus any Handicap strokes). Hole is not played.
4. Temporary Greens must be recorded as NET PAR. Do not POST if there are 5 or more Temporary Greens.
5. Incomplete Rounds:
  - a) Players must post an 18-Hole Score, if 14 or more holes are played.
  - b) Players must post a 9-Hole Score, if 7 to 13 holes are played.
6. Hole by Hole entry method is recommended for POSTING scores.
7. Errors in Posting: if you should make an error when entering your score, please contact the Handicap Committee Chair.
8. Maximum Score for posting is equal to Net Double Bogey for any hole based on your Course Handicap.

**COMPETITION RULES:** Rules Committee includes:

Captain, Co-Captain, Handicap Chair with Pro Shop Assist.

- 1) Handicaps: to be eligible for competition a member must have an established Handicap Index.
- 2) Divisions:
  - a) First Division players will be determined by a HCP index of **17.9** or less, and will play from the White Tees June, July, August, September (unless directed otherwise).
  - b) Second Division players will be determined by a HCP Index of **18.0** or more, and play from the Red Tees (unless directed otherwise).
  - c) Tees: when posting on GHIN.com, players must select the correct Tee (Hybrid, Red or White Tee).
3. Course Handicap Maximum: any member playing in competition must play to no more than a 40 Course Handicap.
4. Player Partners: all competition rounds must be played with another BWGC member.
5. Weekly Competition will be played on Tuesday only.
  - a) Must play within our scheduled club block of tee times.
  - b) Must submit your scores even if you withdraw or do not complete your round.
  - c) Net Double Bogey or Maximum Score is allowed on any non-counting hole for the weekly competition.
6. Scorecards must be submitted by email on the day of competition to be eligible for prizes.
7. Competition Score, players must use their current Course Handicap, check Score, Sign the card and have the card Attested by playing partner and Date the card. Competition Committee may make corrections and give warnings for infractions.
9. Handicap Divisions will be established to insure competition between comparable handicaps. The break in Divisions may be adjusted by the Weekly Competition Committee Chair.
10. Prizes will be determined by Division and awarded Pro Shop Credit.
11. Home Course: Bellevue Team members must designate Bellevue as their Primary Home course, before competing in a City Team Competition and may only compete for Bellevue for that current season.
12. Captain's Cup and Club Championship Tournaments: The Tournament Committee shall determine the conditions under which these competitions are to be played.
  - a) Captain's Cup Tournament - to be eligible to play a new member must have played at least three (3) rounds in competition at Bellevue on Tuesday play days during the current year.
  - b) Club Championship Tournament - to be eligible all members must have played at least six (6) rounds on Tuesday play days at Bellevue during the current year.
13. Eclectic (ECCY) Prizes: only games played during the BWGC competition are eligible for Eclectic competitions.
  - a) Members are responsible for recording their scores each week on record sheet provided.
  - b) Players may record scores for both Weekly and Match Play and must putt out Birdies and Eagles.
  - c) To be eligible for the Eclectic prize, members must have played at least six (6) rounds on Tuesday play days.
14. Accolades: recognition shall be made to a member who breaks 70, 80, 90 or 100 for the first-time during club competition. (Sheet posted on bulletin board).
15. Birdie Awards: shall be given to members who record Birdies on Tuesday competition days.
16. Most Improved Golfer: A yearly award shall be given to the most improved handicap player, which is computed by the World Handicap System on a percentage basis from established handicaps running from March thru October. Players must have played at least six (6) rounds in competition at Bellevue Municipal Golf Club to qualify.

**BWGC – LOCAL RULES**

- You are expected to know, understand and play by the current rules of golf as approved by the USGA.
  - Always have your Rule Book in your bag and look up the rule when a question occurs.
  - Do not assume that anyone in your foursome knows the answer. Look it up!
1. Summer Rules apply June, July, August, September unless Tournament Chair(s) indicates Winter Rules apply.
  2. Winter Rules apply March, April, May, and October.
    - a) 6-inch Rule – you may improve your lie on the fairway or rough by 6 inches, after you have marked your ball, but no nearer the hole, not in hazard, and not on putting green.
    - b) Ball may be moved only once per shot without penalty.
    - c) Carts – on play days when carts are not allowed off the cart path:
      - 1) A player in a cart, because of physical limitations, may request her playing partners to move her ball closer to the cart path no nearer the hole, with no penalty or loss of competition eligibility.
      - 2) The player shall not have the line of sight to the hole or the lie improved (i.e., a ball in the rough must be replaced in the rough).
      - 3) If a ball lies in a penalty area or in an unplayable position, a one (1) stroke penalty shall be assessed.
  3. Cart Paths (RULE 24 a. b.) are immovable obstructions.
    - a) You may drop your ball away from an immovable obstruction if it interferes with your swing or stance.
    - b) Mark your ball, establish the nearest point of relief (for the ball), no nearer the hole and drop the ball within one (1) club length of that point, no penalty.
    - c) Stance, ball, area of intended swing must not pass-through obstruction to take relief.
  4. Boundary fences – play ball as it lies or treat as unplayable (RULE 28). Protective fences, wires and pump house one (1) club length, no nearer the hole, no penalty.
  5. Putts – putt out all putts unless in Match Play (RULE 3).
  6. Embedded ball – a ball imbedded in its own pitch mark, in the ground, in any closely mowed area through the green, may be lifted, cleaned and dropped, w/o penalty as close to the spot, but no nearer the hole.
  7. Ball lost in the mud on fairway – you may drop another ball in the general location w/o penalty with the consent of the foursome.
  8. Relief from Casual Water:
    - a) Ball deemed to be in casual water in playing field, with the agreement of the group.
    - b) Improvement may be taken to an area of less density, no closer to the hole.
    - c) Relief, plus one (1) club length, no penalty.
  9. Hole #8 Drop Zone – if your ball enters the water hazard you may, under penalty of one (1) stroke:
    - a) Play your next stroke from the drop area located to the LEFT OF THE POND, IN FRONT OF THE FORWARD TEE BOX.
    - b) Drop zone is implied, if not marked.
  10. Seasonal Leaf Rule – if a ball is lost in the leaves, the player plus one (1) other player in the group must agree the ball is lost before taking a drop without a penalty. The rules will be in effect in September and October.
  11. Guest Policy – any potential new member may play with a current member one (1) time per year on Tuesday play days.

**BWGC – TEAM**

1. Team shall consist of six (6) members of the BWGC with the lowest handicaps, who are available for that day of play.
2. Brackets – based on handicaps there shall be three brackets of two (2) each.
3. Signups – any golfer who desires to play a team match should sign her name to the team sheet which is posted on the board.
4. All Members must:
  - a) Abide by City Constitution and By-Laws for team play.
  - b) To maintain her eligibility, must designate Bellevue as her Home Course prior to City competition and have a minimum of one (1) game in her home club competition each month, prior to team matches.
  - c) Post all scores from all organized play.
  - d) Understand Match Play scoring.