

# ARCHITECTURAL MODIFICATION REQUEST

Stoneybrook at Heritage Harbour Community Association  
200 Golden Harbour Trail, Bradenton, FL 34212 P: 941-750-9688, F: 941-750-9363  
Stoneybrookrecenter@gmail.com

**ARC Meetings are held the 3<sup>rd</sup> Monday of every month. Application must be submitted by 12 pm on the Wednesday before the meeting. All forms submitted after 12pm that day will be reviewed at the next month's meeting.**

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**Initials by property owner, below on all applicable items.**

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|---|---|
| <input type="checkbox"/> Replacement tree   | <input type="checkbox"/> Survey enclosed    |
| <input type="checkbox"/> Photo of whole home, yard, and roof  | <input type="checkbox"/> Replacement plants |
| <input type="checkbox"/> Drawing and plans  | <input type="checkbox"/> List of material   |
| <input type="checkbox"/> Paint samples of all colors and intended location, i.e. <b>(All house, door and trim color must be chosen from the Stoneybrook Board Approved Color Palette. All garage doors must be the same color as the body of the house)</b> |   |
| <input type="checkbox"/> Sub HOA approval with signatures on application if applicable  |   |

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Date application was submitted: \_\_\_\_\_ HOA Rep Initials: \_\_\_\_\_

Is this a re-submittal of a previous application?    YES / NO

**The undersigned owner seeks approval of the ARC committee as follows: Circle all that apply**

Pool/Spa, Screen Enclosure, Satellite, Fence, Painting, Landscaping, Playset/Swing set, Basketball Equip, New Construction, Other: \_\_\_\_\_

**Detailed description of Project: Dimension, Color, Style, Etc.:**

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*The undersigned property owner hereby acknowledges and agrees that the undersigned shall be solely responsible for determining whether the improvements, alterations or additions described herein comply with all specific laws, rules, regulations, code and ordinances: Including, without limitation, zoning ordinances, subdivision regulations, and building codes. The ARC shall have NO liability or obligation to determine whether such improvements, alterations comply with any laws, rules or regulations, codes or ordinances.*

Signature of Owner: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Lot #: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

**Action of Committee**

Approved: \_\_\_\_\_

Approved with conditions:

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Denied for the following reason:

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Date: \_\_\_\_\_ Kellie Lee (Chairperson): \_\_\_\_\_

Contact the management company if the project needs to be reviewed for compatibility to the approved modification request and for damages to common elements that may have occurred during construction.

Date of Inspection Request: \_\_\_\_\_ VIA: email first class mail fax telephone in person

Inspected by: \_\_\_\_\_ Date: \_\_\_\_\_

Notes/Comments: \_\_\_\_\_

NOTE: As of 4/12/18 Sub-Association residents can paint the floors within their Lanai without ARC approval. KL

**SUB-ASSOCIATION APPROVAL:**

Signature of CAM: \_\_\_\_\_

Signature of Sub-Association Board Representative: \_\_\_\_\_

**General Guidelines**

1. Please be advised that you are responsible for any damages done to the common property, sidewalk, lawn/landscape, master irrigation system or a neighbor's property, etc. during the installation of your improvement.
2. All damages must be repaired within 14 days of completion of the project.
3. Pool cages and lanai screen enclosures must be bronze in color.
4. A landscape plan is required for all Pool/Cage, Lanai, and home addition requests.
5. Original paint palette colors – contact Lennar Customer Care at 239-278-1199.
6. You may obtain a copy of your survey site plan by visiting Manatee County Division of Records, 4<sup>th</sup> floor at 1112 Manatee Ave., Bradenton. If you are able to receive a fax call 748-4501, ext. 6860. They will need a street address. The first 6 pages are free.
7. You are solely responsible for determining whether the improvements described wherein comply with all applicable laws, rules & regulations, codes & ordinances, including without limitation, zoning ordinances, subdivision regulations and building codes. Please contact the **Manatee County Building Department**, 1112 Manatee Avenue West, 2nd Floor, P.O. Box 1000, Bradenton, Florida 34206, and Phone: (941) 749-3047 Fax (941) 749-3098, email **building.department@mymanatee.org**
8. The Architectural Committee, Board of Directors and management shall have no liability or obligation to determine whether such improvements comply with any such laws, rules, regulations, codes, or ordinances.
9. Any changes made without the ARC approval may result in a daily fine being assessed and/or a \$35 administration fee.
10. The garage door must be painted the same color of the body of the home. Painting the garage door any other color may result in a \$50 per day fine imposed by the Board of Directors and will require property owner to repaint the garage door.