

ST-124 INSTRUCTIONS

1. To file the form ST-124 with the state go to: <https://tax.idaho.gov/GoToTAP> and under “**Sellers and Promoters**” click “**Register as a temporary Seller or Promoter.**”
2. Choose “**Seller**”, click “**Next.**”
3. Choose “**I am going to an event**”, click “**Next.**”
4. Enter the Terrace Lakes Wine & Art Festival ID: **1-706-557-440**, click “**Next.**”
5. Enter your seller information, click “**Next.**”
6. **Choose your purpose:**
 - **I am not making taxable sales:** If you are attending this event and not selling products or related services.
Examples include: demonstrating a product, advertising a service, multi-level marketing (e.g. Scentsy, Avon, Mary Kay)
Note: You will still get a permit that must be display during the event
 - **I have a regular permit:** If you already have a regular seller’s permit. You do not need a temporary permit if you already have a regular tax permit.
 - **I need a temporary permit:** If you are selling products or related services and need a Temporary Seller’s Permit.
7. Review your information, click “**Submit**”.
8. When you reach the confirmation page, you will be notified that they have sent you an email with the information you need to participate in the event including a form to display.
9. Please Forward your confirmation email to lbramon@frontier.net with subject line: “**ST-124 (Your Business Name)**”

ALL CONFIRMATION EMAILS SHOWING YOU REGISTERED WITH TERRACE LAKES RESORT MUST BE SENT BEFORE JUNE 1, 2025.

***** YOU WILL NOT BE ALLOWED TO CHECK IN AND SET UP WITHOUT US HAVING THIS INFORMATION! *****