

ST-124 INSTRUCTIONS

1. To file the form ST-124 with the state go to:
<https://tax.idaho.gov/GoToTAP> and under “Sellers and Promoters” click “Register as a temporary Seller or Promoter.”
2. Choose “Seller”, click “Next.”
3. Choose “I am going to an event”, click “Next”.
4. Enter the Terrace Lakes Wine & Art Festival ID: **1-578-439-808**, click “Next.”
5. Enter your seller information, click “Next.”
6. Choose your purpose:
 - **I am not making taxable sales:**
If you are attending this event and not selling products or related services.
Examples include: demonstrating a product, advertising a service, multi-level marketing (e.g. Scentsy, Avon, Mary Kay)
Note: You will still get a permit that must be display during the event
 - **I have a regular permit:**
If you already have a regular seller’s permit. You do not need a temporary permit if you already have a regular tax permit.
 - **I need a temporary permit:**
If you are selling products or related services and need a Temporary Seller’s Permit.
7. Review your information, click “Submit”.
8. When you reach the confirmation page, you will be notified that they have sent you an email with the information you need to participate in the event including a form to display.
9. Please Forward your confirmation email to lbramon@frontier.net with subject line: “ST-124 (Your Business Name)”

ALL CONFIRMATION EMAILS SHOWING YOU REGISTERED WITH TERRACE LAKES RESORT MUST BE SENT BEFORE JUNE 1, 2024.

***** YOU WILL NOT BE ALLOWED TO CHECK IN AND SET UP WITHOUT US HAVING THIS INFORMATION! *****