



MINUTES: NORTH YORK WINTER TENNIS CLUB

Meeting:	Annual General Meeting	Meeting No.:	43
Date:	December 8, 2020,	Chair:	Todd Archibald
Time called to order:	7:10 PM	Secretary:	Sue Kormendy
Adjournment:	7:36 PM	Sites:	NYWTC Office Via Zoom

Board Members present at the Office:

Todd Archibald, Steve Andrews

Board Members via Zoom:

Fiona Brown, Robert Chang, Sue Kormendy, Dany Lester, Trevor Roe, Don Thomson,

Staff Management Members present at the Office:

Dave Duguay, General Manager, Alfredo Gaudite, Assistant Manager

NYWTC Members via Zoom: Anne Fairlie, Marg Fortin, Joseph Georges, Ron Johnson, Michael Law, Anne Madden, John Mowat, Wayne Snell, Joanne Weinstein, +2.

Proxies: 35

1. Additions to the Agenda:

Todd Archibald, President of the NYWTC welcomed all attending members and asked if there were any additions to the Agenda. None were put forth.

2. Approval of the Minutes of the 2019 Annual General Meeting

Copies of the minutes of the 2019 Annual General Meeting were available with the Zoom invitation and on the website.

Sue Kormendy moved a motion to approve the minutes of the Annual General Meeting, dated October 7th, 2019.

Robert Chang seconded the motion.

MOTION CARRIED UNANIMOUSLY.

3. Report of the Treasurer and Appointing Auditors:

Dany Lester presented the report:

The June 30, 2020, Fiscal year financial statements were audited and approved.

Despite the challenges of the Pandemic/Covid forced closure early in March, five weeks ahead of the actual closing date, the refunding of PCT dues, and foregoing further revenues, the Club remains in good financial shape. Dany noted that the membership fees had also



not increased.

Dany attributed the success to three factors:

- Dave's diligence in reducing or eliminating unnecessary operating expenses.
- Application for and receipt of \$41,000 from the Covid Government Assistance program to help defray expenses and a \$40,000 interest free loan also from the federal government.
- Deferring certain capital expenses to the following fiscal year.

Dany concluded with saying that the operating surplus was needed for the capital fund to stay in line with funding requirements for future replacements of capital assets.

Dany moved a motion to accept the Financial Statement as presented.

Robert seconded it.

MOTION CARRIED UNANIMOUSLY.

Dany proposed a motion to appoint the accounting firm of S & W Chartered Professional Accountants and LLP to be the Club's auditors for the 2020-2021 fiscal year.

Wayne Snell seconded the motion.

MOTION CARRIED UNANIMOUSLY

4. **Management Report:**

Dave Duguay presented the Management report:

Occupancy:

Occupancy for 2019-2020 was at full capacity until the March 13th shutdown at 93.4%, up a little from the previous season at 92.1%.

There was a good success rate for court bookings.

Staffing:

Gary Ballantyne resigned in July and was replaced in August with Alfredo Gaudite. Dave commended Alfredo's quick pick up of his duties.

Resurfacing:

The courts at both the Bond Park and Cassandra locations were refreshed this year, Bond in late May and Cassandra in September.

Coaching:

Tyler completed his Coach 4 level this past year, a very significant accomplishment.

Tyler runs the Junior High-Performance Program at NYTA and has been given the Coaching Excellence Award by OTA.

He will also be teaching Coach 3 level programs.

Other:

Dave thanked the Club staff, Barb, Andrew, and Bev for all their hard work in keeping up with the constantly changing Covid guidelines.



5. Report of the President:

Todd thanked the members for attending the meeting. After noting the difficulties this year in dealing with pandemic restrictions, he went on to emphasize that tennis is very important and necessary to our physical and mental well-being and the hope is that the current lockdown, in effect until December 21st, will be lifted. However, there is a strong possibility the restrictions will remain in place until January 21st.

Todd explained that with the Club operating on City property must abide by both the Provincial and City guidelines.

During the summer the Club was visited by City By-Law officers twice weekly and they were impressed with the level of the Club's compliance with the guidelines.

Todd complimented Dave and the Board for their diligence in making sure that the members were safe and sound.

Todd reviewed the Board members and their roles along with the management staff:

Don Thomson is the past president and brings to the current Board the wisdom and knowledge of 15 years' experience leading the Club.

Fiona Brown serves as the legal advisor dealing with all issues needing this oversight. Both she and Todd worked on the insurance liability issues resulting from the pandemic restrictions.

Steve Andrews is the Vice-president and acts as the prime liaison with the City. Steve is an engineer and has previously worked on municipal projects. His technical expertise is useful in current operations as well as working on future possibilities for expanding the Club facilities.

Robert Chang also is an engineer and has been the Club's Treasurer for the past number of years. This is a very critical role in maintaining Club's operation.

Dany Lester has supported Robert as the Assistant Treasurer. One of his former roles include being the CFO managing a large facility.

Trevor Roe is the technology guru who has managed the initiation and set up of the Club's Website which he continues to advise on and manage.

Sue Kormendy is the Club secretary.

Dave Duguay has been the General Manager of the Club for 33 years and has done an outstanding job keeping the Club in smooth running order over all those years. Alfredo Gaudite is the Assistant Manager and has recently stepped into that role replacing Gary Ballantyne. Alfredo has done an excellent job of picking up his new duties.

Todd is the President of the Board and is an erstwhile lawyer and judge.



Board Announcements:

- Anne Provart has been voted as the Volunteer of the Year. Anne has over 30 years' experience on the NYTA and NYWTC boards with 20 years as VP and secretary. She has a broad knowledge of tennis and has worked extensively on updating by-laws.
The presentation of the Award will wait until after the pandemic restrictions are lifted so that it can be presented to her in person.
- Tyler has attained his Coach 4 level which is a major accomplishment. He works with both the NYTA and the NYWTC. He is an excellent coach.

Expansion:

The search for another location is temporarily on hold. Further updates will be provided.

Staff:

Todd commended Dave and all the staff for keeping up with the everchanging pandemic guidelines. Dave was able to react on short notice to comply with the most current guidelines from re-opening the Club in June to the 2020-2021 Winter season opening. Todd concluded by thanking the Board and encouraging everyone to stay safe, perhaps engage in some charity work and to have a Happy, Healthy Holiday.

6. Election of Board Members:

Don, as past president, presented the slate of incumbents for the upcoming year and asked for any nominations from the floor. None were offered so therefore the Slate of incumbents is acclaimed.

Todd Archibald

Steve Andrews

Fiona Brown

Robert Chang

Sue Kormendy

Trevor Roe

Dany Lester

Don Thomson – past president

7. Amendment of the By-Laws: (attached)

Fiona presented the Amended Version of the By-Law which has updated to allow for remote meetings which are an accepted and necessary mode of meetings now.

Fiona moved a motion to accept the amendment to the by-law.

Anne Madden seconded the motion.

MOTION CARRIED UNANIMOUSLY.



8. Other Business:

Marg Fortin commented on feeling safe while playing in the bubble with the current Covid protection practices in place.

Joanne Weinstein inquired if there would be any PCT refunds and Dave confirmed that 7 weeks' worth will be processed starting this week.

Joanne also asked if guests would be allowed when the Club re-opened, and Todd said that would depend on the City's guidelines.

Wayne Snell thanked the Board and Club Staff in keeping everyone safe during this trying time.

- 9. Adjournment:** in closing, Todd hoped for a January 22nd opening at the latest. He noted the Board is committed to tennis and keeping everyone safe.

Meeting adjourned at 7:36 PM.