

# PERMANENT COURT TIME (PCT) APPLICATION

## PCT Information Sheet for All Applicants

### All applicants must be paid up members for the 2022 2023 Season.

Any Permanent Court Time booked as a singles court will only be allowed to be played as singles. If this singles court wishes to play doubles, two guest fees will be charged, whether the players are members or not. (Exception is tournament matches.)

**Completed application must be received before June 1st to be entered in the draw.**

**Applications received late will not be entered in main draw.**

**All groups receiving PCT will have a \$25 per court hour administration fee split among the group members.**

**(Exception: Monday to Friday 7am & 8am, and any day at 11pm)**

- 1.** All renewing members may submit a PCT application for up to two hours of permanent court time to be included in the PCT Draw.
- 2.** Once the PCT draw is completed. Members may apply for additional permanent court time hours during nonprime time hours. Nonprime hours are weekdays 7am, 8am, & 11pm and Saturday & Sunday 10 & 11pm.
- 3.** A draw and allocation process will take place based on all applications received by June 1<sup>st</sup>. (Absolutely no exceptions!). This process may not be finalized until the end of July, after which billings will be emailed.
- 4.** Billing for permanent court time must be paid in full by September 30<sup>th</sup>.
- 5.** Applications must have a group contact listed. **One application only per group.**
- 6.** Incomplete forms will not be entered in the draw. All names must be fully paid-up members for the 2022/2023 season.
- 7.** No deposit is required.
- 8.** Group leaders of unsuccessful applications will be contacted to allow for 1st chance at other Permanent Court Times
- 9.** The PCT main draw is for renewing members only. All new member PCT application forms and late renewing member PCT applications will be considered after the main PCT draw is completed if times are available.

**PCT Entry Form Deadline for Draw is June 1<sup>st</sup>**

**You may submit your completed application:**

**[email: pct@nywintertennisclub.com](mailto:pct@nywintertennisclub.com)**

**mail: NY Winter Tennis Club P.O. Box 896 Stn. B. Willowdale, ON M2K 2R1**

**PLEASE DO NOT CALL AS A CONFIRMATION EMAIL WILL BE SENT OUT ONCE THE DRAW HAS BEEN COMPLETED**

Late applications (those received after June 1st) will be allocated PCT after the main draw is complete if court time is still available.

**NO DEPOSIT REQUIRED.**

## 2022/2023 PERMANENT COURT TIME (PCT)

We wish to apply for singles and understand that if we play doubles, guest fees will apply each time we play and will be automatically charged to our accounts.

Player 1 & Membership number: \_\_\_\_\_ Number: \_\_\_\_\_  
 Player 2 & Membership number: \_\_\_\_\_ Number: \_\_\_\_\_

We wish to apply for doubles:

Player 1 & Membership number: \_\_\_\_\_ Number: \_\_\_\_\_  
 Player 2 & Membership number: \_\_\_\_\_ Number: \_\_\_\_\_  
 Player 3 & Membership number: \_\_\_\_\_ Number: \_\_\_\_\_  
 Player 4 & Membership number: \_\_\_\_\_ Number: \_\_\_\_\_

We wish to apply for a group of 8 doubles:

Player 5 & Membership number: \_\_\_\_\_ Number: \_\_\_\_\_  
 Player 6 & Membership number: \_\_\_\_\_ Number: \_\_\_\_\_  
 Player 7 & Membership number: \_\_\_\_\_ Number: \_\_\_\_\_  
 Player 8 & Membership number: \_\_\_\_\_ Number: \_\_\_\_\_

We wish to apply for the following times in order of our preference. In order for the staff to allocate time, we must have several choices. The more options you give us, the easier it is for us to accommodate your group. List six times. Please do not restrict your choices.

**You must provide at least 3 different time slots that you can use. E.g., 7-9pm, 8-10pm or 9-11pm.**

Choice	Day of Week	# Of hours required	Times desired. Mark am or pm
1			
2			
3			
4			
5			
6			

Site	Order of Preference
North	
South	
East	

We will attempt to give you your preferred site but cannot guarantee due to the high demand for PCT.

**NOTE:** If time is allocated to your group, you are billed for the balance of court cost due Sept 30<sup>th</sup>.

I \_\_\_\_\_ confirm that this application is complete. We have applied for singles or doubles play and intend to play accordingly. All names on this form have their membership applications attached or have already joined.

Group Leaders Name: \_\_\_\_\_

Main contact Phone Number \_\_\_\_\_

Main Contact Email Address: \_\_\_\_\_