

ROCKPORT COUNTRY CLUB MEMBERS ASSOCIATION

BOARD OF DIRECTORS MEETING MINUTES

November 15, 2017

A Regular meeting of the Board of Directors of the Rockport Country Club Members Association was held at the temporary offices of Rockport Country Club 101 Champions Dr., Rockport, Texas.

PRESENT: Jon Heffron-President, Stan Davis – Secretary/Treasurer, Ric Young, Mike Couvillion, Herb Sutter, Charles Giese, Tiffanie Hoover and Chet Cloudt.

Not attending was John Wheeler.

Also in attendance: James Creekmore and the General Manager - Rick DeLoach.

The President convened the meeting at 10:05 AM.

GUESTS: There were no other guests attending the meeting.

APPROVAL OF MINUTES: October 18, 2017 Board Minutes: Approved with no changes.

FINANCE REPORTS: Presented by James Creekmore, Reports referenced.

- Balance Sheet and Income Statement for October 2017
- Cash on Hand
- Projected Cash Balance
- The Past-Due Receivables were discussed, and a copy of the report will be emailed to Board Members. The total accounts receivables balance was down to \$5,060.
- The Club has completed its Line of Credit with Prosperity Bank for \$500,000 to cover uninsured damage to the club. To date, \$80,000 has been taken out against the LOC.
- The Line of Credit at IBC Bank for \$150,000 has been cancelled by the Club.
- Jon reviewed the cash flow projection for anticipated funds from the Insurance Companies less deductibles. After deducting all known expenses and expected expenses, using the Prosperity LOC, and paying for uninsured items, the forecasted cash balance is \$298,020.
- Jon also advised that the club had received \$35,000 in voluntary dues.

STATUS OF RECOVERY EFFORTS: Rick DeLoach and Jon Heffron

- The employee relief fund was distributed to employees based on need and a review by the Employee Relief Fund Committee.
- The employee relief fund reimbursed the Club for the payroll advance that was made to employees shortly after hurricane Harvey in the amount of \$5,053.89. A motion was made and seconded to use this money to provide the managers of the Club a Christmas Bonus, and that no

other request for funds would be made to the members for an employee Christmas Bonus. The motion was approved.

- Jon confirmed that the Clubhouse would be declared a total loss and that the maximum insurance proceeds would be received, less deductibles, pending a final decision from the Lloyds Insurance group.
- The debris that was collected from the golf course and staged for pick-up at the driving range will not be picked up by FEMA or the county from the driving range. The Club will contract with our tree service, Reed Tree Service, to move the debris from the driving range to public right of way and the contractors engaged by Aransas County will remove the debris. The Club may add additional debris to the ROW's after the area has been cleared and the County contractor will make additional trips to remove the debris. This is a fixed price contract of \$39,000.
- Reed Tree service will also move sand and soil to cover the existing waste area around the fifth tee complex, deposit broken cart path concrete into the hole and smooth out the area to allow sod to be placed on the area which will be maintained by the club for less expense than maintaining the bunker.
- A motion was made and seconded to spend the money for items identified in the cash flow forecast needing repair that would most likely not be covered by insurance proceeds. The motion was approved, the amount not to exceed \$500,000.
- There was also a mention of the volunteer program to perform various repairs around the club grounds, and this effort will be lead by John Hitchcock. Funds for materials to complete the volunteer work have been authorized by the board and will be disbursed by the Club as needed.
- There was a preliminary discussion of fees for golf when the golf course re-opens. The fee structure will be reviewed during the following months prior to opening the course.

NEW BUSINESS:

- The board discussed the nominating committee for new board members for the 2018-2021 slate of directors. Ric Young will chair this committee and Tiffanie Hoover will be the second board member of the nominating committee.
- A proposal was made by Rockport Wi-Fi to erect a 50 foot tower near the edge of the driving range to support the company's wireless internet coverage. The Board asked that Rockport Wi-Fi submit a written proposal to the Club for the board's consideration, outlining the specifications of the tower and compensation to the Club.
- The board discussed its current credit card processor and a proposal for credit card processing by ETS Corporation. It was determined that the Club could reduce monthly expenses by moving our credit card processing to ETS. A motion was made and seconded to move the business to ETS Corporation and to authorize a Corporate Resolution covering the relationship with ETS. The motion as approved.
- The board discussed the JONAS operating software that the Club is currently using to perform the operating functions at the Club. It was generally recognized that JONAS is somewhat difficult to operate and does not readily produce reports that are needed by management. It

was also determined that there was a lack of back-up in personnel who were trained on the existing software. The General Manager recommended that the club switch to EZLinks Enterprise Software. The GM presented his review and analysis of the two software systems and felt that the Club could save money and improve reporting and other functions at the Club if we took the opportunity to switch software during the current environment where the club is shut down due to the storm.

- A motion was made and seconded to switch enterprise software providers to EZLinks from JONAS. The motion was approved.

CAPITAL EXPENDITURES:

- No capital expenditure requests were presented at the meeting.

ADJOURN: Upon a motion made and seconded, the Meeting was adjourned at 12:25 PM.