

Cedarcrest Women's Golf Club By-Laws

Article I-Name

- This organization shall be the Cedarcrest Women's Golf Club.

Article II –Purpose

- This club promotes the sport of golf for all women and fosters sociability and friendship among its members.

Article III- Membership

- Full members pay the club's dues plus GHIN fees and maintain a handicap via our club to become a member of Cedarcrest Women's Golf Club.
- Associate members pay the club's dues and have a "home club" other than Cedarcrest, where they pay their GHIN fees and maintain their handicap.
- Social members are former members who are no longer actively playing golf. They will be notified by email of updates of club activities and will be included at all meetings and parties throughout the year.

Article IV- Dues

- Annual dues are determined by a majority of active members present at the general fall meeting.
- Dues are payable by December 31 (Amended from February 1 due to new GHIN system initiated December, 2018)
- New members joining prior to August 1st pay full annual dues.
- New members joining after August 1st pay ½ membership dues plus the GHIN fee if there is no current handicap.
- A member whose dues are not paid may not compete in weekly Competitions or Tournaments.

Article V- Elective officers and Duties

- The Board of Directors consists of the Co-Captains, Secretary, and Treasurer.
- Committee Chairs have voting rights at Board meetings if present.
- Quorum must be present for an official meeting. (2 of 3 officers)
- Any member who has been active with the club at least one full year is eligible to hold office.
- Elected positions are for 1 year, and may be held no more than 3 consecutive years unless in extreme situations and by a unanimous vote to extend a year.

Co-Captains

- . To call to and preside over all regular and special business meetings of the club.
- . To oversee and direct all activities of the club for the year.
- . To appoint standing committee chairs (if not voluntarily filled) and any other committees deemed necessary to properly conduct the affairs and business of the club.
- . To appoint nominating committee, if needed, to post a slate of candidates for the following season.

. To plan the Captain's Cup and Club Championship tournament details (along with the tournament committee) including but not limited to: Dates and formats of tournament, Individual competitions (KP, closest to line, longest drive, etc.) and assembling tournament and individual competition results and arranging and overseeing payouts and awards.

Secretary

- Keeps accurate and permanent record of meetings.
- Handles all correspondence and sees that copies are preserved.

Treasurer

- Receives all moneys of the club and deposits same in the name of the club.
- Keeps a financial record and renders a report when required.
- Notifies the Co-Captains, Handicap Chair, Social Chair and handbook compiler of new club members.
- Keeps a club roster with addresses and phone numbers.
- Pays all association dues.
- Works with Handicap Chair to delete names on roster of those who have not paid their dues by dates specified by the GHIN system.

Article-VI-Committee Chairs and Duties, State and County Trustees Duties (The chairs appoint assistants if desired.)

Team Captain

- Arranges for team members to participate in team matches.
- Attends County Association meetings.
- Maintains participation roster for all team competitions.
- Reports and posts the results of matches to the club.
- Divides any winnings at the end of the year among those who participated in team events.

Handicap Chair

- Keeps handicap information updated.
- Posts updated GHIN handicaps if not done so by Pro.
- Works with the treasurer to delete names on roster of those who have not paid dues by dates specified by GHIN system.
- Completes WSGA Handicapping seminar to keep club in compliance with the USGA Handicap System
- Inputs new member's information to obtain a GHIN number and educate new member about establishing a handicap and posting scores.
- Adjust scores members may have posted in error.
- Works with committee members to audit scores posted

Competition Chair

- Forms a committee to help with the running and scoring of regular competitions and take over the daily tasks when she is not available.
- Must have computer skills and knowledge of Golf Genius Tournament Program.
- Prepares a program of play for Tuesday, Fridays and Saturdays, coordinating with the Tournament Committee on club tournaments.
- Keeps a record of winners and amounts paid.

Rules Chair

- Keeps members informed of any rule changes and helps members to understand The Rules of Golf.

Social /Communications Chair

- Contacts all members who do not have e-mail regarding upcoming meetings or events.
- Sends cards to members as appropriate.

BEC Chair (Birdies, Eclectics, Chip-Ins)

- Provides BEC boards on which members record Birdies, ECCIs and Chip-ins made during competitions.
- Determines payouts at the end of the year.

State Trustee

- Attends Washington State Women's Public Links Association (WSWPLA) meetings, reporting back to club pertinent information.
- Posts State Tournament information and alerts members as to entry deadlines.
- Collects monies for those playing in tournaments and sends registration to State Tournament Director by entry deadline.
- Appoints an assistant to attend meetings and collect for tournaments in her absence.

County Trustee

- Attends all Snohomish County Women's Golf Association (SCWGA) meetings, reporting back to the club pertinent information.
- Posts County tournament information and alerts members to entry deadlines.
- Collects monies for those playing in tournaments and sends registration to County Tournament Director by entry deadline.
- Appoints an assistant to attend meetings and collect for tournaments in her absence.

Article VII –Meetings

- A general fall meeting and a spring meeting shall be held. The dates of these shall be at the discretion of the Co-Captains. Other meetings may be called as needed.
- Email voting may be acceptable if an issue requiring a membership vote becomes

necessary between meetings.

The results of such a vote shall be recorded in the next physical meeting minutes.

Article VIII – Amendments

These by-laws may be altered, amended, repealed, or new by-laws adopted by a two-thirds vote of the members

present; provided the proposed changes have been posted two weeks prior to balloting.

Revised 2024