

# ***DIRECTIONS and MAP - Heidelberg Country Club***

One Clubhouse Drive, Bernville, PA 19506  
610-488-1031 [www.heidelbergcc.com](http://www.heidelbergcc.com)

## **Directions from Philadelphia and East**

Route 422 west at King of Prussia / Valley Forge, follow 422 west through Pottstown to Reading. After passing the city of Reading on your right, stay to the left lane and follow signs for Route 222 north. Continue approx 2 miles and exit at Route 183 north / Reading Airport. At the top of the exit ramp turn left onto Route 183 north. Continue approx 9 miles to Bernville. Follow the detailed directions below at the asterisk \*

## **Directions from Allentown and East**

Interstate 78 west to exit #19 (old exit #7) Strausstown / Route 183. Follow 183 south approx 10 miles to Bernville. Follow the detailed directions below at the asterisk \*

## **Directions from Harrisburg and West**

Interstate 81 / 78 east to exit #19 (old exit #7) Strausstown / Route 183. Follow 183 south approx 10 miles to Bernville. Follow the detailed directions below at the asterisk \*

## **Directions from Lancaster and South**

Route 222 north to Reading. After passing the city of Reading on your right, stay to the left lane and follow signs for Route 222 north. Continue approx 2 miles and exit at Route 183 north / Reading Airport. At the top of the exit ramp turn left onto Route 183 north. Continue approx 9 miles to Bernville. Follow the detailed directions below at the asterisk \*

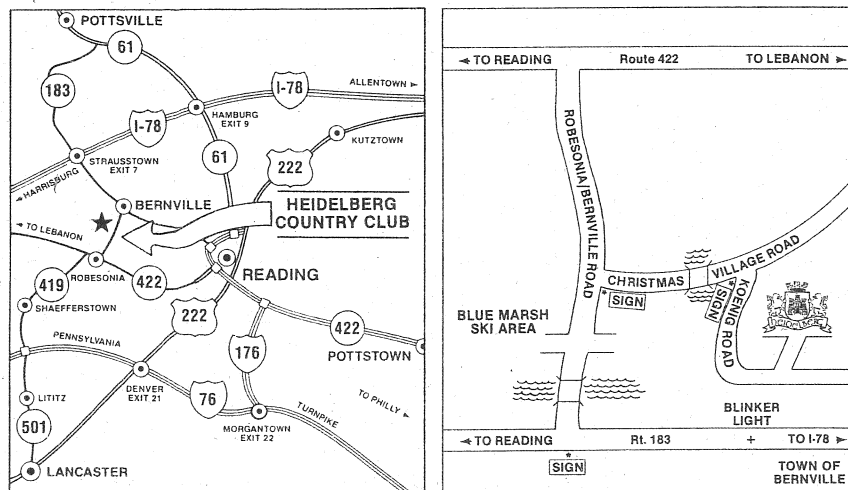
## **Directions from Route 501 (Lititz)**

Route 501 north to 419 north, to 422 east. Follow directions from Lebanon Route 422.

## **Directions from Lebanon Route 422**

Route 422 east to Robesonia. Turn left at West Side Auto onto Bernville Road. Follow this road approx 5 miles. Turn left onto Christmas Village Road, travel approx ¼ mile turning right onto Koenig Road. Continue on Koenig Road, turning left onto Clubhouse Drive. Bear to right for the golf parking lot, bear to left for the banquet parking lot.

\* Turn off Route 183 onto North Heidelberg Road (just before the town of Bernville), drive ¼ mile and turn right onto Christmas Village Road. Continue another ¼ mile and turn right onto Koenig Road. Continue around the bend to the left staying on Koenig Road and turn left onto Clubhouse Drive. Approaching the clubhouse you can bear to the right for the golf parking lot, or bear to the left and approach the main entrance under the canopy. You may drop off, and circle around to the banquet parking lot. Swimming pool access is through the gate at the banquet parking lot.





## *POLICIES AND PROCEDURES FOR FUNCTIONS*

**TENTATIVE/CONFIRMED DATES** Tentative space for banquet or meeting functions will be reserved for a period of two weeks. At the conclusion of that time, a decision must be made by the Client to confirm or cancel the space. If no contact is made at the end of the two weeks, the date will be released and made available again.

**DEPOSITS** A \$1,000.00 confirmation deposit is required for HCC member and non-member functions. An event is not confirmed for the client until the deposit is received. If booking one of our reception packages, a second \$1000.00 deposit is required at the time of vendor selection. Both deposits will be applied to your final event total, and the balance due is payable one week in advance of your event. If you cancel a confirmed event, all confirmation deposit(s) are forfeited and will not be returned.

**ROOM AVAILABILITY** Saturday use of the Ballroom for a wedding reception requires use of one of our Reception Packages. The packages are also available any day of the week (including Fridays and Sundays) but packages always require a 100-person guarantee. Groups less than 100 persons are welcomed on days other than Saturday, and may choose from our ala carte menu selections.

Wedding ceremony setups are available for a chair setup fee of \$500.00. Our outside location (not-covered) has a seating capacity (theater style) of 225. A rain backup plan is required, and can include renting a tent, or holding the ceremony indoors on the dance floor. Weddings held on the dance floor, with guests seated at their dinner tables are not charged an additional fee. Determination of ceremony location is required 24 hours in advance of ceremony. Setup fee is charged once setup is completed, regardless of usage. Those wanting on-site time and space for ceremony rehearsal – day and time flexibility may be necessary due to booked events at HCC. All arrangements are provided in writing; no verbal communications will be honored or accepted.

**BAR SETUPS** All Saturday receptions include an open bar. Friday and Sunday events have the choice of an open bar or cash bar. Cash bars require a \$55.00 setup fee. Pennsylvania state laws forbid the sale to, or consumption of alcoholic beverages by anyone under the age of twenty-one. The club reserves the right to require proper identification and to enforce state laws as to a person's age. When in the club's opinion an attendee is visibly intoxicated or we feel the attendee has had enough to drink, the club may refuse to serve them. It is also Club policy that we do not offer "shots" of alcohol.

**SPECIAL NOTES:** It is the Club policy that all food and beverage must be purchased through HCC and should not be removed from the club by the Client or attendees. Any items you wish to bring in for your event, (favors, decorations, setups, etc.) require prior written approval from the Club. Clubhouse access for receptions is restricted to the upper level only. The lower level restaurant and bar is for our private membership. No taste testing of banquet entrees is available – however we do provide recipe descriptions to help you in your menu choices.

**GUARANTEED COUNTS** A guaranteed count (the amount of food we order and bill you for) must be provided to the club (7) seven business days prior to the event. If the attendance exceeds the guarantee number, the Club will make every effort to serve them, but is not responsible for doing so. If a guarantee number is not received by the Club, the number of attendees reserved at the time of confirmation will be the guaranteed billing count.

**PRICES/PAYMENT POLICY** Prices quoted in this banquet packet and on the actual function contract may be subject to increase in costs of commodities, labor, taxes, or money (not to exceed 10% per calendar year). Your contracted price will be established and guaranteed 3 months (90 days) prior to your event date. The confirmation deposit(s) will be credited to the event total, and the balance is due one week in advance of your event. All prices listed are subject to a 6% sales tax and 20% service charge.

### *Heidelberg Country Club*

PO Box 309 One Clubhouse Drive Bernville, PA 19506  
Telephone 610-488-1031