



THE UNIVERSITY of  
**MISSISSIPPI**

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**JOB DESCRIPTION**

**Assistant Golf Course Superintendent**

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**Definition of Class**

This position plans and supervises the grounds maintenance operations of the University's golf course. The incumbent evaluates turf management and determines appropriate methods of resolving issues, assists in reviewing and evaluating current procedures, and assists in developing short and long range goals to ensure efficient maintenance and operation of the University Golf Course.

**Examples of Work Performed**

Assists in overseeing the grounds maintenance operations of the University Golf Course.

Assists in managing, coordinating, and planning grounds maintenance work by preparing regular schedules for irrigation, mowing, fertilization, pesticide application, and other turf and grass cultural practices.

Assists in planning and scheduling work for assigned golf course personnel to ensure proper distribution of maintenance duties.

Identifies turf grass disease, weed types, and insect types, and determines the appropriate chemical application strategy for resolving the issue.

Determines the proper formulas and applications of fungicides and pesticides through understanding of fertilizer and chemical formulas.

Assists in supervising and performing maintenance and repairs of Golf Course equipment, including establish records and assisting in monitoring the inventory of all equipment and tools.

Assists in developing short and long-range goals to ensure the efficient maintenance and operation of the University Golf Course.

Assists in reviewing and evaluating current procedures and makes recommendations to increase efficiency, productivity, and reduce operating costs.

Assists in supervising personnel functions to include hiring, promotion, and transfer recommendations.

Ensures all assigned tasks are in compliance with department, University, Southeastern Conference and NCAA rules and regulations.

Performs similar or related duties as assigned or required.

**Essential Functions**

These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring department.

1. Plans and supervises the grounds maintenance operations of the University Golf Course.
2. Evaluates turf management and determines appropriate methods of resolving issues.

3. Assists in reviewing and evaluating current procedures and makes recommendations to increase efficiency, productivity, and reduce operating costs.

### **Minimum Qualifications**

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to The University of Mississippi's Department of Human Resources in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

**Physical Requirements:** These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

**Physical Exertion:** The incumbent may be required to lift up to approximately 100 pounds.

**Vision:** Requirements of this job include close vision.

**Speaking/Hearing:** Ability to give and receive information through speaking and listening.

**Motor Coordination:** While performing the duties of this job, the incumbent is frequently required to sit; maintain balance; reach with hands and arms; and use hands to finger, feel, or touch. The incumbent is periodically required to stoop, kneel, crouch, or bend. The incumbent is occasionally required to stand and walk.

### **Experience/Educational Requirements:**

#### **Education:**

Associate's Degree in Agronomy, Golf and Sports Turf Management, or related field from an accredited College or university.

AND

#### **Experience:**

One (1) year of experience related to the above described duties.

### **Interview Requirements**

Any candidate who is called to an agency for an interview must notify the Department of Human Resources in writing of any reasonable accommodation needed prior to the date of the interview.

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